**Carly Criminal Justice**

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# EDUCATION

**Bachelor of Arts in Criminal Justice** May 2021

Southeastern Louisiana University (SLU), Hammond, LA GPA 3.4/4.0

Minor: French

# RELEVANT EXPERIENCE

**Intern** May 2020-Present

**Hammond Police Department,** Hammond, LA

* Shadow 5+ officers during multiple shifts to understand law enforcement best practices
* Collaborate with 2 administrators to create detailed Excel spreadsheet of training statuses of 20+ employees

**Senior Staff Reporter** September 2019-May 2020

***The Lion’s Roar*** (SLU student newspaper), Hammond, LA

* Investigated 5+ stories each week and utilized information to complete 2 stories per week for publication
* Conducted fact checks regarding up to 15 stories per week, meeting all deadlines

**Administrative Assistant** September 2017-September 2018

**Jane Doe Private Investigations, LLP**, Hammond, LA

* Promoted from runner within first 3 months
* Worked 15+ hours per week while enrolled for 18 hours, maintaining a good GPA
* Entrusted with receiving and recording cash payments in excess of $3000

# LEADERSHIP EXPERIENCE

**Philanthropy Events Chair** September 2019-May 2020

**Zeta Phi Beta Sorority Inc.,** Eta Lambda Chapter, Hammond, LA

* Oversaw team of 30+ throughout academic year to create and implement detailed plans for motivating participants throughout 13-hour+ events that raised $300,000+ for Children’s Hospital

**Mentor** September 2018-May 2019

**Al’s Pals Mentorship Program,** Hammond, LA

* Tutored 5th grade students in underserved schools, resulting in noted behavioral improvements
* Incorporated simple and straightforward language to effectively convey complex concepts

# ADDITIONAL EXPERIENCE

**Bartender** December 2019-Present

**Murphy’s Seafood Restaurant,** Hammond, LA

* Attended to bar patrons while simultaneously communicating with servers to fill bar and restaurant drink orders
* Trained 6 new bartenders and servers on computerized cash register ordering system

# AWARDS AND HONORS

Dean’s List, multiple semesters; James H. Morrison Excellence in Government Endowed Scholarship

# SERVICE AND INVOLVEMENT

Habitat for Humanity, French Club, International Festival Host

# SKILLS

Microsoft Office Suite (Excel, PowerPoint, Word)