

Advising Instructions

In order to be advised in the Department of Kinesiology & Health Studies, each student must take some responsibility in planning their coursework for each semester. The role of the advisor is to examine the student's plan and make suggestions. Therefore, prior to attending an advising session, students are expected to do the following:

- (1) print a copy of your transcript and degree plan
- (2) mark all courses you have completed with a highlighter
- (3) mark courses that you are taking this semester using a different color highlighter
- (4) fill in the Advising Information Sheet
- (5) bring your transcript, marked degree plan, and Advising Information Sheet to your advising session

To be able to do this, students will need to log into their LEONET account and:

(1) Select "VIEW MY COURSE HISTORY (PDF)." Print this. This will give you a list of all of the courses you have taken at Southeastern.

(2) If you are a transfer student, you will also need to select "VIEW MY TRANSFER CREDIT LIST (PDF)." Print this.

(3) Also, you will need to print the degree plan you are following. These are on our website.

Go to www.selu.edu/khs

Choose undergraduate programs

Print the one you need.

To complete #3, you need to know your catalog year of record. If you don't know this, check with the staff in the KHS office.

Don't Forget:

In order to be advised, you must have each of these documents and you must have highlighted the courses you have already taken, the courses you are currently taking in a different color and complete an information sheet that includes the courses that you would like to take in the Spring.

NO STUDENT WILL BE ADVISED WITHOUT THIS INFORMATION!