



# 2020 -2021 HANDBOOK

SOUTHEASTERN  
LOUISIANA UNIVERSITY



## quick campus contacts

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center for student excellence: 985-549-3981  
financial aid: 985-549-2244  
office for student engagement: 985-549-2120  
university housing: 985-549-2118  
veteran services: 985-549-5041

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Congratulations on becoming a new Lion!  
Use this book to familiarize yourself with campus policies and procedures and find important information about student resources you will need to make your years here at Southeastern a success! We've also included an academic planner for you to use to stay organized your first year.

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## **student resource guidebook**

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Your first year at Southeastern will be a new and exciting one... but you may need a little help along the way. Use this Student Resource Guidebook to find important information about places on campus you may need to visit during your time here.

# WELCOME

## Class of 2024!



It's a great time to be a Lion! As one of the newest members of our Southeastern family, your Lion journey has already begun and will continue to grow throughout the year as you dive into the Mane Experience. The Mane Experience is your freshman connection to all of the resources, events, and programs sure to make your Southeastern experience fulfilling and unique.

While you continue to journey through the next four years, my hope is that you will become an 'IN' student at Southeastern. IN students are involved, informed, in touch, and included in all that happens on campus and in the community. IN students succeed because they are invested in developing their talents and interests and are inspired to achieve at Southeastern and beyond.

Visit the Mane Experience at [southeastern.edu/mane](http://southeastern.edu/mane) to learn the many ways for you to get IN and find your ROAR so you can begin to build your own Southeastern success story.

### **Dr. Eric J. Summers**

Vice President for Student Affairs

 @drericsummers

 @drericsummers



# Office of the Dean of Students



The Office of the Dean of Students is committed to helping students reach their full potential both in and out of the classroom. We recognize that students come to our campus from many different places, with different backgrounds and different needs. Every effort is made to provide the best and most comprehensive resources possible for students' intellectual growth and personal development.

Some of our responsibilities include:

- Providing academic and personal support
- Developing and implementing support programs
- Supporting student safety
- Advancing student voice
- Assisting students through crisis or difficult circumstances
- Facilitating communication between students and faculty

We strongly encourage you to actively participate in University life by seeking out opportunities to be involved, taking advantage of resources, and engaging in on-campus traditions. Our Dean of Students is available to answer any questions, to advocate on behalf of students, and to simply point students and their families in the right direction.

## Dr. Gabe Willis

Student Union Annex, Room 1301

 985-549-3792

 [southeastern.edu/deanofstudents](https://southeastern.edu/deanofstudents)

 [deanofstudents@southeastern.edu](mailto:deanofstudents@southeastern.edu)

 @dr\_gabewillis

 @drgabewillis

# Division for Student Affairs



The Division for Student Affairs (DSA) provides many programs and services designed to complement life outside of the classroom, promote student success, and encourage personal and professional development.

DSA supports the University's mission to lead the educational, economic, and cultural development of southeast Louisiana. We serve as important resources for the recruitment of quality students, aid student retention by actively overseeing important services and co-curricular and extra-curricular programs, contribute to a sense of identity and loyalty for the institution, and create an environment that is safe, friendly, supportive, and caring.

At the core of our success is a committed staff that believes in students. We want you to succeed in school, graduate, and find a job. Students who get involved in at least one out-of-class activity are more likely to be successful at Southeastern. Connect with any of the areas within DSA so you are involved, informed, and invested in your future.

## Who we are

- Advocacy and Accountability
- Career Services
- University Counseling Center
- Student Accessibility Services
- University Police
- Rec Sports and Wellness
- Student Engagement
- Student Publications
- Transportation Services

# Student Advocacy and Accountability



The mission of Student Advocacy and Accountability is to enhance the learning environment of the Southeastern community through education of students' rights and responsibilities. We strive to enrich learning through educational interventions and trainings that foster student development.

## What We Do

- Provide an avenue for faculty, staff, and students to report any alleged violations or concerning behaviors of the code of conduct. To report an incident, visit [southeastern.edu/reportit](http://southeastern.edu/reportit)
- Assist students in understanding and navigating the Student Conduct process by providing them with resources and information regarding their rights and responsibilities
- Create specific sanctions which foster growth and positive behavior change while taking into account each student's experiences and circumstances

## Contact

Mims Hall, Room 207

 985-549-2213

 [southeastern.edu/osaa](http://southeastern.edu/osaa)

 [osaa@southeastern.edu](mailto:osaa@southeastern.edu)

   @sluosaa

# Career Services



The mission of Career Services is to assist Southeastern students and alumni with their career exploration and job search processes by providing a wide array of valuable career counseling and job search assistance services while also meeting the hiring needs of employers.

For information about on-campus part-time jobs, visit Southeastern's Student Employment website at [southeastern.edu/studentemployment](http://southeastern.edu/studentemployment) or contact the Work Study Office.

## What We Do

- Assist with resumé development, interview preparation, and job-search skills coaching through in-person and online resources
- Provide networking and job search assistance through career and job fairs, on-campus interviews, employer recruiting tables, and online job postings available 24/7 through Handshake. All students have access to Handshake by logging in with their Southeastern email address and password
- Offer educational programs aimed at increasing understanding of professionalism, business etiquette, and the career-readiness competencies.

## Contact

Student Union, Room 2102

 985-549-2121

 [southeastern.edu/careerservices](http://southeastern.edu/careerservices)

 [careerservices@southeastern.edu](mailto:careerservices@southeastern.edu)

 Career Services Southeastern

 [@slu\\_careerservices](https://www.instagram.com/slu_careerservices)

# University Counseling Center



The University Counseling Center provides free services to help individuals learn about themselves, their environment, and their methods of handling roles and relationships. Typical concerns addressed by the University Counseling Center include but are not limited to low self-confidence, self-defeating behaviors, difficulties with alcohol and drugs, relationships, dealing with feelings of depression, anxiety, suicidal thoughts, and other emotional and mental concerns.

To make an appointment, visit the Counseling Center in person, call us at (985)549-3894, or contact us at [slucc@southeastern.edu](mailto:slucc@southeastern.edu).

