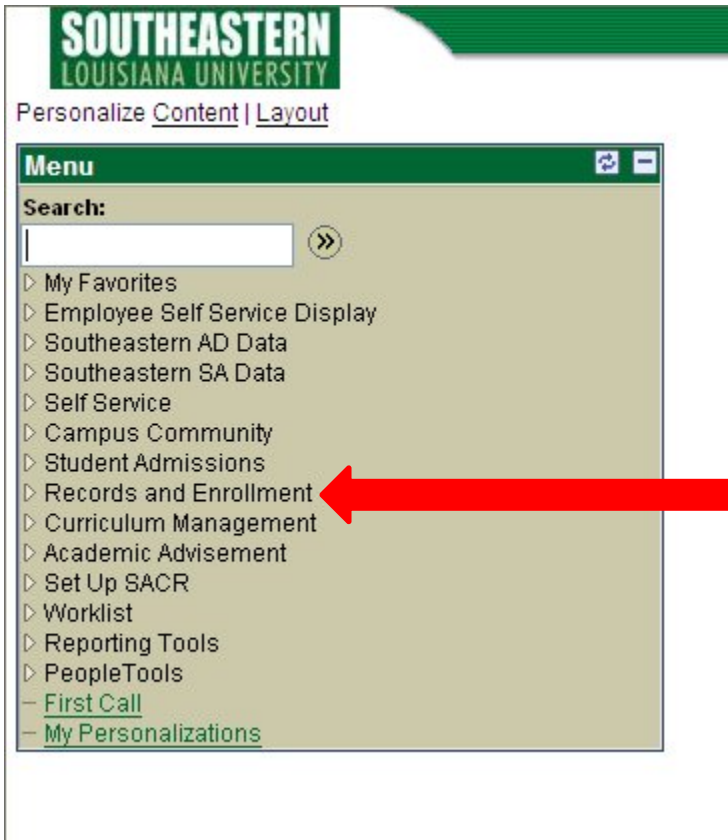
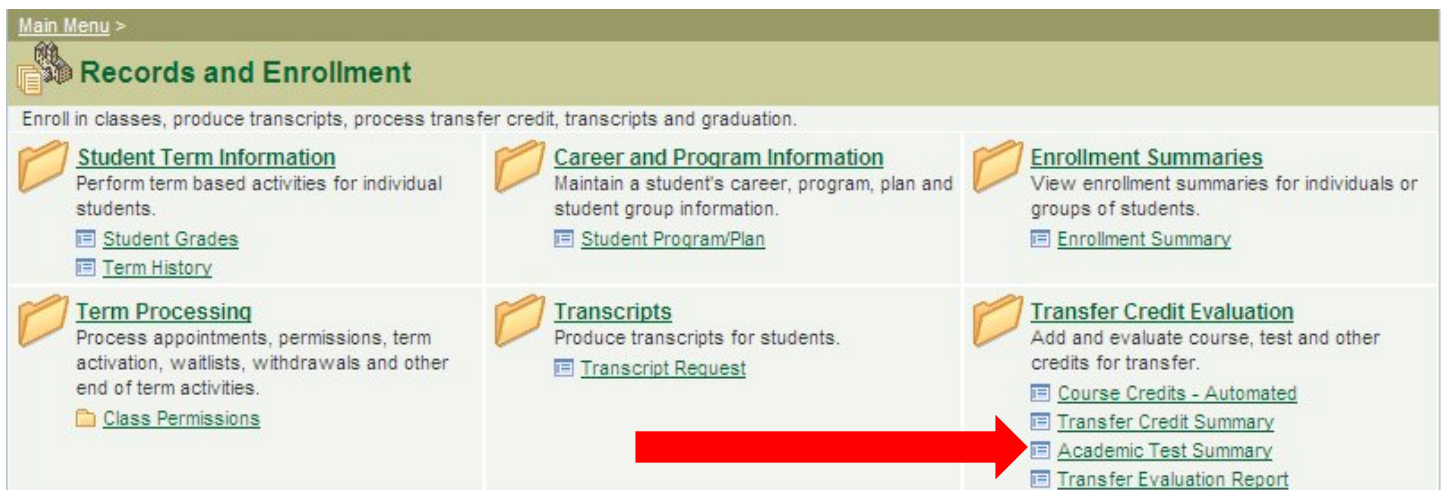


## Task Analysis for Obtaining Test (Praxis etc) data for candidates:

1. Log into LEO net as a faculty member
2. Select Records and Enrollment on the left side of the screen



3. On the right side of the screen, click on Academic Test Summary



- Use the w# of the candidate or the name entered into the correct fields, then click Search.

