

# SOUTHEASTERN LOUISIANA UNIVERSITY

## 2018-19 Verification Worksheet - V1

### Dependent

Office of Financial Aid  
SLU 10768  
Hammond, LA 70402

Phone: (985) 549-2244  
Fax: (985) 549-5077

#### What is Verification?

Your application was selected by the U.S. Department of Education for review in a process called "Verification". The Office of Financial Aid must compare information from your FAFSA with information you provide on this worksheet and other documents. If there are differences between your application information and the documents you submit, your application may need to be reprocessed. The Office of Financial Aid cannot make any federal financial aid payments available to you or process a student loan request until all verification requirements have been met.

#### What You Should Do:

1. **It is strongly recommended that you select the IRS Data Retrieval option on your FAFSA.** The U.S. Department of Education no longer allows a preparer's copy of tax returns to satisfy the Verification requirement. You may order a **TAX RETURN TRANSCRIPT** from the Internal Revenue Service online at [www.irs.gov](http://www.irs.gov) by clicking under Tools "Get Transcript of Your Tax Records" or by **phone** at 1-800-908-9946. Obtain a **2016 Federal IRS Tax Return Transcript** for yourself and your parent(s)/step-parent. Note: If you used the IRS Data Retrieval tool to transfer your IRS income data to your FAFSA, you may not have to submit the IRS Tax Return Transcript. Please refer to your missing information letter or your LEONet account - "To Do List".
2. Complete and sign this worksheet - you and at least one parent must sign.
3. Submit the completed worksheet, tax return transcripts, and any other documents to the Office of Financial Aid.
4. After a financial aid representative reviews your information, you could be asked to submit additional documentation.

### Student Information

Student's Name		University ID (or Social Security Number)	
Address		Date of birth	
City	State	ZIP Code	Phone Number (include area code)

### Dependent Student's Family Information

List below the people in your parent(s) household, Include:

- Yourself and your parent(s) (including a stepparent, if married or living together) even if you don't live with your parent(s).
- Your parent(s) other children, if your parent(s) will provide more than half of their support from July 1, 2018 through June 30, 2019, or if the other children would be required to provide parental information if they were completing a FAFSA for 2018-19. Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2019.

Full Name	Age	Relationship to Student	College	Enrolled at Least Half-Time (Yes or No)
		SELF	Southeastern LA Univ.	

### Student's Tax and Financial Information

Check only one box below:

- I have used the IRS Data Retrieval Tool on my FAFSA and I have not changed the data that was transferred from the IRS.
- I have included a copy of my IRS Tax Return Transcript with this form.
- I have ordered an IRS Tax Return Transcript.
- I was not employed and had no income earned from work in 2016.

I will not file and am not required to file a 2016 U.S. Income Tax Return. Complete chart below and attach W-2 and/or 1099 and a "Verification of Non-Filing Letter" from the IRS obtained at [www.irs.gov/individuals/get-transcript](http://www.irs.gov/individuals/get-transcript)

Employer's Name	2016 Amount Earned	W-2 and/or 1099 Attached (Yes or No)

**Parent(s) Tax and Financial Information**

Check only one box below:

- My parent(s) have used the IRS Retrieval Tool on my FAFSA and have not changed the data that was transferred from the IRS.
- My parent(s) have included a copy of their IRS Tax Return Transcript with this form. Please include student's name on form.
- My parent(s) have ordered an IRS Tax Return Transcript.
- My parent(s) were not employed and had no income earned from work in 2016.
- My parent(s) will not file and are not required to file a 2016 U.S. Income Tax Return. Complete chart below and attach W-2 Forms and/or 1099 Forms and a "Verification of Non-Filing Letter" from the IRS obtained at [www.irs.gov/individuals/get-transcript](http://www.irs.gov/individuals/get-transcript)

Employer's Name	2016 Amount Earned	W-2 and/or 1099 Attached (Yes or No)	"Verification of Non-Filing Letter" from IRS (Yes or No)

**Certification and Signatures**

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent must sign and date. **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date