



## Southeastern Louisiana University Laboratory School Application for Admission School Year 2020 - 2021

*Please read and complete the application carefully. Accurate and up to date information is the responsibility of the parent(s). This application will remain on file for one year.*

**Applicant's Full  
Legal Name:** \_\_\_\_\_

**Last Name**

**Middle Name**

**First Name**

Office Use Only
Date app. Recd. _____
Distance from School: _____

**Applying for placement in grade:** \_\_\_\_\_

**Current grade placement:** \_\_\_\_\_

**Currently enrolled at: (School Name)** \_\_\_\_\_

**Siblings currently enrolled at Lab School:**

**Yes**

**No**

**PLEASE NOTE:** Student **MUST** reside at this address in Tangipahoa Parish at the time the application is submitted, at the time of acceptance, and at the time of entrance into our school.

**Physical  
Address:** \_\_\_\_\_

(Street and Number)

**City**

**State**

**Zip Code**

<b>Date of Birth:</b> _____	<b>Race:</b> _____
<b>Gender:</b> <b>Male</b> <b>Female</b>	

Please list all brothers or sisters who are already attending the Laboratory School, have applied, or are now also applying for admission. (**NOTE:** Each child **MUST** have a separate application.)

**Name of Siblings**

**Date of  
Birth**

**Current  
Grade**

**Current School**




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### Parent's Information

#### Father's Information

#### Mother's Information

Last Name	First Name
Address:	
Street	
City/State/zip	
Employer:	
Position:	
Home Telephone:	
Cell Phone:	
Email address	

Last Name	First Name
Address:	
Street	
City/State/zip	
Employer:	
Position:	
Home Telephone:	
Cell Phone:	
Email address	

### Criteria for Admission to SLU Lab School

*Entry to the Southeastern Louisiana University Laboratory School is based on the following:*

- Sibling preference:** Students who currently have a sibling enrolled into the school receive priority admittance. Sibling status refers to children with the same natural father or mother.
- Minority status:** The school is to maintain a student population that is representative of the community; that is 30% to 35% minority population. Minorities include Black, Asian, Hispanic, and American Indian.
- Distance:** Once the above criteria have been met, distance from the school to your home.



## **Southeastern Louisiana University Laboratory School Application for Admission School Year 2020 - 2021**

### **Completion of Application**

*Please attach the following with your application.*

- ◇ **VERIFICATION OF ADDRESS:** On-site visitation of legal domiciled residence to verify that parents/legal guardians reside at the designated address may be completed where deemed necessary. Parents/legal guardians must give proof of legal residence by providing the following documentation:
  1. Electricity/Energy billing statement in the parents name and must reflect a balance of more than \$10.
  2. 3 forms of mail proving address
- ◇ **MAP and DIRECTIONS:** Please use Google Maps to identify the route from the Laboratory School at **1200 N. General Pershing, Hammond, LA 70401** to your address listed on the application. A Google map with the directions to your home **MUST** accompany your application. The directions must be the same as the attached Map Quest from our school to your home.
- ◇ Copy of Applicant's Birth Certificate and Social Security Card
- ◇ If you are a minority you **MUST** show proof of minority status.

#### **FOR HOMEOWNERS:**

- Verification of Address
- Map and Directions
- Copy of Applicant's Birth Certificate and Social Security Card
- Homeowner Property Tax Notice
- If you are a minority you **MUST** show proof of minority status.

#### **FOR RENTERS:**

- Verification of Address
- Map and Directions
- Copy of Applicant's Birth Certificate and Social Security Card
- NOTARIZED\*** statement from landlord verifying occupancy at stated address.
- If you are a minority you **MUST** show proof of minority status.

**\*OFFICIAL SEAL MUST BE VISIBLE ON THE DOCUMENT.**

**NOTE:** There is to be no money accompanying this application; however, the registration and material fees are due upon acceptance of your child. The registration and material fees are **NON-REFUNDABLE**. It is the parent's responsibility to keep SLU Laboratory School informed of any changes in address, home or cell phone numbers or any other information on the application submitted.



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*In addition to the application and documentation requested, the following documentation will be needed in special situations.*

**RESIDING WITH FAMILY:** If the student's parent(s) claim to live with a parent or other relative or that the child lives with a grandparent or other relative, it will be necessary to attach the following to the application.

- Three pieces of mail sent during the last six months to the child's parent at the address on the application. This mail **MUST** have dates which precede the application date.
- Notarized\* statement written and signed by the person with whom you claim to be living. *(The applicant **CANNOT** use this address if there are records of homestead filed for another address.)*

**\*OFFICIAL SEAL MUST BE VISIBLE ON THE DOCUMENT.**

- An electric bill with the name of the person with whom the applicant and their parent are residing with **MUST** be included with the application.
- Map and Directions
- Copy of Applicant's Birth Certificate and Social Security Card
- If you are a minority, you **MUST** show proof of minority status.

**FOR DIVORCED PARENTS:** If the student lives with a divorced parent, it will be necessary to attach the following to the application.

- Legal document\* signed by the judge showing that the parent living at the applicant's address is the domiciliary parent.

**\*OFFICIAL SEAL MUST BE VISIBLE ON THE DOCUMENT.**

- If the electricity statement is in another person's name, a NOTARIZED\* statement written and signed by the person with whom you claim to be living stating that the applicant resides at the address.

**\*OFFICIAL SEAL MUST BE VISIBLE ON THE DOCUMENT.**

- Verification of Address
- Map and Directions
- Copy of Applicant's Birth Certificate and Social Security Card
- If you are a minority, you **MUST** show proof of minority status.

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**THIS APPLICATION WILL NOT BE PROCESSED UNLESS COMPLETED IN FULL WITH ALL DOCUMENTATION ATTACHED.**

To Whom It May Concern:

This will be your authorization to allow the Southeastern Louisiana University Laboratory School through its director or other designated personnel to obtain copies of any electric, telephone, gas, or any other utility accounts to verify the location of any and all residences that I may have. This authorization will also allow my landlord to release and/or verify my residence. I specifically waive the limitation and restrictions placed upon disclosure and dissemination of such information and records by the Louisiana and other federal laws.

I further agree that this authorization shall be effective unless and until it is revoked by me in writing and that a photocopy of this authorization may serve as an original.

\_\_\_\_\_  
*Parent/Guardian Signature*

\_\_\_\_\_  
*Date*

The Southeastern Louisiana University Laboratory School does not discriminate on the basis of race, color, National Origin, sex, age, disabling condition, or veteran's status.

I understand that by signing this application, I am granting the Southeastern Louisiana University Laboratory School permission to contact utility companies or governmental agencies to verify my address. Homestead Exemption stating a different address nullifies the address on the application.

\_\_\_\_\_  
Signature of Person Completing Form

\_\_\_\_\_  
Date

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