## What We Do

- Provide students with free individual or group counseling
- Provide students with substance abuse assessments and referrals
- Coordinate educational workshops, trainings, programming, and outreach

## Contact

Student Union Annex



985-549-3894



[southeastern.edu/counselingcenter](https://southeastern.edu/counselingcenter)



[slucc@southeastern.edu](mailto:slucc@southeastern.edu)



@southeastern\_counselingcenter



@SoutheasternCounselingCenter



@SLU\_UCC

In the case of an emergency, please visit the Counseling Center immediately or call 985-549-2222.

# Student Accessibility Services

(formerly the Office of Disability Services)



Student Accessibility Services facilitates the process of academic accommodations for students with disabilities and works in collaboration with other University departments in an attempt to ensure full participation in all activities, programs, and services of the University. To register, you must self-identify and submit sufficient documentation. For any questions about the registration process, please contact our office or visit our website.

## What We Do

- Provide disability accommodations to students who register by self-identifying and providing sufficient documentation with the office. You can pick up intake forms from the Student Accessibility Services or download from our website
- Provide services aimed at increasing the students' abilities to understand their communication and learning styles, note-taking techniques, and overall ability to study and retain information
- Collaborate with other departments on campus to ensure students have full access to university course material, events, information, and more

## Contact

Tinsley Hall, Room 102



985-549-2247



[southeastern.edu/accessibilityservices](https://southeastern.edu/accessibilityservices)



[accessibilityservices@southeastern.edu](mailto:accessibilityservices@southeastern.edu)

# University Police



The University Police Department strives to maintain the trust of Southeastern's campus by actively engaging with the community it serves. The Police Department seeks to make its policies and operations as open as possible. Members of our campus community and members of the Police Department are united in their commitment to addressing crime, violence, and quality-of-life issues by engaging one another and all campus departments in problem-solving partnerships.

## What We Do

- Conduct educational classes aimed at enhancing students' understanding of campus safety
- Provide after-hours escorts for students who may not feel comfortable maneuvering back to their vehicles or residence halls alone
- Provide vehicle jump-start assistance (UPD will not perform any other maintenance on your vehicle or retrieve keys that are locked in your vehicle)

## Contact

Pride Hall, 1301 SGA Drive

 Emergency  
985-549-2222

Non-Emergency  
985-549-3835

   @SoutheasternUPD

 [police@southeastern.edu](mailto:police@southeastern.edu)

 [southeastern.edu/police](http://southeastern.edu/police)

# Recreational Sports and Wellness



## We Make A Positive Impact

Recreational Sports and Wellness is here to keep you healthy and thriving while on campus. We offer Group X classes, personal training, weight loss assistance, and intramural sports such as flag football, soccer, basketball, and softball. As a student, you are provided free access to “The Rec” and the Kinesiology pool.

## What We Do

- Offer personal training at a low cost along with a variety of free group exercise classes
- Give students a chance to remain active by playing against their peers through intramural sports or against other universities through club sports.
  - Intramural Sports- flag football, soccer, basketball, softball, etc
  - Sport clubs- rugby, power lifting, tennis, and lacrosse- if you are interested in another sport, contact the Rec to start a new club
- Offer a fully functional gym with free weights, cardio machines, basketball and racquetball courts, and an indoor track

## Contact

1350 N. General Pershing

 985-549-5591

 [southeastern.edu/recsports](http://southeastern.edu/recsports)

 [recsports@southeastern.edu](mailto:recsports@southeastern.edu)

 @SLU RSW

  @slu\_rsw

# Office for Student Engagement



The Office for Student Engagement (OSE) provides developmental opportunities for all students and challenges them to become empowered citizens through a comprehensive co-curricular experience.

We encourage and facilitate student engagement through various avenues including the Student Government Association, Fraternity and Sorority Life, Student Organizations, Campus Activities Board, Multicultural and International Student Affairs, Leadership Development, and participation in campus-wide events and community service.

You'll see a snapshot of a few of our services on the next page.

## Contact

Student Union Room 2307

 985-549-2120

 [southeastern.edu/studentengagement](http://southeastern.edu/studentengagement)

 [student.engagement@southeastern.edu](mailto:student.engagement@southeastern.edu)

   @SoutheasternOSE

# What We Do

## **OSE Main Office**

The Office for Student Engagement is located in the Student Union Room 2307. Students can come to grab a free cup of coffee, get a free scantron or Blue Book, or just hang out and relax between classes.

## **Tinsley Student Lounge**

The Tinsley Student Lounge is the perfect place to hang out between classes. It has comfortable seating areas and charging stations for your mobile electronics, all set in a unique location in Friendship Circle. The Tinsley Student Lounge is located in room 105 of Tinsley Hall.

## **Student Food Pantry**

For students who may face food insecurity, the Student Food Pantry wants to ensure that there is extra assistance available. The Student Food Pantry is located in McGehee Hall room 109. To shop, bring your Student ID. For hours of operation, visit [southeastern.edu/foodpantry](http://southeastern.edu/foodpantry).

# Student Publications



Student Publications is committed to producing quality publications that enhance the University while maintaining a learning-lab environment in which excellent communication skills and sound journalism will be learned and practiced by students. Dedication to upholding the standards of responsible journalism, Student Publications provides the campus community with designated public forums for the expression of ideas and opinions in a free and open environment.

## What We Do

- Produce Southeastern's official weekly newspaper, *The Lion's Roar*, which is distributed every Tuesday
- Produce Southeastern's official student yearbook, *Le Souvenir*, which is distributed each year in the Fall semester
- Provide students with the opportunity to learn and improve skills in writing, editing, photography, layout, and graphic design

## Contact

Student Union, Room 1303

 985-549-3731

 [southeastern.edu/studentpublications](http://southeastern.edu/studentpublications)

 [stupub@southeastern.edu](mailto:stupub@southeastern.edu)

   @lionsroarnews

# Transportation Services



The Department of Transportation Services is committed to providing customer driven resources which help our students with their daily transportation needs. The Lion Traxx Shuttles are available to students at no additional cost. It is also the responsibility of our office to enforce the campus parking rules and regulations.

