Southeastern Louisiana University Biannual Report on the Expenditure of Student Technology Fees

2021-2022

March 1, 2022

Prepared for: *Southeastern President John Crain, SGA President L'Oreal Williams*
and the University of Louisiana System Board of Supervisors

By: Dr. Mike Asoodeh, Chief Information Officer
Southeastern Louisiana University

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Southeastern's Student Technology Fee Committee

Southeastern's Student Technology Fee Committee was established in early 1999. The committee is currently comprised of the Student Government Association President and four members of SGA appointed by the SGA President and the following University administration representatives: Chief Information Officer, Vice President for Student Affairs, Assistant Vice President for Academic Programs, and the Director for Client Services. Meetings are held three times during the Fall and Spring Semesters and one time during the summer. The mission statement of the Student Technology Fee Committee is as follows:

The mission of the Student Technology Fee Committee is to facilitate communication and provide for periodic input and analysis of utilization of technology fee proceeds detailed in the Technology Fee Use Agreement. The committee provides a mechanism for consistent dialogue between members of the university administration and the Student Government Association regarding the effectiveness of the fee, feedback from users, and discussions about possible revisions in the use of technology fee proceeds.

The web site for the Student Technology Fee Committee continues to provide information about the fee to Southeastern students and other interested individuals. The address is: http://www.selu.edu/admin/stf/index.html.

Dr. John Crain, Southeastern President, and Ms. L'Oreal Williams, Southeastern SGA President signed the 2021-2023 Student Technology Fee Usage Agreement.

Progress made during July 1, 2021 to December 31, 2021

A balance of $3,294,136 was carried over from the previous fiscal year. $1,463,449 was collected from July 1, 2021 to December 31, 2021 making a total available $4,757,586. $1,118,030 was spent, carrying over $3,639,556 available for the remainder of the 2021-2022 fiscal year.

The following is a summary of major projects and expenditures:

Student Technology Assistants (STA)/Graduate Technology Assistants (GTA), Student Technology Liaisons and Interns and Student Productivity Services Supervisor - $95,319

Computer Labs and Equipment (software and supplies included) - $266,400

Other Diversified Technology Projects - $756,311 for Large, Matching, and Small Project Proposals and Other approved projects and expenditures

The Student Productivity Services Supervisor, Ms. Clarissa Sampey, continued in the position. Her staff of Student Technology Assistants and Graduate Technology Assistants were utilized in a multitude of capacities through this past year, some of which included:

Staffed, scheduled and trained attendants in the open and restricted computer labs.

Advertised job openings online and managed applicants.

Completed hiring forms for STF student staff.

Managed the Student Technology Center.

Managed Student Help Desk.

Timekeeping responsibilities for Student Technology Assistants and Graduate Technology Assistants.

Maintained Student Technology Center web pages in OU Campus.

Updated LEONet "How do I?" web pages for Gmail, Moodle, and GoPrint.

Provided phone and email support to students with technology questions on Moodle, Leonet and Gmail systems.

Assisted with Moodle training/support for Staff.

Managed the use of various types of equipment for SPS Equipment Checkout Service (Mane Media).

Maintained training courses for students in Moodle, Gmail, and Leonet.

Monitored student labor spending and completed reports.

Assisted with scheduling events in restricted labs and technology classrooms.

Managed Chat support for the university.

Managed printer supply, orders, inventory and distribution.

Assisted with Property Control Inventory.

Reporting and record keeping.

COMPUTER LABS AND EQUIPMENT:

No computer labs were upgraded or virtualized during Fall 2021, although equipment purchases have begun for upgrades in the Spring 2022 semester. This will be reported for the timeframe including the Spring 2022 semester.

DIVERSIFIED TECHNOLOGY PROJECTS:

The Committee approved funding for diversified technology projects including:

SMALL FUNDS PROPOSALS

Department or College	Description	Amount Funded
Teaching & Learning	Department of Teaching & Learning request for an EPSON Powerlite L250F projector for room TEC 249, Dell Inspiron 15 laptop computers for student use while in Teacher Development Center	$4,230.58
Music & Performing Arts	New Indoor/Outdoor PA Sound and Speaker System with Laptop Enhancement Proposal	$4,981.63
Computer Science	Upgrading Software/Hardware Technologies for Computer Education	$4,995.77
Industrial and Engineering Technology	Purchase of an Electric Vacuum Pump for a Sintering Furnace	$3,424.24
Center for Faculty Excellence	Creation of a Prototypical Hybrid-delivery Classroom	$4,643.50
Student Publications	Student Publications Video Pod Casting, Video File Storage, and DSLR Camera Fall 2021	$4,254.88

