**College of Education**

**CURRICULUM COMMITTEE MINUTES**

The College of Education Curriculum Committee met on Monday, September 12, 2016, in room 1020 of the Cate Teacher Education Center. The following members were present:

Dr. Susan Zimlich, Chair

Dr. Shirley Jacob, COE Dean

Dr. Nan Adams

Dr. Kathleen Campbell

Dr. Thomas DeVaney

Dr. Deborah McCarthy

Dr. Ellen Ratcliff

Dr. Cherissa Vitter

Dr. Camille Yates

Mr. Michael Barreca

Ms. Caroline Pixberg

Absent: Dr. Camille Yates

**Call to Order**

Dr. Zimlich called the meeting to order at 2:01 p.m.

**Approval of COE curriculum by-laws:**

Dr. Zimlich suggested looking at the number of representatives that needed to be on the committee. Also, due to the loss of tenure track faculty, full time faculty may need to be able to serve instead of tenure track faculty.

Dr. Ratcliff made the motions to:

1) Change the wording in the by-laws from all members must be tenure track faculty to reflect tenure track faculty or full time faculty.

2) Change the number of faculty members needed to serve on the committee.

A discussion was held.

Dr. Jacobs suggested that there are two faculty members per department and the chair is separate.

Dr. Adams was against the change to include full time faculty.

Dr. Ratcliff made a motion to split the two motions. Dr. Klein –Ezell seconded the motion. A vote was taken and motion carried.

***Change the wording in the by-laws from all members must be tenure track faculty to reflect tenure track faculty or full time faculty.***

Dr. Adams thought that tenure track faculty have a more vested interest. Others would also prefer to have tenure track faculty, but as Dr. Ratcliff mentioned that the reality is that as tenure track positions go, instructors with terminal degrees are being hired. Dr. DeVaney suggested that all elective committee members must be tenure track faculty, but appointed members may be full time faculty. The committee members liked that suggestion.

Dr. Ratcliff made a motion to change the wording in the by-laws to include full time faculty may be appointed to serve on the committee. Dr. Klein-Ezell seconded the motion. A vote was called and approved by all. Motion carried.

***Change the number of faculty members needed to serve on the committee.***

A discussion was held on the number of members needed to serve on the committee due to the decrease in the number of faculty members in the COE departments. The discussion concerned faculty representatives and if the department committee chairs were included in the two members needed from each department.

Dr. Klein-Ezell made the motion that the department chairs make up one of the two faculty positions for each department and that the college curriculum chair is included under:

 3. Department heads from each department within the College of Education, the Director of Student Teaching, and the Director of Performance Assessment.

Dr. McCarthy seconded the motion.

A vote was called and approved by all. Motion carried.

**Department of Educational Leadership and Technology:**

**Request of Change in Catalogue Entry:**

Dr. DeVaney explained that currently the policy for the Ed.D program allows for no more than one “C”. According to the graduate policy and the Ed.D. handbook two “C”s are allowed. The request is being made to change the wording to two ‘”C”s in order to align the academic expectations statement for the Ed.D program to the graduate studies policy and clarify the GPA is cumulative.

Dr. McCarthy made a motion to approve and Dr. Ratcliff seconded the motion. A vote was called and approved by all. Motion carried.

**Request for Change in Existing Course:**

Dr. DeVaney explained the ED F995 is the last of the three (3) parts of the dissertations. EDL 898 and EDF 900 are both identified as dissertations but EDF 995 is still show as a lecture. The request is to change the component to dissertation research to accurately reflect the nature and delivery of the course. SOT packets are being sent for this course since it is showing up as a lecture and not a dissertation. It should not be getting SOT packets.

Dr. Ratcliff made a motion to approve and Dr. McCarthy seconded the motion. A vote was called and approved by all. Motion carried.

Meeting adjourned at 2:33 P.M.