



SOUTHEASTERN

L O U I S I A N A U N I V E R S I T Y

Investigations

AUTHORIZATION FOR INVESTIGATIONS

All persons appointed and/or employed by the University of Louisiana System or Southeastern are subject to investigation as the System or University deems appropriate should there be allegations of misconduct or impropriety against said individuals.

Investigations may occur by virtue of specific authority, policies or processes, e.g., investigation of potential fraud by the Internal Auditor, investigation of potential NCAA rules violations, investigation of misconduct in research, etc. Such investigations will be conducted according to the procedures appropriate to the particular authority or policy giving rise to the investigation. Additionally, other types of investigations may be conducted in accordance with the following policy.

GENERAL PROCEDURES FOR CONDUCT OF INVESTIGATIONS

Investigations shall commence only upon approval of the President directing that such an investigation be conducted. Such investigations shall be conducted by an impartial committee composed of the Director of Internal Audit, the Human Resources Director, the EEO/ADA Compliance Coordinator and two other staff persons to be designated by the President.

NOTIFICATION

The employee being investigated shall be given written notice of the investigation, and a list of the allegations subject to investigation.

REPORTING OF FINDINGS

At the conclusion of the investigation, the President shall be given a written report of the findings of the investigation.

CONFIDENTIALITY

Investigations involving the character or competence of any person shall be conducted in as confidential a manner as applicable law permits.