Student Technology Fee Committee Meeting Minutes

Date: November 14, 2023

To: Student Technology Fee Committee

From: John Burris, CIO

Minutes from the November 14, 2023 Student Technology Fee Committee meeting are as follows:

In Attendance: Committee members –Lacey Johnson, Matt Matthews, Kayla Edwards, Kylie Sutphin, John Burris, Eric Summers, and Jeff Temple. Becky Starkey gave her proxy to John Burris, however it will not be used so that the students have the majority vote. Shannon Sciortino was also in attendance. This meeting was conducted electronically via Google Meet.

The meeting began at 4:05 p.m.

- The **October 12, 2023** meeting minutes were reviewed. Matt Matthews made a motion to approve the minutes. Kylie Sutphin seconded the motion. The vote was 7-0 in favor of approving this motion.

- **Reports on Action Items:**
  - **Surplus Computer Request:** Becki Starkey did see to it that the surplus computers were installed in the Tinsley Learning Center.
  - **Small Projects:** Shannon Sciortino reported that grant recipients have been notified.

- **Large Project Proposals –** Eric Summers reported that eight projects were submitted requesting $195,696.42. The subcommittee recommended funding six projects in the amount of $119,985.34. Matt Matthews made a motion to accept the recommendation of the subcommittee and fund six proposals in the amount of $119,985.34. Jeff Temple seconded the motion. The vote was 7-0 in favor of approving this motion. **Action Item: Shannon Sciortino will notify the grant recipients.**

- **Color Printing** – John Burris discussed that when a student prints a page in color, they are charged 20 black/white copies (20:1) for the print. The actual cost to the Student Technology Fee is 5:1. Eric Summers made a motion to change the Student Technology Fee printing policy to charge a student 5 black/white copies (5:1) for each color copy that is printed. Matt Matthews seconded the motion. The vote was 7-0 in favor of approving this motion. **Action Item: John Burris will see that this change is made.**

- **WPEngine Update:** – WordPress will be the new Content Management System (CMS), and is a cloud based solution. The long term cost of WordPress will be less than the current CMS, (OUCampus, which has transitioned to OmniCMS) combined with the elimination of SiteImprove software. WordPress will also absorb the function of SiteImprove software, eliminating the need for that software.

- **A motion to adjourn** was made by Matt Matthews. Eric Summers seconded the motion. The vote was 7-0 in favor of this motion. The meeting was adjourned at 4:16 p.m.

- **Next Meeting –** The next meeting will be held in the spring semester, and will be coordinated by Shannon Sciortino.

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Approved by SGA President, Lacey Johnson

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Approved by CIO, Dr. John Burris