## What We Do

- Provide free shuttle services to enrolled Southeastern students. To track the shuttles on their routes, visit [southeastern.edu/traxx](http://southeastern.edu/traxx)
- Enforce campus parking rules and regulations
- Educate students on how to properly register vehicles and how to display their parking permit

## Contact

Pride Hall, Room 139



[southeastern.edu/parking](http://southeastern.edu/parking)



[southeastern.edu/traxx](http://southeastern.edu/traxx)



Parking

985-549-5695

[parking@southeastern.edu](mailto:parking@southeastern.edu)



Shuttle

985-549-2877

[gary.prescott@southeastern.edu](mailto:gary.prescott@southeastern.edu)



@southeastern\_parking



@southeasternparking

# Auxiliary Services



Auxiliary Services provides various products and services to the campus community. The division is comprised of several departments that extend the learning environment beyond the classroom and enhance the quality of campus life. From campus mail to ID cards... books and supplies to snacks and dinner... Auxiliary Services is there for students throughout their academic career.

## Who we are

- University Housing
- Campus Dining
- Campus Card Operations
- Textbook Rental
- University Bookstore
- Document Source
- Student Union
- University Center

## Contact

Student Union, Room 2408

 985-549-2094

 [southeastern.edu/aux\\_services](http://southeastern.edu/aux_services)

 [auxiliary\\_services@southeastern.edu](mailto:auxiliary_services@southeastern.edu)

 @southeastern\_auxiliaryservices

 @southeasternauxservices

# Center for Student Excellence



The mission of the Center for Student Excellence is to work in partnership with university academic departments and the campus community to assist students in becoming active, responsible, and successful learners. To fulfill this mission, the Center for Student Excellence provides freshman advising, the Southeastern 101: Freshman Success course, academic and career exploration (ACE) coaching and transfer student assistance for students no longer served by the freshman advisors, and tutoring in select subjects for all Southeastern students.

## What We Do

- Coordinate academic advising for freshmen which includes academic goal setting, time management, exploring college majors, and course selection
- Help all students, seeking a baccalaureate degree, identify skills and interests to explore career options and majors and provide academic coaching
- Provide assistance to transfer students with 30+ hours including: transfer credit evaluation reviews, referrals to academic departments and on campus resources, and LEONET, Moodle, & Webmail assistance.
- Offer free tutoring which includes weekly peer tutoring available for core courses and 24/7 online tutoring for select classes (Now located in Tinsley hall)

## Contact

Tinsley Hall for Tutoring & all other services are in the Student Union Annex



985-549-3981



[southeastern.edu/cse](http://southeastern.edu/cse)



[cse@southeastern.edu](mailto:cse@southeastern.edu)



@SoutheasternCSE

# Enrollment Services Express



To provide greater convenience for students, Enrollment Services Express serves as a satellite office on main campus for various student needs. Located directly across from the University Bookstore, Enrollment Services Express is occupied by staff representatives from Admissions, Financial Aid, and Records and Registration. Current students can stop in for most registration, enrollment, and financial aid assistance. For new and prospective students, the office is also where all campus tours originate, and students can receive assistance with Admissions.

## What We Do

- Answer questions about scholarships, financial aid, and work study
- Provide students with official copy of their transcript, enrollment verification, registration appeals, course elsewhere forms, and help with any registration questions

## Contact

Student Union, Room 1305

 985-549-2622

 [admissions@southeastern.edu](mailto:admissions@southeastern.edu)

  @southeasternadmissions

# University Health Center



The University Health Center is dedicated to the well-being of Southeastern students, faculty, and staff. The Health Center provides a wide array of medical services and screenings. In addition, the University Health Center has formed partnerships with several other departments and organizations to provide health education and programming to Southeastern students and the surrounding community.

## What We Do

- Check for minor illness and injuries, physical exams, women's and men's health, immunizations, injections, and prescriptions
- Offer a special, certified peer educator program for students who want to promote health-enhancing change through educational outreach on campus
- Offer Lighten Up Lions, a six to eight week weight loss program promoting healthy lifestyle changes

## Contact

Student Union Annex



985-549-2242



[southeastern.edu/health](http://southeastern.edu/health)



[health@southeastern.edu](mailto:health@southeastern.edu)



[@southeastern\\_healthcenter](https://www.instagram.com/southeastern_healthcenter)



[@seluhealth](https://www.facebook.com/seluhealth)

# Honors Program



The Honors Program offers small classes with well-prepared peers to promote exploration and discussion of ideas. Outstanding professors who care about their students' progress, opportunities to find and develop oneself through belonging to a more intimate community of scholars, and the friendly help always available at the Honors Office are hallmarks of the Honors experience.

## What We Do

- Provide an opportunity for students to earn special Honors credits on their transcripts including the Sophomore Honors Distinction and an Honors Diploma
- Sponsor the Honors Student Association which gives honors students a chance to develop their leadership skills and participate in social, philanthropic, and academic co-curricular events

## Contact

Student Union, Room 1303

 985-549-2135

 [southeastern.edu/honors](https://southeastern.edu/honors)

 [honors@southeastern.edu](mailto:honors@southeastern.edu)

 @seluhonors

 @southeasternhonorsprogram

 @SELUHonors

# International Initiatives



International Initiatives provides cross-cultural and international experiences essential to success in a global economy. Through International Initiatives, students can study everything from Art in Cuba to Environmental Sociology in Zion Park. Check out our web page for the fields of study and international locations.

## What We Do

- Offer Study Abroad opportunities and exchange programs in more than a dozen countries
- Provide access to training in over 70 languages
- Welcome visits by international leaders in political, cultural, educational, and economic fields

## Contact

Student Union, Room 1305



985-549-2135



[southeastern.edu/studyabroad](http://southeastern.edu/studyabroad)



[studyabroad@southeastern.edu](mailto:studyabroad@southeastern.edu)

# Alumni Association



Welcome Southeastern Class of 2023! The Alumni Association partners with offices on campus to provide you with programming, services, events and connections to help you succeed in your college career and beyond. In addition, the Alumni Association presents several awards to students, including SGA and Alumni scholarships. Our Student Ambassador program is in the works and will provide meaningful opportunities for students to learn and network with alumni. Starting now, you're a #Lion4Life and we're here to help any way we can!

