SAMPLE NOTE-TAKING: MIND MAP

BEFORE CLASS
- Use notes
- Read textbooks
- Look over topics before class

NOTES
- Listen for connections
- Paraphrase
- Take notes
- Abbreviations, shortcuts, codes

DURING CLASS
- Record lecture
- Watch body language
- Ask questions
- Note-taking
- Think about questions
- Readings, tone, keywords

AFTER CLASS
- Review classmates
- Revisit readings
- Clarify questions
- Office hours
- Re-type or relate if necessary