

**College of Education
CURRICULUM COMMITTEE MINUTES
April 7, 2014**

The College of Education Curriculum Committee met on Monday, April 7, 2014, in Room 1020 of the Cate Teacher Education Center. The following members were present:

Dr. Deborah McCarthy, Chair	Dr. Sharon Hoffman
Dr. Thomas DeVaney, Assist Dean	Dr. Gail McMillon
Dr. Suzan Zimlich	Dr. Kathleen Campbell
Dr. Cynthia Elliott	Dr. Jeffrey Oescher

Absent: Dr. John Trowbridge Dr. Camille Yates Dr. Nan Adams
Ms. Suzanne Harris – graduate representative

Hailee Weber – undergraduate representative resigned

I. Call to Order

Dr. McCarthy called the meeting to order at 2:03 p.m.

The minutes of March 10, 2014, meeting was approved by all members present.

A motion to amend the agenda was made by Dr. Campbell. Due to change in credit hours a new course, EDL 898, had to be created instead of doing a request for change form for EDL 899. This motion was seconded by Dr. Zimlich. Vote was taken. Motion was approved by all.

II. Department of Teaching and Learning

Request for Change – In Catalogue Entry

- 1) EDUC Math 161: Notation needed as prerequisite requirement for MATH 161 for Education degrees (ECE, Elementary, Middle School, Elementary/SPED, Middle School/SPED) offered in the Department of Teaching and Learning. Dr. Elliott made motion for this change in the catalogue entry. Dr. Oescher seconded motion. Vote was called. Motion was approved by all.

Request for Change – In Existing Course

- 1) EDUC 204: Dr. Elliott made a motion to change the course title and description for EDUC 204 from "The Student Counselor" to "Seminar for the Prospective Resident Assistant ". New course description as it will appear in the catalog: 204. Seminar for the prospective resident assistant. Credit 3 hours. Prerequisite: 2.0 cumulative GPA. Course engages the theoretical and practical knowledge needed for the resident assistant position at Southeastern through both lecture and practicum work with current resident assistant trainer. Emphasis will be placed on the understanding of Student and Community development, Leadership, Communication and Diversity theories. (Fall, Spring) Dr. Campbell seconded the motion. Discussion followed. Some minor grammatical errors were found. Vote was called. Motion was approved by all with the condition that the errors found would be corrected.
- 2) EDUC 415: Revision was needed for the course description in EDUC 415 to reflect the current curriculum. KIN 405 must be taken concurrently will be omitted from the course description. There was a call to vote. Motion was approved by all.

III. Department of Educational Leadership & Technology

Request for New Course

- 1) EDL 898: Due to change in credit hours a new course, EDL 898, had to be created instead of doing a request for change form for EDL 899. This new course is being added to address the need for a preparation course for the Prospectus defense in the dissertation process. This student will register for three credit hours each academic term until the dissertation prospectus is completed and successfully defended before their committee. Complete course description as it will appear in the catalogue: 898. Doctoral Dissertation Prospectus Seminar. Credit 3 hours. Students who have successfully completed EDL 880 will register for three credit hours each academic term (Summer, Fall, Spring) until the dissertation prospectus is completed and successfully defended before their committee. The course will be graded Pass/Fail and a

maximum of three hours will count toward the degree. (Summer, Fall, Spring). Dr. Sughrue made a motion to pass the new course request for EDL 898. Dr. Campbell seconded the motion. Discussion followed. It was decided that since this is a new course it did not have to include a program assessment. Some minor grammatical errors were found. There was a call to vote. Motion was approved by all with the condition that the errors found would be corrected.

- 2) EDF 804: The new doctoral course is a mixed methods research in education. Complete course description as it will appear in the catalogue: 804. Mixed Methods Research in Education. Credit 3 hours. Prerequisites: EDF 800, EDF 802, and EDF 803 or permission of instructor. A course that presents mixed methods research as a unique and separate research methodology integrating both the quantitative and qualitative approaches. Candidates will be prepared to design, conduct, and critique mixed methods research. (As Needed) There was a discussion about how these new courses would be addressed in doctoral program curriculum in the catalog on pages 348/349 in the 2013-2014 catalog. It was decided that since this is a new course it did not have to include a program assessment. Some minor grammatical errors were found. It was agreed upon by all present, that Dr. DeVaney would make the corrections noted for EDF 804. He will do a Change of Catalog form to make the necessary changes to update the doctoral program curriculum in the General Catalog. Once he has completed the two forms, he will email the forms to the committee members who will vote by email.

IV. Other

Hailee Weber, the undergraduate representative emailed Maureen her resignation. She has been unable to attend the meetings due to her class schedule.

The committee decided to waiting until the beginning of the Fall semester to select an undergraduate representative.

Meeting was adjourned at 2:58 p.m.