## What We Do

- Help students choose the perfect class ring for their senior ring ceremony
- Help students prepare for graduation at Grad Fair
- Celebrate students' accomplishments at the Lion4Life Launch Party

## Contact

500 University Avenue

 985-549-2150

 [southeastern.edu/alumni](https://southeastern.edu/alumni)

 [slualumni@southeastern.edu](mailto:slualumni@southeastern.edu)

 @southeastern\_alumni

 @SoutheasternUniversityAlumni

 @Southeastern Louisiana University Alumni



## **student code of conduct**

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Student Conduct enhances an overall educational experience for students by embracing and promoting student learning and student development through conduct standards. Students are expected to familiarize themselves with the Student Code of Conduct and to conduct themselves in a manner which supports the educational mission of the University as well as comply with all University rules.

[southeastern.edu/code](https://southeastern.edu/code)



## **covid 19:**

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Southeastern's leadership team has been monitoring development of the COVID19 / Coronavirus and coordinating with local healthcare agencies, other universities, and government officials to ensure that appropriate measures are being taken as the outbreak evolves. Please be sure to review the website below as it is the university's main resource for information. Information changes rapidly—please refer to this site on a regular basis as needed.

[southeastern.edu/coronavirus](https://southeastern.edu/coronavirus)

# interim campus event registration framework

COVID-19 has shifted the manner in which meetings, events, and activities will take place on campus. Therefore, Southeastern Louisiana University will allow campus activities to begin in a phased process. The interim stage of event registration will commence August 1, 2020 for departmental offices and rentals. Registered student organizations may begin to sponsor campus events beginning on September 3, 2020 to allow for proper event training. All students, faculty, staff, and guests must take steps to minimize the potential spread of COVID-19 when planning campus activities. This framework outlines the conditions by which campus departments, student organizations, and outside organizations (rentals) may organize activities. The goal of these guidelines is to limit the number of people at University events, including visitors, in order to slow the potential transmission of COVID-19. In pursuit of that goal, the University will adhere to orders, proclamations, and regulations of the Governor of Louisiana, guidelines from the Centers for Disease Control and Prevention (CDC), the Louisiana Department of Health, and University policies and protocols regarding COVID-19, and reserves the right to cancel any scheduled activity if it is deemed unsafe. The Office of Environmental Health and Safety will serve as the official university authority in assessing safety of all meetings, events, and activities that are scheduled on campus.

**Full Interim Campus Event  
Registration Framework**



**Do your part to keep us safe!**



# SELF-REPORTING COVID 19 INFORMATION



## WHAT SHOULD YOU DO IF.....

- You think you have been exposed to someone w/ COVID-19
- You are displaying symptoms of COVID-19
- You have received a positive COVID-19 test

1

## SELF-REPORT

In order to provide necessary resources and adequate accommodations, student should immediately self report by visiting [selu.edu/link](https://selu.edu/link).

[SELU.EDU/LINK](https://selu.edu/link)

2

## COMPLETE STEP 1 & 2

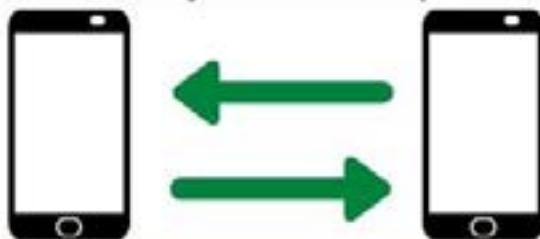
Students should select "Covid 19 Disclosure Form" (written in blue) and complete both steps



## STAY CLOSE TO YOUR PHONE

Upon receipt of a report, a Southeastern team member will reach out to you to collect important information.

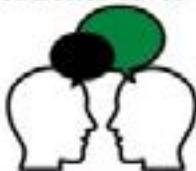
3



## LISTEN TO MEDICAL ADVICE

Depending on the information shared, students may be asked to quarantine or isolate on or off campus. It is important for students to follow instructions.

4



## PROTECT THE PRIDE & MASK UP

5

WHEN INDOORS



WHEN WITHIN 6 FT.  
OUTDOORS



[SELU.EDU/LINK](https://www.southern.edu/link)



## **drugs & alcohol policy**

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The use of alcohol and other drugs (AOD) can have negative consequences. Far too often, high-risk drinking and other drug use can have tragic results. When this happens, students not only put themselves at risk, but there is potential to harm their loved ones, friends, and others in the University community. By being informed about the prevention efforts available on Southeastern's campus, students can make better informed decisions and increase the likelihood of avoiding risks associated with alcohol and other drug use.

[southeastern.edu/safecampus](https://southeastern.edu/safecampus)

# alcohol policy

## **PREAMBLE**

Southeastern Louisiana University is committed to the health, safety, and well-being of each member of the University community. In order to further student learning and promote the University's academic mission, Southeastern fosters an environment of personal responsibility and respectful citizenship. This means that all members of the university community – students, faculty, and staff - in addition to visitors – have a shared responsibility in safeguarding a healthy learning environment in which inappropriate behaviors and the associated negative consequences of alcohol misuse are addressed in a manner appropriate to the circumstance. The University, as outlined in the following policy, strives to create a culture that supports students who have made the decision to not use alcohol, as well as encourage, through education, students who choose to drink alcohol to do so in a safe, legal, and responsible manner.

The possession, use, sale, distribution, or manufacture of alcohol may be done only in accordance with the provisions of federal and state laws, local laws and ordinances, and University regulations, including this policy. Louisiana state law prohibits the purchase, public possession or consumption of any alcoholic beverage by persons under the age of 21 as defined by Louisiana Law (R.S. 14.93.10 through 14.93.14). As provided by law, this policy recognizes that public possession does not include possession or consumption of alcoholic beverages under the following conditions: religious purposes, when accompanied by a parent or spouse, for medical purposes as defined by 14.93.10.2, or within private residences.

## **LEGAL SANCTIONS**

Students and employees are reminded that local, state, and federal laws provide for various legal sanctions and penalties for unlawful possession or distribution of alcohol. These sanction include, but are not limited to, incarceration and monetary fines.

