

FINANCIAL RESPONSIBILITY POLICY

BY CLICKING ON THE "ACCEPT" BUTTON YOU ARE ACKNOWLEDGING THAT BY REGISTERING FOR COURSES AT SOUTHEASTERN LOUISIANA UNIVERSITY YOU BECOME A PARTY TO A CONTRACT WITH SOUTHEASTERN LOUISIANA UNIVERSTIY AND TO THE TERMS AND CONDITIONS DESCRIBED HEREIN. YOU ACKNOWLEDGE THAT YOU HAVE READ, UNDERSTAND AND AGREE TO BE BOUND BY SUCH TERMS AND CONDITIONS.

By registering for courses at Southeastern Louisiana University ("Southeastern"), you hereby acknowledge that you are entering into a contractual arrangement with Southeastern, whereby you agree to comply with all laws, rules and regulations applicable to your registration, payment of fees, enrollment and attendance. Included in the rules and regulations that comprise the terms and conditions of this contract are those contained in any Southeastern General Catalogue in effect during the years of your enrollment.

In addition to reading, agreeing with and accepting all of the terms and conditions set forth in the Southeastern General Catalogue, you must specifically acknowledge the following:

- ✓ All fees and other University expenses are due at the beginning of the semester.
- ✓ It is the student's responsibility to cancel their registration by dropping all courses before classes begin if proper financial arrangements have not been made.
- ✓ The university reserves the right to withhold future services (registration, transcript request, diploma, etc.) to persons who have any outstanding obligations with the University.
- ✓ In the event that financial aid is reduced or cancelled, or in the event the student has not met the specified requirements for receiving such aid, the student will become responsible for the full balance of outstanding charges.
- ✓ If payment is in the form of a check and the check is returned by the bank for any reason, a \$15.00 service charge will be charged to the account. If the check is not redeemed promptly, the returned check may be submitted to the District Attorney's office for collection. Upon transmittal for collection, the student will be responsible for a \$10.00 fee in addition to any other collection costs imposed by the District Attorney's office based on a percentage of the amount of the check.
- ✓ Students leaving Southeastern prior to the 60% point in the semester, officially or unofficially, are obligated to return the federal aid received for that semester proportionate to the student's attendance. **Failure to return that portion of federal aid received upon demand may result in the amount owed being transferred to the State of Louisiana Attorney General's Office, or other outside collection agency, for collection. Upon transmittal for collection, the**

- student is responsible for collection/attorney's fees in the amount of thirty-three and one-third per cent (33 1/3%) of the unpaid debt, and all court costs.**
- ✓ **Any debt owed to the university as a result of the student's failure to make required payments or failure to comply with the terms of the applicable program as governed by the Southeastern General Catalogue will result in a violation of the terms and conditions of this contract. Failure to respond to demands for payment made by Southeastern may result in such debts being transferred to the State of Louisiana Attorney General's Office, or other outside collection agency, for collection. Upon transmittal for collection, the student is responsible for collection/attorney's fees in the amount of thirty-three and one-third per cent (33 1/3%) of the unpaid debt, and all court costs.**

If you should have any question regarding this Financial Responsibility Policy, please e-mail studentaccounts@selu.edu.