



## ARTS & LECTURES PROPOSAL FORM

The Lyceum Arts & Lectures Committee is charged with advancing the availability of programming in the areas of arts and lectures for the university community. Its function is to help departments and organizations on campus by assisting them with finances and ideas for campus wide programming.

DATE:

REQUESTER INFORMATION	
Requester's Name:	Sponsoring Department:
Name of Program/Presenter:	Date of Program:
Funding Request Amount:	Total Budget:

CONTACT INFORMATION			
Phone:	Fax:		
Address:			
City:	State:	Zip:	
Email:			

EVENT DESCRIPTION
Please describe your event:
Please describe the benefit to students:
What will the funds requested be utilized for (Double Click Box to Check) <input type="checkbox"/> Lecturer/Performer; <input type="checkbox"/> Publicity/Marketing; <input type="checkbox"/> Printing; <input type="checkbox"/> Reception; <input type="checkbox"/> Travel; <input type="checkbox"/> Supplies; <input type="checkbox"/> Other:
Target Audience: <input type="checkbox"/> General Public; <input type="checkbox"/> Students; <input type="checkbox"/> Faculty/Staff <input type="checkbox"/> Other:
Cost to attend (if any): Will there be a discount for students <input type="checkbox"/> Yes; <input type="checkbox"/> No; List Student Cost:

Submit application by fax:  
985-549-5647  
Attention: Arts & Lectures Chair

Submit application by mail:  
Dean of Students  
SLU 10346  
Hammond, LA 70402

Submit application by email:  
deanofstudents@southeastern.edu

Dean of Students

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