Southeastern Louisiana University
Sims Memorial Library
Circulation Department

Sims Memorial Library offers borrowing privileges to students in the Dual Enrollment Program at Southeastern Louisiana University. The completed form should be brought to the Sims Library Circulation Desk together with a photo ID as proof of identification. Each borrower is responsible for the materials charged to his/her card. The loan period for regular collection books is three (3) weeks for up to 10 items and varies for audiovisual and special items. All library materials must be returned by the due date. The borrower’s library card (below) must be presented in order to charge or renew library items.

By signing this form I, _________________________ (Print Name) understand and agree to borrower card privileges. I also understand that I am responsible for items checked out to me and could be held financially liable for any damage or loss that may occur during the check out period. I further understand that this card and its privileges are non-transferable.

Signature: ___________________________________

Parent’s Signature (if under age 18): ________________________________

Student ID (W#) _______________________________________

Date: ______________________ Time: ______________________

-------------------------------------------------------------------------------

BORROWER’S CARD (DUAL ENROLLMENT PROGRAM)

Signature: ________________________
W Number: ________________________

PRESENT THIS CARD AND PHOTO ID EACH TIME YOU BORROW MATERIAL(S).
YOU ARE RESPONSIBLE FOR MATERIAL(S) BORROWED ON THIS CARD.

SIMS MEMORIAL LIBRARY
SOUTHEASTERN LOUISIANA UNIVERSITY