

Office of the President • Phone 549-2280 • Fax 549-3595 • SLU Box 10784

DATE: May 7, 2013

TO: Stephen Smith  
James Kirylo  
Paul Carruth  
Bill Robison  
Mary Ballard  
Jeff Oescher  
Erin Watson-Horzelski  
Dan McCarthy  
Willard Lucien  
Connie Davis  
Duane Donald  
Mike Asoodeh  
Greg Crovetto

FROM: John L. Crain  
President

RE: 2013-2014 Budget Advisory Committee

In my campus budget update on May 2, I announced my intention to appoint a Budget Advisory Committee consisting of several faculty, staff and student participants. I am asking you to serve as a member of this important Committee.

As indicated in my May 2 communication, the Committee's charge is to identify recommendations for additional budget savings and/or revenue enhancement measures. This Committee will also solicit, receive and consider budget-related recommendations from members of the campus community.

I have asked Mr. Stephen Smith to convene and facilitate the Committee's meetings. Mr. Smith will also serve as an administrative resource for the Committee. Mr. Smith served for many years as Southeastern's chief fiscal officer in his role as Vice President for Administration and Finance. Although now retired, we are fortunate that Mr. Smith has continued to work part-time for the University Budget Office, and his experience and

Memo to 2013-2014 Budget Advisory Committee  
May 7, 2013  
Page 2

in-depth knowledge of Southeastern's budgets and operations will be an invaluable resource for the Committee.

I have asked Ranetta from my office to communicate with the members of the Committee in order to schedule the first meeting. At that time I will further elaborate on the charge and answer any questions.

Thank you in advance for your service as a member of this important Committee.

JLC/rcm