## **UNIVERSITY SANCTIONS**

Students found to be in violation of this policy will be afforded due process as prescribed in the University Code of Student Conduct. Sanctions for policy violations include a disciplinary warning, up to and including expulsion from the University.

Students may also be referred for counseling and/or referral for individual assessment; referral may be included as a condition of any sanction.

**“Alcoholic beverage”** means beer, wine, or distilled spirits (liquor) as defined by state law.

**“Purchase”** means acquisition by the payment of money or other consideration.

**“Public possession”** means the possession of any alcoholic beverage for any reason, including consumption, on any street or highway or in any public place or any place open to the public, including a club, which is de facto open to the public.

**“Student”** includes all persons taking courses at the University whether full time, part time, dually enrolled, visiting, online, for non-credit, or pursuing undergraduate, graduate, professional studies or non-degree seeking. Also included are those who attend post-secondary educational institutions other than Southeastern Louisiana University and who reside in University residence halls.

**“Employee”** means the employee of a grantee or contractor directly engaged in the performance of work pursuant to the provision of the grant or contract described in section 5152 or 5153.

## **Section I. University Regulations**

This policy will apply to all University students, employees, and guests.

All students, employees, and guests are strictly prohibited from the unlawful possession, manufacture, use, or distribution alcohol on University property or as part of any University activity, whether on or off campus. This policy will extend to any other sites that the University might operate or be in attendance.

The following conduct is prohibited except as permitted by University regulations and the law:

- The use, consumption, possession, manufacture, purchase, sale, furnishing, and/or distribution of alcoholic beverages (any beverage containing 1% or more alcohol by volume) on University property, or at any of its activities (whether on or off campus)
- The use, consumption, possession and/or purchase of alcoholic beverages by persons under 21 years of age
- Possession, consumption, sale, manufacture, or furnishing of alcoholic beverages in the residence hall or residence hall room is prohibited. Students residing in Southeastern Oaks Apartments may possess alcohol in their room dwelling as long as all residents are of the legal age to possess and consume alcohol. Alcohol may not be present in common areas of the apartment if ALL residents in the apartment are not of legal age.

- In all other cases, persons age 21 or older may possess and consume alcohol on campus only when the following conditions are met.
  - When alcohol is served by a University Authorized vendor/Server
  - When alcoholic beverages are served and consumed at a University Approved Site
  - When alcoholic beverages are served and consumed during a student organization's event that has been approved by the Dean of Students office
- Operating or attempting to operate a motor vehicle while intoxicated.
- Public intoxication on University property
- Furnishing, serving, and/or otherwise providing alcoholic beverages to persons under 21 years of age
- Reporting to work, class, or performing work for the State while under the influence of and impaired by alcohol
- Vendors/servers are responsible for assuring that no person under the age of 21 is served alcohol.
- Other violations as noted in the University Alcohol Policy

## **Section II: Approved Facilities: Sale, Possession, and Consumption**

The purpose of this section is to designate those areas on campus where legal consumption of alcohol will be allowed, and to establish under what conditions group events may involve alcohol. This policy will apply to the sale, possession, or consumption of alcohol in or at any University sponsored or registered event. State law prohibits the purchase, public possession or consumption of any alcoholic beverage by persons under the age of 21. For the purposes of this policy, all areas of the University are considered "public" places. The possession, consumption, sale or furnishing of alcoholic beverages is prohibited except in those areas where such activities are specifically allowed.

War Memorial Student Union  
 University Center  
 Southeastern Oaks (Subject to terms of lease, only those 21 years of age or older)  
 Columbia Theater  
 Alumni Center  
 Alumni Field  
 Strawberry Stadium  
 North Oak Park  
 Tennis Complex  
 Soccer Complex  
 Track and Field Complex  
 Pennington Center

Other areas as specifically approved by the Vice President for Student Affairs or his/her designee.

## **Section II. Policies & Procedures for Student Organization Alcohol Events**

**In addition to the above regulations, the following policies shall apply:**

### A. General

- Organizations may not distribute alcoholic beverages free of charge to anyone.
- Alcoholic beverages may not be purchased with organizational or departmental funds nor may the purchase of same for members or guests be undertaken or coordinated by any member, individually, or collectively.
- No organization may co-sponsor an event with an alcohol distributor, charitable organization, tavern (establishment generating more than half of annual gross sales from alcohol), where alcohol is given away, sold, or otherwise provided to those present.
- Alcohol on campus will be allowed only at catered Food Service events and will be sold by Dining Services personnel or approved licensed servers.
- Alcohol, bar tabs, coupons for free or reduced price drinks, etc., may not be awarded as prizes for any raffles or other events.
- Alcohol may not be distributed free of charge by an alcohol company or distributor at any student organization event under any other circumstance on campus.
- The cost of alcoholic beverages may not be included in the cost of an admission ticket, cover charge, or any other assessment required of members or guests.
- BYOAB (Bring your own alcoholic beverage) events will not be allowed on campus (tailgating is the only exception).
- No alcoholic beverages in bulk form (keg, etc.) may be purchased or used. Kegs of beer will not be allowed. A keg is considered a common source of alcohol. Providing a common source of any alcoholic beverage—be it beer, alcoholic punch, or an open bar—implies that it is provided by or on behalf of the organization, regardless of who actually purchased it.
- All alcohol events must be registered with the Office of the Dean of Students. An organization is only allowed to register/sponsor a total of three (3) alcohol events Sunday through Thursday during each

semester. Events on Fridays and Saturdays are not subject to this limitation, but are subject to the requirement that they be registered with the Office of the Dean of Students.

- No events involving alcohol will be approved for the fourteen (14) calendar days prior to and including finals; this includes the weekend between the two weeks.
- No events involving alcohol will be approved during any University closure (including but not limited to Fall Break, Spring Break, Thanksgiving, Mardi Gras, semester breaks, etc.).

## B. Student Organization Event

An event may be considered a student organization event if one or more of the following occur:

- The event was pre-planned or premeditated (flyers, emails, social media).
- The event was discussed or planned during a meeting.
- The majority of organizations members knew of and/or attended the event.
- Organizational resources were used in any way (i.e. entertainment, transportation, food, beverages, decorations, advertisement, etc.).
- A significant portion of attendees were invited by members of the organization.

