

## **Admissions Requirements and Process - Counseling Program**

In applying to our program, some information goes directly to Graduate Admissions and some directly to our program (see below). This information may be submitted in any order, but all must be submitted by the stated application deadline (see our [website](#) for deadlines and other information).

**Application deadlines** (If the deadline falls on a weekend or holiday, the application is due the next business day.)

- Fall – April 1 (early deadline) or June 30 (late deadline)
- Spring – November 1
- Summer – April 1

Note: We may be eliminating the June 30 deadline in 2022. Please inquire if you have plans to apply for fall 2022.

### **University Graduate Admissions application process:**

- Online application → [Apply online selecting “Graduate” application and Counseling](#)
- Pay application fee (Application cannot be submitted without paying application fee except for international/military applicants. If you subsequently apply for a later semester, you must submit a new application.)
- Immunization Form → [PDF of Immunization form](#)  
If you have difficulty obtaining your immunization documentation, to facilitate the process of submitting the immunization paperwork, you may want to consider completing the waiver on the second page. You may scan and send the form (see below for contact information) or mail to Graduate Admissions, SLU 10752, Hammond, LA 70402. Submit GRE scores (verbal and quantitative scores combined must be at least 279) → [GRE website](#)  
Take the General GRE test and use Southeastern’s, school code of 6656. Unofficial scores are acceptable for the purposes of application review; however, official scores must be received if admitted prior to enrollment. Please note that it may take 6-8 weeks for official scores to be received and posted.
- Submit ALL transcripts for all post-secondary institutions attended (even if you did not earn a degree). Email to [admissiondocs@southeastern.edu](mailto:admissiondocs@southeastern.edu) or mail to Graduate Admissions, SLU 10752, Hammond LA 70402.
  - must meet minimum 2.80 GPA (cumulative or last 60 hours)
  - must have 9 credit hours of behavioral sciences, and
  - must have 3 credit hours of statistics (undergraduate or graduate)
 Note: If you are unsure if you meet the requirements above or have any further questions, contact the program coordinator at [selucounseling@selu.edu](mailto:selucounseling@selu.edu).

**Graduate Admissions contacts** – For questions about transcripts, immunization, or receipt of GRE scores, contact Erin Lauderdale, Graduate Admissions Specialist, via email at [erin.lauderdale@selu.edu](mailto:erin.lauderdale@selu.edu) or via phone at 985-549-5619.

### **Counseling Program admissions process:**

- Submit current resume, autobiographical narrative and GRE score report online by clicking [here](#). (You need to have a Google account to submit. See the form for a link to free download).
- Submit 3 reference forms. Click [here](#) for the link to the reference form that must be sent to your references.

**Additional information on next page.**

### **Review of applications and admissions interviews**

- Within a week after the application deadline, the faculty admissions committee will review all completed applications.
- Selected applicants will be invited to attend the mandatory admissions interview. The interview date is typically set a couple of months prior to the deadline. If you are planning to apply for the next deadline, you can contact the graduate coordinator at [selucounseling@southeastern.edu](mailto:selucounseling@southeastern.edu) for information about the interview date.
- The graduate coordinator will notify applicants via email after the application deadline (within a week) regarding whether or not they are selected to interview.

### **Admissions decisions**

- Within 7-10 days of the admissions interview day, the graduate coordinator will notify all applicants via email regarding admissions decisions.
- The graduate coordinator will work with all newly admitted students to create schedules and assist in enrollment.

### **Contact information for Counseling Program**

**Email Address** (Program Coordinator) - [selucounseling@southeastern.edu](mailto:selucounseling@southeastern.edu)

**Mailing Address:** Graduate Counseling Coordinator, SLU Box 10863, Hammond, LA 70402

**Physical Location:** 310 West Dakota St., Hammond, LA

Department of Health & Human Sciences, White Hall, Room 206

**Dept. Phone Number:** 985-549-2309

**Dept. Fax Number:** 985-549-3758

If you have questions or are seeking more information about the program please submit our [inquiry form](#). The graduate coordinator will respond to your inquiry.