Student Technology Fee Committee Meeting Minutes

Date: March 15, 2024

To: Student Technology Fee Committee

From: John Burris, CIO

Minutes from the March 15, 2024 Student Technology Fee Committee meeting are as follows:

In Attendance: Committee members –Lacey Johnson, Camryn White, Charity Partlow, John Burris, Eric Summers, Becki Starkey, and Jeff Temple. Matt Matthews and David Fender gave their proxies to Lacey Johnson. Shannon Sciortino was also in attendance. This meeting was conducted electronically via Google Meet.

The meeting began at 10:08 a.m.

- The **February 28, 2023** meeting minutes were reviewed. Lacey Johnson made a motion to approve the minutes. Jeff Temple seconded the motion. The vote was 9-0 in favor of approving this motion.

- **Reports on Action Items:**
  - **Updated Meeting Schedule/Student Contact Info:** Shannon Sciortino did email the group a meeting schedule with updated student contact information.
  - **Surplus Computer Requests:** Becki Starkey did see to it that the surplus computers were installed.
  - **Small Project Proposals -** Shannon Sciortino did notify the grant recipients
  - **Access to the Fund Balance System –** Shannon Sciortino did see to it that Camryn White was given access to the Fund Balance System.
  - **Link to the Fund Balance Proposal System –** Shannon Sciortino did email Lacey Johnson and Camryn White a link to the Fund Balance Proposal System.

- **Vote on the 2024-2025 Proposed Fund Balance –** John Burris asked if there were any questions or discussion needed on the 2024-2025 Proposed Fund Balance spending plan. No further discussion was held. Lacey Johnson made a motion to approve the 2024-2025 Proposed Fund Balance. Camryn White seconded the motion. The vote was 9-0 in favor of approving this motion.

- **2024-2025 Proposed Tech Fee Budget –** John Burris presented the proposed 2024-2025 Student Technology Fee Budget. A vote will be taken at the next Student Technology Fee meeting.

- **A motion to adjourn** was made by Lacey Johnson. Eric Summers seconded the motion. The vote was 9-0 in favor of this motion. The meeting was adjourned at 10:25 p.m.

- **Next Meeting –** The next meeting will be held on April 12 at 10 a.m., and will be coordinated by Shannon Sciortino.

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Approved by SGA President, Lacey Johnson

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Approved by CIO, Dr. John Burris