Outside Employment Policy

This policy applies to Full-Time employees only.

As required by Louisiana Revised Statute 42:1123(9), the Board of Supervisors for the University of Louisiana System is required to establish Policies and Procedures to ensure disclosure of outside employment activities for full-time employees within the University of Louisiana System. This policy recognizes the employees’ right to engage in outside employment, as long as it is within the proper parameters as established by Louisiana law.

To fulfill its annual certification requirement under the University of Louisiana System guidelines, employees will be notified to report their outside employment status to the Human Resources Office. Reminder notices will be placed in the By-Lion and regularly sent through Faculty/Staff Notices.

If additional information is required, please contact the Human Resources Office.

Reference:
University of Louisiana System Bylaws: Chapter III, Section VII
University of Louisiana System Policies and Procedures Memorandum: FS-III.VII.-1