Personal Reference Check Form
(One required)

Name of Applicant ________________________________________________________

Position Applied For_______________________________________________________

Reference Contact _________________________________________________________

Telephone Number _________________________________________________________

1. How do you know the applicant? (friend, neighbor, co-worker)

2. How would you describe the applicant? (outgoing, reliable, dependable)

3. Would you recommend the applicant for this position at Southeastern?

4. Reference Check conducted by:

   Name: _________________________________________________________________

   Title: __________________________________________________________________

   Date: __________________________________________________________________