In addition, an event could be considered a student organization event if a non-member perceives the event as being sponsored by an organization.

Please refer to the Student Organization Alcohol Event Procedures for a full list of action items organization must complete before events where alcohol is served will be approved.

## **Section III. Alcohol at Athletic Events**

Public events provide an avenue for the University to meet its core values of excellence, community, diversity, and learning. In support of these values, events should be conducted in an environment that is safe and enjoyable for all. As public events have great potential to attract a variety of spectators, the following policy has been developed for these events:

1. No alcoholic beverage may be possessed, distributed, served, or consumed by persons under the age of 21.
2. Tailgating will be limited to home games unless otherwise approved by the Dean of Students for University sponsored events.
3. For home games that occur during a regular school day, tailgating activities will be allowed after 5:00 p.m. For home games that occur on days when school is not in session, tailgating will be allowed starting at 5:00 p.m. the night before the game.
4. All glass containers and cans are prohibited. Any beverage consumed must be poured in a paper or plastic cup.
5. No oversized or common source containers of any sort (including but not limited to kegs, punch bowls, beer balls, party balls) are permitted.
6. Alcohol drinking games, funneling or any other activity deemed by the University, as inappropriate, are prohibited.
7. Individuals(s) or groups engaging in inappropriate or disruptive behavior will be directed by law enforcement personnel to cease and desist from doing so and are subject to University, local or state action.
8. At home games, alcohol cannot be brought into the venue and all persons entering the venue are subject to a reasonable check/search of personal bags, purses, coats, etc. Anyone found in possession of alcoholic beverages (other than those sold in the venue) and/or other items deemed dangerous or inappropriate by the University will be refused admission to the game. Any individual found in possession of said items will be evicted from the venue and will not be allowed to re-enter the venue for the remainder of the calendar day on which the game is held. Alcohol may be purchased inside the venue by those of legal age with valid identification.
9. Cups, containers, ice chests, etc. may not be brought into the venue.
10. Failure to follow these rules and regulations may result in eviction from campus with possible University, local, or state action to follow.

# drug policy

## **Manufacture, Distribution, Possession, and Use**

Southeastern Louisiana University prohibits the unlawful manufacture, distribution, possession, or use of illicit drugs or drug paraphernalia on University property or as part of any university activity, whether on or off campus as set forth by this policy and defined by Louisiana Law. Law as it applies to this section of the policy refers to Louisiana R.S. 40:961 through R.S. 40:1034.

### LEGAL SANCTIONS

Students and employees are reminded that local, state, and federal laws provide for various legal sanctions and penalties for unlawful manufacture, distribution, possession, or use of illicit drugs. The range of penalties and violations of Louisiana Law cited above is fines up to \$1,000,000 and up to life in imprisonment without parole depending on the drug involved and the nature of the violation.

### UNIVERSITY SANCTIONS

Students found to be in violation of this policy will be afforded due process as prescribed in the University Code of Student Conduct. Sanctions for policy violations include a disciplinary warning, up to and including expulsion from the University.

Students may also be referred for counseling and/or referral for individual assessment; referral may be included as a condition of any sanction.



## **hazing policy**

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Hazing was once seen as an activity that affected a very specific group of students, members of fraternities and sororities on college campuses. Recent information indicates that hazing is a larger problem that goes beyond Greek letter organizations and could impact students as early as the beginning of high school. It is important to increase awareness and become educated about hazing and how to address it.

### **what's in this section:**

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DEFINITIONS AND REGULATIONS  
AGAINST HAZING  
ENFORCEMENT OF HAZING POLICY  
WHERE HAZING BEGINS  
WHY SHOULD YOU CARE ABOUT HAZING  
REPORTING HAZING ACTIVITIES

[southeastern.edu/safecampus](https://southeastern.edu/safecampus)

# hazing policy

## Policy Statement

Southeastern Louisiana University ("the University") is committed to the safety and wellness of our students. This commitment is reflected in our adherence to relevant federal and state regulations; and through the development of policies and procedures to maintain a safe educational environment.

## Purpose of Policy

The University does not tolerate hazing, including the physical, mental or psychological abuse of any individual or individuals. All allegations of hazing will be fully investigated by the appropriate authorities. Any organization, and/or individuals within an organization, found responsible of hazing may face disciplinary action up to and/or including expulsion from the University and/or criminal charges.

## Applicability

This policy applies to all Southeastern students, faculty and staff.

## Policy Procedure

### **Definitions and Regulations against Hazing**

The University adheres to the Southeastern Louisiana University Hazing Policy, University of Louisiana System policy on hazing (S-II.XXIII.-1); the Board of Regents Uniform Policy on Hazing Prevention, and applicable state laws as described below:

### **Louisiana Laws on Hazing**

#### **RS 17:1801 Amended: Hazing Prohibited**

Hazing in any form, or the use of any method of initiation into organizations in any education institution supported wholly or in part by public funds, which is likely to cause bodily danger or physical punishment to any student or other person attending any such institution is prohibited.

Whoever violates the provisions of this Section shall be expelled, suspended, or dismissed from the education institution and not permitted to return for at least one semester, quarter, or comparable academic period. In addition, the person violating such provisions may also be subject to the provisions of R.S. 14:40.8.

#### **RS 14:40.8 Criminal Hazing**

It shall be unlawful for any person to commit an act of hazing. Any person who commits an act of hazing shall be fined up to one thousand dollars, imprisoned for up to six months, or both. If the hazing results in the serious bodily injury or death of the victim, or the hazing involves forced or coerced alcohol consumption that results in the victim having a blood alcohol concentration of at least .30 percent by weight based on grams of alcohol per one hundred cubic centimeters of blood, any person who commits an act of hazing shall be fined up to ten thousand dollars and imprisoned, with or without hard labor, for up to five years.

If any person serving as a representative or officer of an organization, including any representative, director, trustee, or officer of any national or parent organization, is a sanctioned or recognized member at the time of the hazing, knew and failed to report to law enforcement that one or more of the organization's members were hazing another person, the organization may be subject to the following:

- a. Payment of a fine up to ten thousand dollars.
- b. Forfeiture of any public funds received by the organization.
- c. Forfeiture of all rights and privileges of being an organization that is organized and operating at the education institution for a specific period of time as determined by the court.

