

SOUTHEASTERN LOUISIANA UNIVERSITY

2017-18 Verification Worksheet - V1

Independent

Office of Financial Aid
SLU 10768
Hammond, LA 70402

Phone: (985) 549-2244
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What is Verification?

Your application was selected by the U.S. Department of Education for review in a process called "Verification". The Office of Financial Aid must compare information from your FAFSA with information you provide on this worksheet and other documents. If there are differences between your application information and the documents you submit, your application may need to be reprocessed. The Office of Financial Aid cannot make any federal financial aid payments available to you or process a student loan request until all verification requirements have been met.

What You Should Do:

- 1. It is strongly recommended that you select the IRS Data Retrieval option on your FAFSA.** The U.S. Department of Education no longer allows a preparer's copy of tax returns to satisfy the Verification requirement. You may order a **TAX RETURN TRANSCRIPT** from the Internal Revenue Service online at www.irs.gov by clicking under Tools "Get Transcript of Your Tax Records" or by **phone** at 1-800-908-9946. Obtain a **2015 Federal IRS Tax Return Transcript** for yourself and/or your spouse. Note: If you used the IRS Data Retrieval tool to transfer your IRS income data to your FAFSA, you may not have to submit the IRS Tax Return Transcript. Please refer to your missing information letter and/or your LEONet account - "To Do List".
2. Complete and sign this worksheet.
3. Submit the completed worksheet, tax return transcripts, and any other documents to the Office of Financial Aid.
4. After a financial aid representative reviews your information, you could be asked to submit additional documentation.

Student Information

Student's Name		University ID (or Social Security Number)	
Address		Date of birth	
City	State	ZIP Code	Phone Number (include area code)

Student's Family Information

List below the people in your household, Include:

- Yourself and your spouse if you are married. (Do not include spouse if you are separated)
- Your children, if any, if you will provide more than half of their support from July 1, 2017 through June 30, 2018, or if the child would be required to provide your information if they were completing a FAFSA for 2017-18. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2018.

Full Name	Age	Relationship to Student	College	Enrolled at Least Half-Time (Yes or No)
		SELF	Southeastern LA Univ.	

Students and/or Spouse's Tax and Financial Information

Check only one box below:

- IRS Data Retrieval Tool used when I submitted the FAFSA.
- IRS Tax Return Transcript(s) for student and/or spouse included with this form.
- Student and/or spouse have ordered an IRS Tax Return Transcript and will submit to school at a later date.
- Student and/or spouse were not employed and had no income earned from work in 2015.

Student and/or spouse will not file and are not required to file a 2015 U.S. Income Tax Return. Complete chart below and attach W-2 forms (s) and/or 1099. Note: We may require you to provide documentation from the IRS that indicates a 2015 IRS income tax return was not filed with the IRS.

Employer's Name	2015 Amount Earned	W-2 and/or 1099 Attached (Yes or No)

Certification and Signatures

I certify that all of the information reported on this worksheet is complete and correct. The student must sign and date this worksheet. If married, the spouse's signature is optional. **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Spouse's Signature (optional)

Date