

Carly Criminal Justice

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EDUCATION

Bachelor of Arts in Criminal Justice

Southeastern Louisiana University (SLU), Hammond, LA

Minor: French

May 2021

GPA 3.4/4.0

RELEVANT EXPERIENCE

Intern

May 2020-Present

Hammond Police Department, Hammond, LA

- Shadow 5+ officers during multiple shifts to understand law enforcement best practices
- Collaborate with 2 administrators to create detailed Excel spreadsheet of training statuses of 20+ employees

Senior Staff Reporter

September 2019-May 2020

The Lion's Roar (SLU student newspaper), Hammond, LA

- Investigated 5+ stories each week and utilized information to complete 2 stories per week for publication
- Conducted fact checks regarding up to 15 stories per week, meeting all deadlines

Administrative Assistant

September 2017-September 2018

Jane Doe Private Investigations, LLP, Hammond, LA

- Promoted from runner within first 3 months
- Worked 15+ hours per week while enrolled for 18 hours, maintaining a good GPA
- Entrusted with receiving and recording cash payments in excess of \$3000

LEADERSHIP EXPERIENCE

Philanthropy Events Chair

September 2019-May 2020

Zeta Phi Beta Sorority Inc., Eta Lambda Chapter, Hammond, LA

- Oversaw team of 30+ throughout academic year to create and implement detailed plans for motivating participants throughout 13-hour+ events that raised \$300,000+ for Children's Hospital

Mentor

September 2018-May 2019

Al's Pals Mentorship Program, Hammond, LA

- Tutored 5th grade students in underserved schools, resulting in noted behavioral improvements
- Incorporated simple and straightforward language to effectively convey complex concepts

ADDITIONAL EXPERIENCE

Bartender

December 2019-Present

Murphy's Seafood Restaurant, Hammond, LA

- Attended to bar patrons while simultaneously communicating with servers to fill bar and restaurant drink orders
- Trained 6 new bartenders and servers on computerized cash register ordering system

AWARDS AND HONORS

Dean's List, multiple semesters; James H. Morrison Excellence in Government Endowed Scholarship

SERVICE AND INVOLVEMENT

Habitat for Humanity, French Club, International Festival Host

SKILLS

Microsoft Office Suite (Excel, PowerPoint, Word)