

Department of Biological Sciences

Learn to make a question











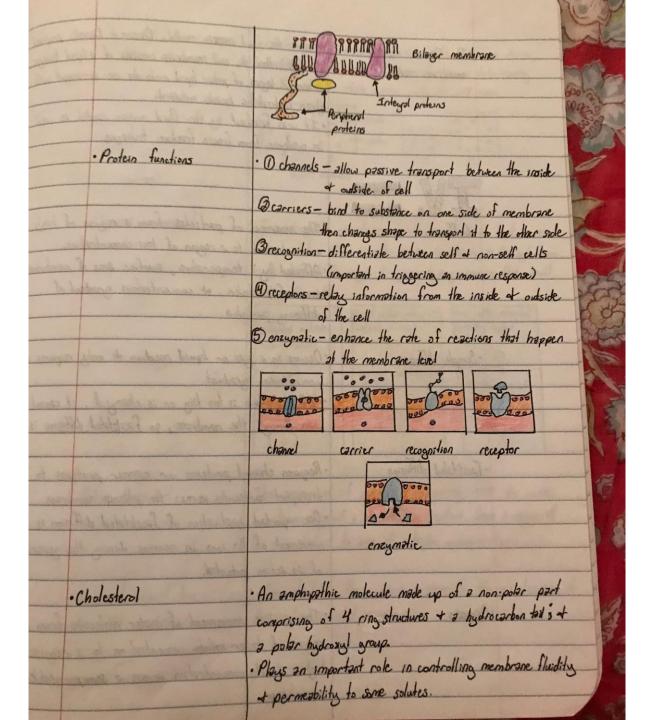
Work? Keep it below 17 hours

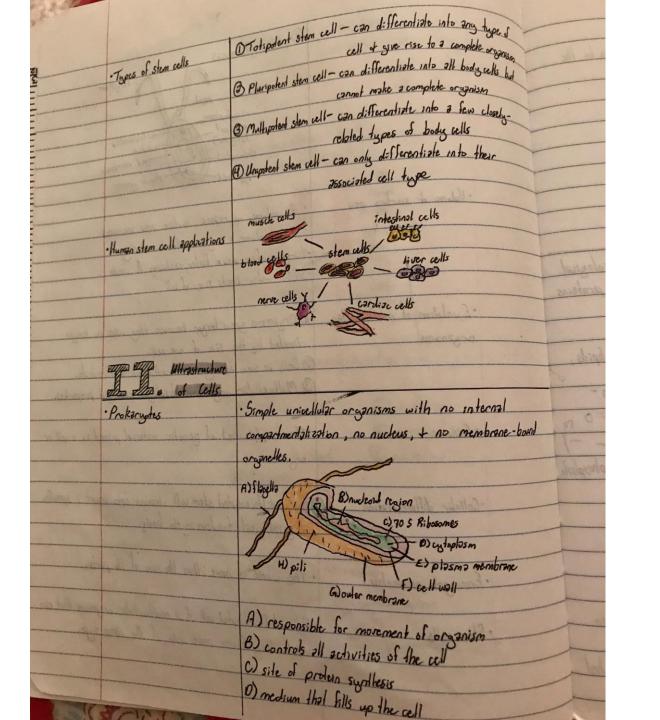
Sleep? Make it a priority

School? 3X hours

15 credits: 15 hours + 2 X 15 = 45 hours

(rewrite your notes)





Know the curriculum

Know the website

Get involved and take charge of your curriculum:

Your advisor, SE 101 and beyond
Get involved, DOA and BUGS
Read emails from Ed Nelson!!!
Consider undergraduate research

- 1. When you send an email to the department always use your Southeastern email account. Please write the email in complete sentences, i.e. "Good morning. My name is ______, etc. "Always address any faculty you email as "Dr. ______". Always include your w#. Don't write an email as if you were texting a friend.

 (NOTE: When emailing to get a class permission, besides providing your w#, always provide the class and specific section number. The section number is the number after the course name, i.e., GBIO 151-01, MIC 205-02, etc.
- 2. When telephoning the department for a class permission, know the section number of the class, before you dial. You can't expect the person answering the phone to stay on hold with you while you look up the section # on your phone.
- 3. Take Library Science when you're a freshman or a sophomore at the latest. This class is taught every semester, many sections, with many online sections. If you wait until you're a graduating senior you run the risk of not getting in a section and having to take a credit exam which costs you more money (\$25), and if you don't pass the credit exam, it will delay your graduation.
- 4. Apply for graduation early. If you apply for graduation two semesters ahead of time it is free. If you wait until the semester you're graduating it will cost you \$25. This also allows us to check your degree audit (progress) and see what courses you need to fulfill graduation requirements and if substitutions needs to be made.
- 5. Do in person advising when at all possible. Face to face is always the best way to get advised, and for your advisor to get to know you.
- 6. Get advised several weeks prior to Priority Registration week. Waiting until Priority Registration week or after can result in you not being able to schedule the classes you need. Also make sure before you get advised that you don't have a hold from the Controller's office unpaid parking tickets, etc. will prevent you from being able to schedule parking tickets.
- 7. Take your math classes when you're a freshman or sophomore. Since so many students struggle with math, it's always best to take your Math classes when college algebra/calculus, etc. is still fresh in your mind from high school.
- 8. Come to the monthly Biology seminars!
- 9. Join BUGS and/or DOA get involved with other Biology majors and campus activities.
- 10. Come by the department or call us when you have a question and we'll be glad to help you!

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Keep sane: Health and life

Do the math and organize: Sanity, work, sleep, school

See your professors!

