SAMPLE NOTE-TAKING: CORNELL METHOD

Date: 9/30/12

Note-taking

3 main steps:
- before
- during
- after

Before:
prepare by reading, look over notes before
class starts, print ppts, think about why?
helps organize information
and prepare your brain to listen.

During:
* develop a system for writing that makes
sense to you (codes, abbreviations, etc.)
ex: w/ blc/ a ppi/ govt
* listen for important points - cues include
tone, body language, emphasis, written on board
* if it's going too fast: ask why?
* leave space, abbreviate examples
* listen for organizational cues for what is
coming next
* if you're going to record, ask the prof first

After:
most important
students who review notes remember more
for exams than those who don't!

Summary:
Note-taking isn't just what happens in class, but
how you prepare for and review material before and
after class - all 3 are important and this connects
to the memory process -
repetition !!

Practice test questions:
- name 3 cues to indicate importance
- provide examples of possible abbreviations
- describe why it's important to prepare before class