MEMORANDUM OF UNDERSTANDING
Master of Education in Educational Leadership
Southeastern Louisiana University

[Name of candidate] has completed all steps for selection to the Southeastern Louisiana University Master of Education degree program in Educational Leadership. For final admission into the program, the Master of Education candidate (hereafter referred to as “candidate”) must obtain a signed "Memorandum of Understanding" by which the parish school system agrees to support the candidate in meeting certain field-based study components of the program.

If, after reading the attached form, you agree to offer your parish’s support of the candidate, please sign below. If you have any questions, feel free to contact the Program Director (contact info is located at bottom of the memorandum).

The signatures below indicate a willingness to work with the prospective candidate to facilitate the completion of activities required for successful completion of the Master of Education degree in Educational Leadership at Southeastern Louisiana University.

Printed/typed name of Superintendent or designated district official

Title (if not superintendent)

Signature Date

Printed/typed name and title of student's immediate supervisor

Immediate supervisor's signature Date

The signature below indicates a willingness of the candidate to work with the parish school administration to facilitate the completion of activities required for successful completion of the Master's degree in Educational Leadership at Southeastern Louisiana University.

Master of Education candidate’s signature Date

PLEASE MAIL OR FAX THE COMPLETED FORM TO:

Dr. Evan Mense
Director: Master’s Degree Program in Educational Leadership
Dept. of Educational Leadership & Technology
Southeastern Louisiana University
SLU 10549
Hammond, LA 70402
985.549-3913
evan.mense@selu.edu