If the hazing results in the serious bodily injury or death of the victim, or results in the victim having a blood alcohol concentration of at least .30 percent by weight based on grams of alcohol per one hundred cubic centimeters of blood, the period of time shall be for not less than four years.

A national or parent organization that receives a report alleging the commission of an act or acts of hazing may conduct a timely and efficient investigation to substantiate or determine the veracity of the allegations prior to making a report to law enforcement. The investigation shall be completed no later than fourteen days after the date on which the report was received alleging the commission of an act or acts of hazing.

#### **R.S. 14:502 Failure to Seek Assistance**

Any person at the scene of an emergency who knows that another person has suffered serious bodily injury shall, to the extent that the person can do so without danger or peril to self or others, give reasonable assistance to the injured person. Reasonable assistance includes immediately seeking or reporting the need for medical assistance from an appropriate authority.

Any person who engages in reckless behavior that results in the serious bodily injury of any person shall, to the extent that the person can do so without danger or peril to self or others, give reasonable assistance to the person. Reasonable assistance includes immediately seeking or reporting the need for medical assistance from an appropriate authority.

Any person who violates the provisions of this Section shall be fined not more than one thousand dollars, imprisoned with or without hard labor for not more than one year, or both. If the serious bodily injury results in the death of the person, any person who violates the provisions of this Section shall be fined not more than two thousand dollars, imprisoned with or without hard labor for not more than five years, or both.

#### **Board of Regents' Uniform Policy on Hazing Prevention Policy Statement**

The Board of Regents (BOR) does not condone hazing in any form at any of the public postsecondary education institutions in the state. All Louisiana public postsecondary

institutions shall prohibit hazing and take all reasonable measures to prevent hazing, including without limitation: adoption of effective policies; clear communication to campus organizations; students and other stakeholders of laws and policies; prompt and faithful enforcement thereof; education; and training. All Louisiana public postsecondary institutions shall be committed to providing a supportive educational environment free from hazing, one that promotes its students' mental and physical well-being, and safety and respect for one's self and others. All Louisiana public postsecondary institutions shall implement policies and procedures to prevent acts of hazing in compliance with policy and shall take prompt and appropriate action to investigate and effectively discipline those accused of such conduct in a manner consistent with all applicable laws.

### **University of Louisiana System Statement on Hazing**

The University of Louisiana System ("the System") is committed to maintaining a supportive, educational environment that fosters respect for the dignity and rights of all its community members. This commitment reflects the System's adherence to its mission, to its various policies supporting its mission, and to relevant state and federal laws. As such, acts of hazing are considered irresponsible, intolerable and inconsistent with the System's mission. Student organizations and/or individual members found to have engaged in hazing shall be in violation of the System's Policy and may be in violation of state law (R.S. 14:40.8).

#### **Definition**

Louisiana Law defines **Hazing** as any intentional, knowing, or reckless act by a person acting alone or acting with others that is directed against another when both of the following apply:

The person knew or should have known that such an act endangers the physical health or safety of the other person or causes severe emotional distress.

The act was associated with pledging, being initiated into, affiliating with, participating in, holding office in or maintaining membership in any organization.

Hazing includes but is not limited to any of the following acts associated with pledging, being initiated into, affiliating with, participating in, holding office in, or maintaining membership in any organization:

Physical brutality, such as whipping, beating, paddling, striking, branding, electric shocking, placing of a harmful substance on the body, or similar activity.

Physical activity such as sleep deprivation, exposure to the elements, confinement in a small space, or calisthenics, that subjects the other person to an unreasonable risk of harm or that adversely affects the physical health or safety of the

individual or causes severe emotional distress.

Activity involving consumption of food, liquid, or any other substance including, but not limited to, an alcoholic beverage or drug, that subjects the individual to an unreasonable risk of harm that adversely affects the physical health or safety of the individual or causes severe emotional distress.

Activity that induces, causes, or requires an individual to perform a duty or task that involves the commission of a crime or an act of hazing.

**Hazing actions and situations include, but are not limited to the following:**

- Activities or events that facilitate rapid drinking, drinking games, intoxication or impairment, and forced consumption of both palatable food and, or any other substance.
- Any action taken or situation created that may cause pain, injury, excessive physical stress or fatigue including, but not limited to the following: paddling, slapping, tackling, pushing, and exercise that is not part of a reasonable all-organization athletic event.
- Activities that involve the use of rope, string, elastic, or any device or material utilized to restrain or confine an individual.
- Activities involving lineups, interrogation, or verbal abuse.
- Theft of property.
- Transportation against an individual's will such as kidnapping and/or abandonment at distant locations.
- Scavenger hunts
- Activities or expectations that are so time consuming as to significantly interfere with class work, study time, and sleep.
- Requirements that financially take advantage of individuals within the group (Requiring an individual to purchase items as punishment).
- The use of obscenities and vulgarities in dress, language or action.
- Sexual degrading activities, including stripping, simulation of sexual acts or sexually explicit cheers, chants, and songs.
- Conducting any form of personal servitude including, but not limited to driving individuals to class, cleaning another individual's room, serving meals to another individual, washing another individual's car; etc.
- Activities that cause psychological stress including, but not limited to, any deception designed to convince a student that he/she will not be initiated, will be removed, or will be injured during any activity.
- Dressing alike in specific costumes or clothing (this does not apply to dress attire required for business or ritual meetings).
- Activities that cause psychological stress, including but not limited to, any deception designed to convince a student that they will not be made a member of the organization or group, will be removed, or will be injured during the activity.
- Forcing or requiring the violation of University Policy, Federal, State or local law

including, but not limited to, burglary, defacement, trespassing, animal cruelty, academic dishonesty, and providing false or misleading information.

Consent is not a defense. It is not a defense to prosecution of an offense that the person against whom the hazing was directed consented to or acquiesced in the hazing activity.

### Seeking Assistance and Reporting Hazing Activities

Southeastern cares about the safety and wellbeing of its students. If you are being hazed or know someone in your student group or organization who is hazing or being hazed, we want you to be aware of your options in seeking assistance and reporting.