Department or College	Description	Amount Funded
Industrial and Engineering Technology & Computer Science	Installing Charging Stations and Power Outlets for the Lobbies in CSTB	$5,000.00
Industrial and Engineering Technology	Real-Time In-Class Support for Mechatronics and Automation Instruction	$2,019.00
	TOTAL:	$33,549.60

LARGE FUNDS PROPOSALS

Department or College	Description	Amount Funded
Computer Science	A Software Engineering Lab for CS Majors	$13,146.96
Industrial & Engineering Technology	Wireless Hand Held Analyzer (easy to use) that helps identify Asbestos Level in air	$28,000.00
Student Affairs	Student Publications Large Tech Fee Proposal Fall 2021- Digital Journalism and Media Production Laboratory and Digital File Storage	$13,620.88
College of Business	Global Learning Classroom	$40,000.00
Marketing & Supply Chain Management	Enhancing Business Students' Digital Skills and Competencies with Enterprise Systems to Increase Career Opportunities Across Disciplines	$8,000.00
Industrial & Engineering Technology	Enhancing the Online Learning Experience: Upgrading of the Virtual Laboratory and Classroom Environments for Teaching and Research	$13,000.00
	TOTAL:	$115,767.84

MATCHING FUNDS PROPOSALS

Department or College	Description	Amount Funded
Health & Human Services	Using Innovative Technologies to Enhance Students' Therapeutic Communication Skills	$45,000.00
Industrial & Engineering Technology	Recycling and Reuse of Composite Materials for 3D Printing	$10,000.00
Biological Sciences, Chemistry & Physics, Mathematics	Linux Servers for Science Majors: Promoting Computing Literacy	$22,715.48
Industrial & Engineering Technology	Additively manufactured polymeric architected cellular structures through 3D gradients	$9,977.00

Biological Sciences	Equipment for Research and Upper Level Biology Curricula: Dual Compartment Incubator for Course and Lab Use	$7,115.00
Industrial & Engineering Technology	Analysis of Asbestos in Cancer Alley in Southeast Louisiana	$6,000.00
Kinesiology and Health Studies	Enhancing Student Experiences Through the Use of Human Movement Analysis in the KHS Biomechanics Laboratory	$20,000.00
Kinesiology and Health Studies	Equipment and technology upgrades to enhance student career preparation in health and kinesiology-related fields	$20,000.00
Industrial & Engineering Technology/Computer Science	Investigation of Mechanical Properties of 3D Printed Materials Under Dynamic Loads	$6,499.32
	TOTAL:	$140,807.48

OTHER PROJECTS:

Provided software to monitor the compliance of our website with ADA requirements.

Supported technology classrooms through replacing/repairing aging equipment.

Supported energy production, conservation, and monitoring.

Provided resume preparation software for student use through Career Services.

Provided customer relationship management software to facilitate student contact through Enrollment Services.

Supported virtualization capability.

Continue to provide resume preparation software for student use through Career Services.

Provided software to monitor the compliance of our website with ADA requirements.

Supported campus-wide software systems.

Provided support for the network infrastructure.

Supported the Learning Management System and Content Management System.

Provided funding for document imaging.

Provided support for camera software for Campus Security.

Supported technology purchases related to emergent needs.

Support the colleges and departments with funding for technology through special projects submitted by the university president or vice-presidents.

Planned Projects for January 1, 2022 to June 30, 2022:

Projects planned for the Spring 2022 semester include:

Replace computers in the following labs:

DVIC Computer Classroom (DVIC 141)	25 computers
(The DVIC 141 lab is temporarily located in TEC 2021 due to DVIC hurricane damage)	
Garrett 99	46 computers
Nursing-Hammond (KHSA 2001)	36 computers
Biology 210	24 computers

Support university policy with upgrades to the emergency operations center

Contribute funding towards emergency generators for McGehee and university police

Support energy production, conservation, and monitoring.

Continue to support technology classrooms through installing/upgrading/repairing audio/video equipment.

Continue to expand and support wireless on campus.

Continue to support software for academic student tracking and monitoring

Continue to provide support for the emergency notification system.

Continue to support virtualization capability.

Continue to support campus-wide software systems.

Continue to support network infrastructure.

Continue to support the student check out equipment.

Continue to provide financial support for the maintenance of blue phones.

Continue to support technology purchases related to emergent needs.

Continue to support the colleges and departments with funding for technology through special projects submitted by the university president or vice-presidents.

Request and review small project proposals for possible funding to further diversify the use of technology on our campus.

Conclusion

Southeastern's Student Technology Fee continues to be the leader in efforts to improve the technology available to students. We are proud to submit this annual report which reflects a continuation of the progressive spirit and cooperative nature with which all aspects of the committee's charges have been handled.