

**COLLEGE OF EDUCATION AND HUMAN DEVELOPMENT
CURRICULUM COMMITTEE MINUTES**

May 3, 2004

1:00 p.m

The College of Education curriculum Committee met on Monday, May 3, 2004, in Room 1018 of the Cate Teacher Education Center. The following members were present:

Dr. Ann Nauman (Chair) Dr. Hunter Alessi Dr. Shirley Jacob Dr. Edith Slaton
Dr. Nan Adams Dr. Rebecca Day Dr. Bill Neal

Absent: Dr. Richard Braniff, Dr. Brian Canfield, Dr. Chris Della Pietra, Dr. Ellen Ratcliff, Dr. Martha Thornhill, and student representatives.

I. CALL TO ORDER

Dr. Nauman called the meeting to order at 1:10 p.m. and asked for approval of the November 3, 2003 and November 10, 2003 minutes. Approved by all members present.

II. REVIEW OF NEW FORMS

Dr. Shirley Jacob suggested that the new forms include a statement emphasizing that the order of submission and signatures must be followed. All members present approved. Dr. Nauman confirmed with Peggy Finch that a statement will be implemented.

a. Request for New Course:

Dr. Nauman verified that the University Curriculum Committee decided to eliminate the section entitled, "Teaching Strategies".

Motion to approve, seconded and approved by all members present

b. Request for Change:

Motion to approve, seconded and approved by all members present

III. OTHER

a. Dr. Nauman offered to compose and distribute a "submission order" with dates and deadlines for each step in the procedure for curriculum changes.

b. Dr. Nauman offered to remain as Chair of the committee for another term. There were no nominations. Approved by all members present

IV. Adjourned at 1:30 p.m.

Respectfully submitted:

Dr. Ann Nauman
Committee Chair