

**SOUTHEASTERN LOUISIANA UNIVERSITY
CITIZENSHIP DOCUMENTATION
REQUIREMENTS**

Office of Financial Aid SLU 10768 Hammond, LA 70402	985-549-2244 Fax: 985-549-5077
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Dear Student:

The U.S. Department of Education has been unable to verify your citizenship. As a result, you must provide documentation of your citizenship to our office. The following are acceptable forms of documentation:

- **A copy of the birth certificate showing that the borrower was born in the United States.**

- **A Certificate of Citizenship from the Immigration and Naturalization Service (INS), which must include at least the borrower's name and
 - **application number, the certificate number and the date the certificate was issued.****

- **A Certificate of Naturalization from the INS, which must include at least the student's (or in the case of a parent loan the parent borrower's) name and petition number, the certificate number, the INS A-number, the name of the court that granted the naturalization, and the date of naturalization.**

- **A Report of Birth Abroad of a Citizen of the United States (FS-240), Certificate of Birth-Foreign Services (FS-545), Certificate of Birth (DS-1350), or Freedom of Information Act Form (INS Form G-639).**

- **A United States passport (current or expired).**

Please send a copy of one of the above to our office as soon as possible. We will be unable to process your application for financial aid until appropriate documentation of your citizenship is received.

Should you have any questions regarding any of the above requirements, please feel free to visit our office at North Campus, Building A, Room 121 or contact us at (985) 549-2244.

Thank you,
Office of Financial Aid