

Business Education (BE)

BUSINESS EDUCATION (BE)

491/590. Methods of Business Education, Cooperative Education, and Marketing Education. Credit 3 hours. Prerequisite: Junior standing. The emphasis is on methods of teaching high school business education subjects and methods of coordinating cooperative office education and marketing education programs.

492/592. Principles and Philosophy of Vocational Education. Credit 3 hours. Prerequisite: Junior standing. History and development of vocational education. The basic principles and philosophies of cooperative vocational education in American schools.

601. Seminar in Business Education. Credit 3 hours. The development, organization, and evaluation of instructional materials and procedures. Basic factors in the development of occupational skills. Current problems in relating the classroom to the business community.

602. Current Problems in Business Education. Credit 3 hours. A course designed to promote professional growth, to stimulate mature thinking, to provide a basis for advanced individual study, and a study of major problems growing out of current issues in Business Education such as word processing applications, management of word processing systems, management information systems and computer literacy.

603. Current Problems in Business Education. Credit 3 hours. A course designed to promote professional growth, to stimulate mature thinking, to provide a basis for advanced individual study and a study of major problems growing out of current issues in Business Education, such as word processing applications, management of word processing systems, management information systems and computer literacy.

604. Current Problems in Business Education. Credit 3 hours. A course designed to promote professional growth, to stimulate mature thinking, to provide a basis for advanced individual study and a study of major problems growing out of current issues in Business Education, such as word processing applications, management of word processing systems, management information systems and computer literacy.

605. Current Problems in Business Education. Credit 3 hours. A course designed to promote professional growth, to stimulate mature thinking, to provide a basis for advanced individual study and a study of major problems growing out of current issues in Business Education, such as word processing applications, management of word processing systems, management information systems and computer literacy.

641. Research in Business Education. Credit 3 hours. Prerequisite: Education 600. Analysis of recent research in business education; application of research findings to the problems of teaching. Conduct a research project.

653. Accounting for School Administrators. Credit 3 hours. The processing of information a study of the business aspects of school administration and other agencies. Areas covered are: accounting principles and practice, both financial and personnel, budgeting theories and practice; investments. Required projects are designed to meet the needs of each participant.

661. Survey in Management. Credit 3 hours. A study of the integration of management functions, theories, and philosophies, with application to efficient business operation.

663. Economics for Elementary and Secondary Teachers. Credit 3 hours. A survey of economic principles specifically designed for elementary and secondary teachers with little or no background in Economics. Attention will be given to the application of economic principles to the solution of current economic problems. Students will be required to develop plans and materials to improve economic education at the elementary and secondary level.

673. The Free Enterprise System. Credit 3 hours. A survey of the American system of free enterprise. Emphasis is given to the business environment; forms of business organization; introduction to our financial, production, and distribution systems; information systems; risk management; and the role of government in business.

691. Readings in Business Education. Credit 3 hours. Directed study of the professional literature and research studies in the field of business, office, and/or distributive education. Course designed to provide knowledge in areas not provided in other courses. Instruction as a class or guided independent study depending upon the needs and number of students enrolled.

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