**Southeastern Louisiana University Principal/Contact Personnel Field Experience Questionnaire**

Fall 2012 & Spring 2013 School Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

We are attempting to go totally electronic. Have teachers download document; complete and e-mail as an attachment.

For each statement below, please indicate the extent of your agreement or disagreement by checking one of the following: Strongly Agree SA

 Agree A

 Disagree DA

 Not Applicable N/A

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | SA |  D |  DA | N/A |
| 1. Scheduling Southeastern teacher candidates for observations/direct Teaching at my school was easy and convenient |  |  |  |  |
| 2. Overall, candidates displayed appropriate professionalism (dress,  conduct, interaction with students). |  |  |  |  |
| 3. The organizational structure for assigning candidates to my school was effective. |  |  |  |  |
| 4. Teacher candidates contacted the school using the e-mail Form E. |  |  |  |  |
| 5. Teacher candidates contacted the school in a timely manner and were Sensitive to school activities. |  |  |  |  |
| 6. Accepting candidates was academically and/or socially beneficial to  my students and teachers. |  |  |  |  |

7. If you answered strongly agree or agree to statements 6 and 7, please explain why teacher candidates were beneficial to your students and/or teachers. What did they bring to your school. Please remember this data information is necessary for College of Education and Human Development’s NCATE Accreditation. You may write on back if needed. You may write on back or add a page if needed. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Please complete the following by checking Yes or No.

|  |  |  |
| --- | --- | --- |
| Statement | Yes | No |
| 7. My school has a contact person who schedules observations/direct teaching for each  cooperating teacher. |  |  |
| 8. Each teacher who participated as a cooperating teacher (three years of teaching  experience and certified in the area in which he/she teaches) complete the Field- Based Teacher Experience Form (Form A) and returned it to the Office of Field Experience.\*\*Form A attached for teachers who need to complete. E-mail to jvicknair@selu.edu  |  |  |

9. The average number of teacher candidates who visited my school this academic year (2012-13) was (check) \_\_\_\_\_1-5; \_\_\_\_\_6-10; \_\_\_\_\_11-15; \_\_\_\_\_16-20; \_\_\_\_more than 20.

**Southeastern Louisiana University Mentor/Cooperating Teacher Field Experience Questionnaire**

Fall 2012 & Spring 2013

For each of the statements below, please indicate the extent of your agreement or disagreement by checking one of the following: Strongly Agree SA; Agree A; Disagree—DA; or Not Applicable N/A

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | SA |  A |  DA | N/A |
| 1. Scheduling candidates for observations/direct teaching experiences in my classroom was easy and convenient. |  |  |  |  |
| 2. Candidates displayed appropriate professionalism (dress, conduct,  interaction with students). |  |  |  |  |
| 3. Candidates displayed openness to work with diverse students both  academically diverse as well as racially, gender & ethnicity. |  |  |  |  |
| 4. Instructions provided by the e-mail Form E provided each cooperating  teacher with clear, concise information on the requirements needed  by each candidate. |  |  |  |  |
| 5. The organizational structure of my school for assigning candidates to  my classroom was effective. |  |  |  |  |
| 6. Accepting candidates in my classroom was beneficial to my students. |  |  |  |  |
| 7. Accepting candidates in my classroom was beneficial to me as a  teacher. |  |  |  |  |

8. If you answered strongly agree or agree to statements 6 and 7, please explain why teacher candidates were beneficial to your students and/or to you. What did they bring to your class room. Please remember this data information is necessary for College of Education and Human Development’s NCATE Accreditation. You may write on back if needed. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Please answer check yes or no to the following statements:

|  |  |  |
| --- | --- | --- |
| Statement | Yes | No |
| 9. My school has a contact person who schedules observations/direct teaching for  each cooperating teacher. |  |  |
| 10. Teacher candidates assisted students who needed one-on-one help or tutoring. |  |  |
| 11. Each candidate had Form C signed indicating that he/she had observed or direct  taught in my class. |  |  |
| 12. Form B on the demographics of my class was prepared in advance and available for all Southeastern candidates so that classroom disturbance was minimal. |  |  |
| 13. I have completed the Field-Based Teacher Experience Form (Form A) on my  educational qualifications and returned it to the Office of Field Experience. |  |  |
| 14. The average number of teacher candidates visiting my class during the 2012-13 academic year was \_\_\_1-3; \_\_\_4-7; \_\_\_8-10; \_\_\_11+ candidates. |  |  |

E-mail document to jvicknair@selu.edu or fax to 985-549-5075.

**Southeastern Louisiana University Teacher Candidate Field Experience Questionnaire**

Fall 2012 & Spring 2013

***Introductory Level Questionnaire-Please complete only once***.

For each of the statements, please indicate the extent of agreement or disagreement by checking one of the following: Strongly Agree—SA; Agree--- A; Disagree --- DA; Not Applicable--- N/A

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Please e-mail to jvicknair@selu.edu  |  SA |  A | DA | N/A |
| 1. Field Assignment list for classes was received in a timely manner. |  |  |  |   |
| 2. School sites that were contacted for observation/direct teaching placed  candidates in a timely manner. |  |  |  |  |
| 3. School sites assigned for each class reflected the needs of the candidates. |  |  |  |  |
| 4. School site personnel welcomed candidates in a cordial, friendly manner. |  |  |  |  |
| 5. University instructors/professors prepared candidates effectively in order to  complete assigned field experiences. |  |  |  |  |
| 6. Field sites reflected diverse environments. |  |  |  |  |
| 7. After school tutoring opportunities assisted in the completion of field hours. |  |  |  |  |
| 8. Field assignment lists and Beyond the Classroom Assignments prepared by the Office of Field Experience were used for observation/direct teaching.  |  |  |  |  |
| 9. Special requests for sites outside the field assignment lists were necessary for  completion of field experience. |  |  |  |  |
| 10. Cooperating teacher names that were not available in PASSPORT were  placed in the documentation system in a timely manner. |  |  |  |  |
| 11. Have any Service learning activities been incorporated into your class field requirements this (12-13) academic year. (check) | Yes | No  |  |  |

11. My home school district is (please check)

\_\_\_ Ascension \_\_\_St. Charles \_\_\_St. Tammany \_\_\_Jefferson

\_\_\_ East Baton Rouge \_\_\_St. James \_\_\_Tangipahoa \_\_\_Central Schools

\_\_\_ Livingston \_\_\_St. John \_\_\_Washington \_\_\_Zachary Schools

\_\_\_Bogalusa Schools \_\_\_St. Helena \_\_\_East Feliciana \_\_\_West Feliciana

\_\_\_Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_St. Bernard

12. All observations/direct teaching hours for this 2012-13 year have been documented in PASSPORT.

 \_\_\_\_\_\_Yes \_\_\_\_\_No

13. Number of field hours completed for fall 2012 were \_\_\_\_\_\_\_\_\_hrs.

 Number of field hours completed for spring 2013 were \_\_\_\_\_\_\_\_\_\_hrs.

14. Please list any school sites used for field experience that were not on the field assignment list.

Office of Field Experience will contact these sites so that they will become a permanent part of the PassPORT Database.

1\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

15. Please list any schools that were most cooperative in helping you complete your field experience for

 the 2012-13 academic year. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.