#### **Duty to Seek Assistance**

If someone suffers bodily injury as a result of hazing, individuals present or with knowledge of the emergency must seek assistance for the injured individual. Reasonable assistance includes immediately seeking medical assistance or reporting the need for medical assistance from an appropriate authority including:

- Southeastern Louisiana University  
Police Department Pride Hall  
985-549-2222
- Southeastern Louisiana  
University Health Center War  
Memorial Student Union  
Annex  
985-549-2242
- North Oaks Medical Center  
15790 Paul Vega Md. Drive, Hammond, LA
- Hammond Police Department: 911
- Tangipahoa Parish Sheriff's Office: 911

Failure to give assistance for an injured person could result in a fine and/or imprisonment.

#### **Reporting Hazing Activities**

If you are being hazed or know someone in your student group or organization who is hazing or being hazed, come forward and report to any of the following offices:

- University Police Department:
  - 985-549-2222
  - Southeastern.edu/police
  - Anonymous Reporting Form
  
- Office of Student Advocacy and Accountability
  - 985-549-2213
  - Southeastern.edu/reportit
  
- Office for Student Engagement
  - 985-549-2120
  - [student.engagement@southeastern.edu](mailto:student.engagement@southeastern.edu)
  
- University Housing
  - 985-549-2118
  - [universityhousing@southeastern.edu](mailto:universityhousing@southeastern.edu)
  
- Athletic Department
  - 985-549-2395
  - [lion COMPLIANCE@southeastern.edu](mailto:lion COMPLIANCE@southeastern.edu)
  
- University of Louisiana System
  - [www.ulssystem.edu/hazing](http://www.ulssystem.edu/hazing)

Many organizations and groups also have internal procedures for reporting hazing anonymously. Please see your advisors and/or coaches for information specific to your organization or group.

Additionally, any faculty member or staff member that becomes aware of possible hazing of Southeastern Louisiana University students must immediately report the matter to one of the offices listed above.

#### Enforcement of Hazing Policy

Any violation of the hazing policy shall be deemed a violation of the University's Student Code of Conduct and applicable laws. Thus, all allegations of hazing will be investigated by the Office of Student Advocacy and Accountability and/or other appropriate law enforcement agencies. Individuals or groups found responsible for violating the Hazing Policy may face disciplinary action including expulsion from the University. The Vice President for Student Affairs, Chief Conduct Officer, the Dean of Students and Assistant Director of Advocacy and Accountability or designee may impose interim sanctions immediately upon notice of charge of violation of the Hazing Policy.

The University will not tolerate retaliation by any individual or group (whether or not that person was directly involved in the original incident) against any faculty, staff or student who reports, participates in an investigation of, or is a complainant in a disciplinary

proceeding involving the allegation of hazing. Claims of retaliation will be investigated as a breach of the University's Hazing policy and may result in University sanctions.

## Sanctions

If an organization has taken disciplinary action against one of its members for hazing or has reason to believe that any member of the organization has participated in an incident of hazing, the organization shall report the incident to the proper University authority (listed under "Reporting Hazing Activities).

If an organization or any of its members has been disciplined by a parent organization for hazing, the organization shall report the hazing for which the organization was disciplined to the institution with which it is affiliated.

If any person serving as a representative or officer of an organization, including any representative, director, trustee, or officer of any national or parent organization of which any of the underlying entities is sanctioned or a recognized member at the time of the hazing knew and failed to report the incident to the proper authorities that one or more of the organization's members were hazing another person, the organization may be subject to penalties under R.S. 14:40.8 including fines, criminal prosecution, and loss of funding for your organization.

## Prevention and Education Program Requirement

Each organization (as defined in R.S. 17:1801.1) shall provide annually at least one hour of hazing prevention education to all members and prospective members. Training must include the following:

- Criminal penalties for hazing including fines and potential incarceration
- Information about how to report if hazing activities are suspected
- The individual/organization's duty to seek assistance if someone has suffered bodily injuries caused by an act of hazing
- The potential loss of organizational funding and other penalties if found responsible

The education may be provided in person, electronically, or both. Each organization shall submit a report annually to the Office for Student Engagement. The report must include an acknowledgement from each student that they understand the dangers and prohibition of hazing and will abide by the policies and procedures set forth by the University. *All groups and organizations are responsible for knowing, understanding, and following the university Hazing Policy in addition to any specific governing organizational or departmental requirements.*

*Policy Amended: 9/27/18*

*Review Process: Hazing Policy Revision Subcommittee of the Hazing Policy Task Force*



## **title ix policies**

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Title IX of the Education Amendments of 1972 prohibits sex discrimination against students, guests, and employees of educational institutions. The regulations implementing Title IX are enforced by the U.S. Department of Education Office for Civil Rights and prohibit discrimination, exclusion, denial, limitation, or separation based on gender.

Southeastern Louisiana University is committed to creating and maintaining an educational community where all individuals who participate in University programs and activities can work and learn together in an atmosphere free of sexual misconduct. The University prohibits sexual misconduct, including but not limited to sexual harassment and sexual violence and such behaviors which violate both law and University policy.

[southeastern.edu/titleix](https://southeastern.edu/titleix)

# avoiding unintended pregnancy in college

This information provided in accordance with ACT 321 - SB 106 effective June 2017. All public postsecondary institutions are required to address the prevention of unplanned pregnancies among unmarried college students as a part of freshmen orientation.

Less than 1 in 10 students with children complete a bachelor's degree within 6 years of college entry.

61% of women who have children after enrolling in community college fail to finish their degree, which is 65% higher than the rate for those who don't have children.

Over a quarter (26%) of all undergraduate students, or 4.8 million students are raising dependent children.

The unintended pregnancy rates in Louisiana are among the highest in the U.S.

95% of unintended pregnancies occur when partners do not use any contraception or use contraception incorrectly.

Abstinence is the only 100% effective method of preventing pregnancy BUT when used correctly there are several contraceptive methods that are extremely effective.

The University Health Center provides contraceptive counseling and prescriptions. Make an appointment online for your contraceptive needs. Free condoms are always available.

For more information, visit: [southeastern.edu/health](http://southeastern.edu/health)