



## Campus Trespass/Ban Policy

### Policy Statement

Southeastern Louisiana University is a public institution of higher education that is open to the general public. However, the University has the ability to determine the expectations and parameters for an individual's presence on University property.

### Purpose of Policy

The University retains the right to restrict access to University property due to safety considerations relating to its students, faculty, staff and visitors.

### Applicability

This policy applies to employees and students of the University as well as those members of the public who have no affiliation with the University.

### Policy Procedure

#### Policy

To maintain a safe and secure educational environment, Southeastern Louisiana University reserves the right to ban from University property or facilities any individual who has exhibited behavior which has been deemed harmful to the University community (property or person). The University Police Department has full authority to execute ban notices to any individual who is reasonably believed to pose a safety risk and/or threat to the community including, but not limited to, actions by an individual that result in offenses against persons and/or property, disruption of University events or processes, violation of University policy and procedures or law, and continued patterns of abuse and/or infringement of University policy and procedures.

#### Procedure

Any Southeastern Louisiana University Police Officer has the discretion to ask an individual to leave campus or a specific area of campus, and based on his/her observations and/or investigations, has the authority to ban the individual from returning to any property owned, controlled or leased by the University. These notices are valid until revoked by the Director of the University Police. Ban notices may be mailed, or otherwise communicated, and do not require contact with a University Police Officer.

If an individual is banned from University property or from using University facilities, and he/she wishes to request that the ban notice be rescinded, he/she must direct his/her request to the Director of the University Police, in writing. The letter must include an explanation of what occurred from the perspective of the individual who was barred and the reason(s) the individual believes the ban notice should be rescinded. The Director of the University Police will respond to all requests in writing, either upholding the ban notice (with or without modifications) or rescinding the ban notice (with or without conditions).

## **Protocol**

In circumstances involving an individual who has no affiliation/relationship with the University and who is reasonably believed to pose a safety risk and/or threat to the community, the University Police Department has full authority to execute ban notices to said individual and the afore described procedure shall be followed.

If the individual is a former employee who has been separated from the University and the Director of Human Resources requests a ban order, the afore described procedure shall be followed.

If the individual is a current employee who has been placed on suspension from employment and the Director of Human Resources requests a ban order, the afore described procedure shall be followed.

If the individual is a student who has been referred to the Office of Student Advocacy and Accountability or is the subject of a complaint made with the Office of Student Advocacy and Accountability, the student may be banned, on an interim basis, from certain/all areas of the campus pending the resolution of his/her student disciplinary matter. The ban notice will be issued by the Office of Student Advocacy and Accountability. If, after the disciplinary hearing, the student is suspended or expelled, the Office of Student Advocacy and Accountability will notify the student of the outcome, including their sanctions, and, if applicable, that they will thereafter receive a ban notice from the University Police Department. If the student is banned from only one part of campus, the notification will come from the Office of Student Advocacy and Accountability.

Once banned from campus any individual who desires to return to campus for any reason must contact the University Police Department.

*[End of Policy]*