



Southeastern Louisiana University COVID-19 TESTING POLICY

Document History

Responsible Administrator: Vice President of Administration and Finance

Responsible Office: Human Resources

Effective Date: 8/24/2021

Approved by: President

Date of Revision/Review: 10/5/2021

Policy Statement

In an effort to ensure the safety of the Southeastern Louisiana University community, the university has established COVID-19 testing practices for all unvaccinated faculty and staff, as well as those faculty and staff who become positive or are exposed to the COVID-19 virus.

Purpose of Policy

To protect and support the health and safety of the Southeastern community by testing faculty and staff populations for potential COVID-19 infection, and to use this information to prevent, reduce, track, and contain the transmission of COVID-19 at Southeastern. This policy does not address COVID-19 testing available for individuals who are experiencing symptoms of COVID-19.

Applicability

This policy applies to all faculty and staff.

Policy Procedure

Testing

Ongoing unvaccinated population testing

1. Faculty and staff who are fully vaccinated, as verified by the Louisiana Department of Health LINKS Immunization Information System, are not required to participate in weekly COVID-19 testing. Individuals are considered fully vaccinated two weeks after their second dose of a two-dose series (Pfizer or Moderna) or two weeks after a single dose vaccine (Johnson & Johnson).
2. Faculty and staff who are not fully vaccinated will be assigned to a testing frequency schedule which may be subject to change based on the prevalence of infection within the campus community.
3. If an employee misses their scheduled weekly test, they must test on the next available day. For example: If an employee is scheduled to be tested on Tuesday, but is out due to non-COVID reasons, they would test on Wednesday when they return.
4. All required testing will be on campus unless an alternate testing method is approved in advance and all alternate testing methods will be at the employees' expense.
5. Once an employee becomes fully vaccinated they will not have to continue the weekly testing.
6. If an employee receives a positive COVID-19 result from an off-campus testing location, they are required to notify the university through the COVID-19 email: casemgmt@selu.edu or call Human Resources at 985-549-2001.
7. Faculty and staff who screen positive for COVID-19 are not required to complete testing for 90 days from their onset of symptoms or date of positive test, whichever comes first.

8. COVID-19 test results will remain confidential and not be included in a faculty or staff member's personnel file.

COVID-19 Population Testing is only one strategy in slowing the spread of COVID-19. Employees who are tested are also expected to follow all other published university policies and guidelines regarding the reduction of COVID-19 transmission including: hand washing, wearing a face covering, and physical distancing.

Testing Due to Exposure

Both vaccinated and unvaccinated employees who are exposed to a positive COVID-19 case are required to test on the first available CDC recommended day (this date will be communicated in an email) and will be expected to return to work if the test is negative in accordance with the guidelines.

No exceptions to the testing requirement(s) are permitted. Faculty and staff who fail to comply with the policy may be subject to disciplinary action up to and including termination.

Please note that even individuals who have verified Vaccination Records on file will still have full access to the COVID-19 testing program and may voluntarily continue testing.