Request for New Course

Form Instructions:
Please complete this form and print on PINK paper; the form fields will expand to meet your needs. Print expands to 2 pages. Forward completed form to the Graduate Council. If a lab fee is required, a proposal must be submitted to the lab fee committee. Contact Nettie Burchfield for more information.

Submit by College of:
College of Education

Department offering course:
Teaching and Learning

Course Summary (used to create UCC agenda):
New course (EDUC 690) for new concentration in existing MEd curriculum and instruction degree program.

Course Description:
EDL 610 and EDL 612
A study of roles, responsibilities, and practices of instructional coaches and mentors in schools are emphasized along with data-driven research-based instructional practices, differentiated instruction, and collaborative school leadership. Theories concerning adult learning, the social and psychological aspects of teacher career development are examined, along with the impact of school climate and culture on teacher collegiality. A field experience component is included.

Complete course description as it will appear in the catalogue:
EDUC 690. Instructional Coaching in Schools. Credit 3 hours. Prerequisites: EDL 610 and EDL 612. A study of roles, responsibilities, and practices of instructional coaches and mentors in schools are emphasized along with data-driven research-based instructional practices, differentiated instruction, and collaborating with school administrators and instructional personnel. Theories concerning adult learning, the social and psychological aspects of teacher career development are examined, along with the impact of school climate and culture on teacher collegiality. A field experience component is included.

Change in course should be linked to assessment. In some cases a change to your department's course may be linked to the assessment plan of another department. In the event there is no link to assessment, use the "What other reason(s)..." box to explain the change. It is not necessary to use both explanation boxes unless the submitter feels it is necessary.

Estimated Time:
37.5 - 39.5 hours

In-class activities: (2 days per week at 75 minutes for 15 weeks that may or may not include final exam time)
Required readings:
Homework time:
Mid-term take home exam:
Final paper and oral presentation for course:
Preparation time for final exam:

This is ONLY an example. Please adjust information to the course that you are creating or changing.
Total: xxxxx hours

*this is not an inclusive list merely an example, adjust as necessary.

Course Outline:

Course Objectives:

Course Evaluation Method:

Course Bibliography:

* Effort expended both in and out of class for a student to achieve learning outcomes for the course—see the Credit Hour Policy

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<tr>
<th>Approval/Denial of New Course - Secure Signatures in following order</th>
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<td>1.</td>
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Reason for Denial:

Adequate information should be added in all categories to demonstrate the duration of the course, the amount of time students are expected to spend in the course, the types and numbers of exams, quizzes, assignments, etc., the expected outcomes of the course and a substantial up-to-date bibliography. Do NOT attach a syllabus. The course information should be included in these boxes.
Request for Change
In Existing Course

Form Instructions:
Please complete this form and print on YELLOW paper: the form fields will expand to meet your needs if
the form expands beyond 2 pages. Forward completed forms to the appropriate persons for their Approval/Denial.
Approval is received from the Graduate Council, making the agenda for the
UCC meeting. Be specific.

Submitted by College of: Arts, Humanities and Social Sciences

Department offering course: Sociology and Criminal Justice

Request Summary (used to create UCC agenda):
Change the prerequisites of SOC 305

Current Prefix: SOC  Current Number: 305  Current Credit Hours: 3  Current Component: Lecture  Current CIP code (nn.nnnn): 45.1101

Proposed Prefix: SOC  Proposed Number: 305  Proposed Credit Hours: 3  Proposed Component: Lecture  Proposed CIP code (nn.nnnn): 45.1101

Current Course Title: Data Analysis and Statistics for the Social Sciences

Current Course Prerequisite(s): MATH 241

Course Description: Elementary descriptive and inferential statistics as applied to social science problems, with computer applications

Course Typically Offered (Current):  ☒ Summer  ☒ Fall  ☒ Spring  OR:  ☐ As Needed

Frequency of Course Offering (Current):  ☒ Year  ☐ Even Yr  ☐ Odd Yr

Page numbers affected in the printed catalogue (include year) OR URL of on-line catalogue (Course number. Title. Credit. Prerequisite. Description. Lab Fee. Typical Semester offering). Note there is NO prefix before the catalogue entry.

Proposed Course Title: Data Analysis and Statistics for the Social Sciences

Proposed Course Prerequisite(s): SOC 101 and MATH 241

Proposed Course Description: Elementary descriptive and inferential statistics as applied to social science problems, with computer applications

Proposed Course Typically Offered (Proposed):  ☒ Summer  ☒ Fall  ☒ Spring  OR:  ☐ As Needed

Proposed Frequency of Course Offering (Proposed):  ☒ Year  ☐ Even Yr  ☐ Odd Yr

What program assessment result(s) has prompted the need to change this course? Reference specific departmental goal(s) and outcome(s) by year.

For the 2011-2012 year students taking Soc 305 were found to be deficient in certain statistical methods as they relate to learning goal 3 outcome 518 (2011-2012 catalogue)

What other reason(s) has prompted the need to change this course?
Increased progression through the major.

What is the anticipated time investment of a student both in and out of the classroom in order for the student to achieve the learning outcomes for the course (see Credit Hour Policy)? This is a 3 credit hour course that is intended to meet face-to-face during the course of a typical 15 week semester. The approximate time requirement is a 2:1 ratio between out-of-class and in-class activities for a total of approximately 112.5 hours.

In-class activities: (2 days per week at 75 minutes for 15 weeks that may or may not include final exam time)

Estimated Time
37.5 - 39.5 hours
xxxxx hours
xxxxx hours
xxxxx hours
xxxxx hours
Total: xxxxx hours

This is ONLY an example. Please adjust information to the course that you are creating or changing.

Required readings:
Homework time:
Mid-term take home exam:
Final paper and oral presentation for course:
Preparation time for final exam:

*This is not an inclusive list merely an example, adjust as necessary.

Council for Teacher Education approval needed? [Yes if any of the below are met]:
• This change affects any education undergraduate degree, graduate degree or certification program and/or
• This change affects components of PassPort portfolios or any aspect of the assessment system and/or
• This change affects field experience of any type reported by education majors

☐ Yes  ☒ No

Request for Change in Course
Revised September, 2013
Departments/colleges that could be affected by proposed change: None

Have these departments/colleges been notified of the proposed change? Yes ☐ No ☐ Not Applicable ☒

**ATTACH COPY OF PAGE IN CURRENT CATALOGUE THAT CONTAINS THE COURSE TO BE CHANGED WITH CLEAR INDICATIONS ON HOW THE COURSE IS TO BE CHANGED**

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