### Academic Test Summary

Enter any information you have and click Search. Leave fields blank for a list of all values.

**Find an Existing Value**

Limit the number of results to (up to 300):

ID:   ←

Campus ID:

National ID:

Last Name:

First Name:

Case Sensitive

[Basic Search](#) [Save Search Criteria](#)

- The Academic Test Summary will appear. It defaults to showing only the first 6 tests, so you will need to click on View All to see all the recorded tests)

### Academic Test Summary

Francisco Ariza 0228610

**Test Summary by ID/Component**

Test ID:   Test Component:

**Sort By**

Date  Score  Test

[Customize](#) | [Find](#) | [View All](#) | | [First](#) | 1-6 of 13 | [Last](#)

Test ID	Description	Score	%tile	Test Dt	Std Admin	Acad Level	Data Srce	Dt Loaded
1 ACT	Composite	22.00	83	04/01/2002	☑	12th Grade	ETS	05/16/2002
2 ACT	Composite	17.00	34	04/01/2001	☑	11th Grade	ACT	05/31/2001
3 ACT	English	19.00	49	04/01/2002	☑	12th Grade	ETS	05/16/2002
4 ACT	English	12.00	6	04/01/2001	☑	11th Grade	ACT	05/31/2001
5 ACT	Math	22.00	90	04/01/2002	☑	12th Grade	ETS	05/16/2002
6 ACT	Math	21.00	84	04/01/2001	☑	11th Grade	ACT	05/31/2001

Customize   Find   View 6   First 1-13 of 13 Last									
Test ID	Description	Score	%tile	Test Dt	Stnd Admin	Acad Level	Data Srce	Dt Loaded	
1 ACT	Composite	22.00	83	04/01/2002	<input checked="" type="checkbox"/>	12th Grade	ETS	05/16/2002	
2 ACT	Composite	17.00	34	04/01/2001	<input checked="" type="checkbox"/>	11th Grade	ACT	05/31/2001	
3 ACT	English	19.00	49	04/01/2002	<input checked="" type="checkbox"/>	12th Grade	ETS	05/16/2002	
4 ACT	English	12.00	6	04/01/2001	<input checked="" type="checkbox"/>	11th Grade	ACT	05/31/2001	
5 ACT	Math	22.00	90	04/01/2002	<input checked="" type="checkbox"/>	12th Grade	ETS	05/16/2002	
6 ACT	Math	21.00	84	04/01/2001	<input checked="" type="checkbox"/>	11th Grade	ACT	05/31/2001	
7 ACT	Reading	23.00	79	04/01/2002	<input checked="" type="checkbox"/>	12th Grade	ETS	05/16/2002	
8 ACT	Reading	15.00	23	04/01/2001	<input checked="" type="checkbox"/>	11th Grade	ACT	05/31/2001	
9 ACT	Science Reasoning	24.00	91	04/01/2002	<input checked="" type="checkbox"/>	12th Grade	ETS	05/16/2002	
10 ACT	Science Reasoning	20.00	67	04/01/2001	<input checked="" type="checkbox"/>	11th Grade	ACT	05/31/2001	
11 PRAXS	Soc. Studies: Cont. Knowl.-Prx	160.00		04/26/2008	<input checked="" type="checkbox"/>	Unknown	ETS	06/12/2008	
12 PRAXS	Soc. Stud.: Interp. of Mat.-Pr	173.00		04/26/2008	<input checked="" type="checkbox"/>	Unknown	ETS	06/12/2008	
13 PRAXS	Principles of L and T 7-12:Pxx	169.00		04/26/2008	<input checked="" type="checkbox"/>	Unknown	ETS	06/12/2008	

6. Unfortunately, this only provides the overall score for Praxis, no category or percentiles.