

## **EDL 661**

### **Seminar II: Organizational Management and Legal Issues**

Credit hours: 6

Prerequisite: EDL 610 and EDL612

#### **Course Description**

This course will cover the relationship among scheduling, resource allocation, shared decision-making, and technology to facilitate building management for effective school leadership. Legal issues related to school management will also be explored.

#### **Conceptual Framework Southeastern Louisiana University College of Education Conceptual Framework**

The COEHD's Conceptual Framework provides direction for the development of effective professionals. It is a living document that continuously evolves as opportunities and challenges emerge. All aspects of this course are aligned with the Conceptual Framework, including the course objectives, field experiences and assessments. The four components of the Conceptual Framework are the institutional standards used for candidate assessment in undergraduate and graduate programs. They are Knowledge of Learner (KL), Strategies and Methods (SM), Content Knowledge (CK), and Professional Standards (PS). Diversity (DV) and Technology (TY).

The following is the link to the conceptual framework on the COEHD website:

[http://www.selu.edu/acad\\_research/colleges/edu\\_hd/about/conceptual\\_framework/](http://www.selu.edu/acad_research/colleges/edu_hd/about/conceptual_framework/)

#### **Course Objectives: Management Issues**

1. Lead faculty and support personnel in planning a meeting. (PS, SM)
2. Manage fiscal resources responsibly, efficiently, and effectively. (CK, PS)
3. Utilize state and federal laws and regulations as well as local politics for informed decision making. (SM, DV)
4. Maintain a positive school environment that is safe, secure, orderly, and aesthetically pleasing. (KL, SM)
5. Managing time, delegating administrative tasks, and using technology to manage school operations. (CK, TY)
6. Making ethical decisions in various aspects of school management. (PS)

#### **Course Objectives: Legal Issues**

Upon completion, students will be able to:

1. Describe key legal issues and decisions in landmark Supreme Court cases related to education (CK)
2. Analyze school district policies, comparing policies with those of another school district, and make recommendations for policy changes to achieve efficiency and effectiveness. (PS, TY)
3. Demonstrates an understanding strategies for avoiding litigation in a school setting (CK, PS).
4. Identify key legal issues/questions facing educational leaders today. (CK, PS).

5. Demonstrates an understanding the legal rights of various groups relative to ethnicity, gender, age, disability, and socioeconomic status (CK, PS, DV).
6. Distinguish between substantive and procedural and the requirements of each. (CK, PS).
7. Understand tort liability and the requirements to avoid negligence. (CK, PS).
8. Define various legal terms relative to education law (CK).
9. Use the Internet to access court cases; state law; articles on school law (CK, TY).
10. Demonstrates an understanding the structure of both the state and federal courts systems. (CK)

### **Diversity**

Students will be prepared to function in a diverse environment and/or community.

### **Technology**

Students will be prepared to utilize technology in their professional environment or practice.

### **Methodologies**

Teaching strategies may include, but is not limited to discussions, lecture, demonstrations, group work, field experiences, and on-line instruction. Course content will be drawn from theory and research, from student experiences, and from discussions in and out of class sessions.

### **Field Experiences**

Field experiences are required in this course in order to meet the course objectives.

### **Course Assessment/Evaluation Method**

Students will be evaluated through a combination of methods including, but not limited to written examinations, practical examinations, projects, and class participation. Each instructor reserves the right to establish additional methods of assessment.

### **Unit (COE) Assessment**

A Policy and Procedures Legal Analysis will be placed in the student's Proficiency Portfolio on PASS-PORT, the unit's required electronic portfolio system. The Proficiency Portfolio must also contain one example field experience and professional development that was completed during EDL 661, 662, or 663.