**PRACTITIONER LICENSE (PL)**

**What is a PL?**

Students who have met all program requirements and have been officially admitted to the

"Alt Cert" Program may be eligible to receive a Practitioner License (PL) through the

Louisiana Department of Education. The PL allows students to teach while pursuing

Alternate certification. The PL may be issued for one school year, renewed annually, and

held for a maximum of three years while completing the "Alt Cert" Program. To be

eligible for renewal, students must remain enrolled in the "Alternate Certification” Program

and complete nine hours each year, unless fewer hours are needed to complete the program.

**How Do I Apply for a PL?**

You don't. If you are admitted to the "Alt Cert" program and meet the criteria listed below, we provide you with a PL eligibility letter for you to present to your employer. Your employer submits a request to the Louisiana Department of Education who then issues your PL to your employer.

**What Must I Do to Receive a PL Eligibility Letter?**

In order to receive a PL eligibility letter from Southeastern to present to your employer, you must first complete 80 contact hours of classroom readiness training. You can verify that you've completed this training by meeting ONE of the following:

1. Complete six (6) hours of "CLASSROOM READINESS TRAINING"

Courses. These courses are listed on your Official Plan of Study. Upon completion of these six hours, students must contact the "Alt Cert" Coordinator at [bsilk@selu.edu](mailto:bsilk@selu.edu) or 985-549-2217 and request a verification letter. This letter should be presented to potential employers as official verification of Practitioner License eligibility.

1. Assurance by your employing school system that you, as an alternate certification candidate, have received mentoring that includes co-teaching, collaborative planning, observation and feedback sessions for a minimum of 15 percent of instructional time, or 5 hours per week, in the first year of teaching. Verification should be submitted on official letterhead by your school principal or by your schools system office to: Southeastern LA University, Alternate Certification Program, College of Education, SLU 10671, Hammond, LA 70401, fax to 98S-549-2070, or e-mail to [bsilk@selu.edu](mailto:bsilk@selu.edu). Upon receipt, the Coordinator of Alternate Certification will issue a verification letter for presentation to your employing school system or to potential employers as official verification of Practitioner’s License eligibility.