

Roommate Matching Guide (Academic Year 2018-2019)

2018-2019 ROOMMATE MATCHING DATES:

Returning Residents: 9:00 AM March 21- noon April 13

New Applicants: 9:00 AM April 25- – 4:00 PM May 16

Students will not be able to request roommates after the processes close.

Please review this important information as you prepare for Roommate Matching.

- **Students must have submitted payment for all housing fees**
In order to participate in Roommate Matching (this includes being able to search for a specific roommate; students must have paid fees to be searchable).
- **Students must be of the same classification**
To create a roommate match students must have the same classification. For example, a student classified as a New Freshman (see profile on application portal if you are not sure of your classification) will not be able to match with someone listed as a Returner.
- **Students must allow themselves to be searchable**
To be searchable by other students, you must have the following check box "checked" in the Roommate Profile – Part 2 section.

ROOMMATE PROFILE - PART 2 (Step 9 of 12)

To be included in roommate matching, please complete the sections below. Details you provide here will be part of the public search for roommates.

If you wish to be searchable by your potential roommate, you must check the box below "Include in Search"

INCLUDE IN SEARCH

Check this box if you wish to be included in the roommate searching process.

ROOMMATE MATCHING INSTRUCTIONS:

To participate in the Roommate Matching process, you must login to the [online housing application portal](#).

When you login, you should be brought directly to the page titled "Roommate Manage - Roommate Matching Process" if you are not, simply click the item in the menu at the top of the page.



From there you will follow the instructions below. The Search by Details, Search by Profile, Suggested Roommates can be found directly under the page heading (see below):



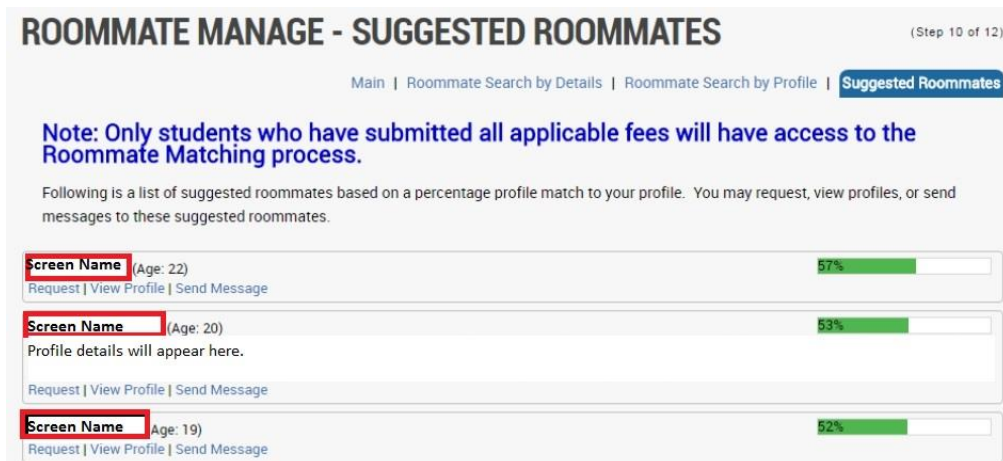
Searching for a Roommate

Students may search for a potential roommate by Details, Profile, or view Suggested Roommates. Descriptions of each method follows:

- **Details** – enter a specific student’s screen name to search for a specific student (available on the main page housing portal under "Profile").

- **Profile** – select which roommate profile questions are important to you and the attributes you desire in a potential roommate then search for matches.

- **Suggested Roommates** – provides a list of potential roommates along with a percentage to how well that potential roommate matches the student’s profile.



Creating Roommate Match

- Request a Suggested Roommate through the portal by clicking "Request" under the student’s profile name.
- Request a specific roommate by clicking "Search by Details" toward the bottom of the Roommate Manage page and then entering their Screen Name on the following page. **Remember, students must have paid all housing fees for you to search them as a potential roommate.**
- Request a roommate based on their answers to the profile questions by clicking on "Search for Roommates by Profile Questions" toward the bottom of the Roommate Manage page. You will then select which profile questions are most important by clicking the box next to the question and then slide the scale to the desired result and click Search. This will generate a list of students who best meet that standard for the questions you selected.

All students should confirm or decline roommate requests via the portal. Students will receive emails and portal messages as requests and confirmations are made.

Suggested Questions for Potential Roommates

What are your hall preferences? Do you meet the criteria (see criteria below).

Do you have any specific attributes you are looking for in a roommate? (i.e. someone athletic, someone who enjoys gaming, someone who prefers quiet, etc).

What do you do on the weekends?

How often do you clean?

Are you a light or heavy sleeper?

Do you have any allergies that would affect our living space? (i.e. allergic to nuts, fragrance, etc.)

What are your feelings on overnight guests?

Do you smoke?

What are your study habits?

Academic Criteria Requirements:

- Livingston/Louisiana – Honors Residence Halls: 23 ACT for new freshman, 3.2 CUM GPA for current and transfer students.
- Southeastern Oaks Apartments: 30 **earned** credit hours, 2.3 CUM GPA.

Confirmed Roommates / Room Selection

One of the confirmed roommates will make the room selections for ALL students who are confirmed roommates. Therefore, it is important that students have a discussion about residence hall preferences and costs prior to room selection.

When forming a roommate match, students should be knowledgeable about the types of spaces that are available and the room capacity for each room. Potential roommates should discuss and create backup plans that they will all be comfortable with should the first preference not be available when they participate in room selection. **Once the room selection is made, all students are bound to that room selection.**

While a roommate is not required to reserve a room, we encourage students to make roommate matches otherwise any partially occupied room will be filled with a random roommate.