



Student Technology Fee Committee Meeting Minutes

Date: February 15, 2022

To: Student Technology Fee Committee

From: Mike Asoodeh, CIO

Minutes from the February 15, 2022 Student Technology Fee Committee meeting are as follows:

In Attendance: Committee members – L’Oreal Williams, Zachary Poche, Sierra Lewis, Kayla Williams, Mike Asoodeh, Donna Methvien, Jeff Temple and Eric Summers. Baileigh Picou gave her proxy to L’Oreal Williams. Shannon Sciortino was also in attendance. This meeting was conducted electronically via Google Meet.

The meeting began at 1:00 p.m.

- The **December 9, 2021** meeting minutes were reviewed. Zachary Poche made a motion to approve the minutes. Donna Methvien seconded the motion. The vote was 9-0 in favor of approving this motion.
- **Reports on Action Items:**
 - **Surplus Equipment** – Donna Methvien did see to it that the surplus items were sent to Property Control.
 - **MUSA 170 Furniture** – Donna Methvien cannot find anyone who can use the furniture from MUSA 170. L’Oreal Williams made a motion to surplus the furniture to Property Control. Mike Asoodeh seconded the motion. The vote was 9-0 in favor of approving this motion. **Action Item: Donna Methvien will surplus the furniture to Property Control.**
- **Request for Software Installation** – Donna Methvien presented a request from Kinesiology for Kinovea to be installed on the computers in KHSA 2001. Donna Methvien made a motion to approve the software installation request. Sierra Lewis seconded the motion. The vote was 9-0 in favor of approving this motion. **Action Item: Donna Methvien will see that the software is installed.**
- **Small Projects** – Mike Asoodeh reported that 13 small project proposals were submitted requesting a total of \$55,457.72. The subcommittee recommended funding all 13 proposals. Mike Asoodeh made a motion to fund all 13 proposals in the amount of \$55,457.72. Donna Methvien seconded the motion. The vote was 9-0 in favor of approving this motion. **Action Item: Shannon Sciortino will notify the grant recipients.**
- **2022/2023 Proposed Fund Balance Spending** – Mike Asoodeh presented the proposed Fund Balance Spending for 2022/2023. A vote will be taken at the next meeting.
- **A motion to adjourn** was made by Zachary Poche. L’Oreal Williams seconded the motion. The vote was 9-0 in favor of this motion. The meeting was adjourned at 1:24 p.m.
- **Next Meeting** – The next meeting will be held March 15, 2022, and will be coordinated by Shannon Sciortino.



Student Technology Fee Committee Meeting Minutes

Approved by SGA President, L'Oreal Williams

Approved by CIO, Dr. Mike Asoodeh