

# Move In Mane-ia

SOUTHEASTERN LOUISIANA UNIVERSITY

WELCOME HOME LIONS!



BEFORE YOU  
ARRIVE...

## YOUR STUDENT ID

You must carry your Southeastern ID with you at all times while on campus. You will need it to check into your new room during Move In Mane-ia. Campus Card Operations will be set up on the 3rd floor of the Student Union during Move In Mane-ia to issue cards to new residents if you have not already picked up your ID.

## PURCHASE PERSONAL PROPERTY INSURANCE/RENTER'S INSURANCE

Property you bring to school may be covered by your family's homeowner's insurance. We recommend having your family check with their agent to verify in case of any potential theft or damage to your belongings. If not covered by your family's homeowners policy, we suggest considering purchasing renter's insurance.

## COMMUNICATE WITH YOUR ROOMMATE

Connect with your roommate and discuss plans for your room. A sample list of items typically discussed by roommates can be found on our Roommate Agreement Form under the Resident Information/Housing Documents section of our Housing website (<https://www.southeastern.edu/liveoncampus>).

## COMPLETE FEE PAYMENT

Please remember that all university fees must be paid before you can check into your new home or pick up your textbooks. Fee payment deadline is Friday, August 16 at 12:30 PM.

Payment options are:

1. Payment in Full (Log on to LEONET to pay your balance).
2. Anticipated Financial Aid is adequate to cover the balance.
3. Southeastern Payment Plan set up with the processing fee and first installment paid. Contact the Controller's Office at [studentaccounts@southeastern.edu](mailto:studentaccounts@southeastern.edu) with any payment plan questions.

## RESIDENT GUIDEBOOK

Our Resident Guidebook includes all policies and procedures for living on campus. Please review the policies and procedures for living on campus before arriving at <https://www.southeastern.edu/liveoncampus>.

YOU CAN  
BRING...

## BEDDING, BLANKETS, SHEETS, AND MATTRESS PADS

All beds on campus are twin size beds (except Southeastern Oaks Apartments which are full size beds).



## SHOWER CURTAIN AND RINGS



We do not provide a shower curtain and rings, but we do provide the shower curtain rod. Make sure to coordinate with your roommate so you do not bring two!

## POWER OUTLET STRIP WITH SURGE PROTECTION

All power outlet strips must have 3 prongs. Extensions cords are not allowed.

## LAUNDRY FACILITIES

Laundry facilities are located in Ascension, Twelve Oaks, Village F, Louisiana, Washington, Hammond, Cardinal Newman Halls, and Southeastern Oaks Commons. Don't forget your laundry detergent! We suggest using HE laundry detergents. Please note that washing machines and dryers accept only Lion's Lagniappe for payment.

## CLEANING SUPPLIES

No room is complete without cleaning supplies. We would suggest having a broom, dust pan, mop, bathroom brush, and some sort of cleaning wash.



## BLUE PAINTERS TAPE

Blue painter's tape is allowed to hang items on walls. Other tape, 3M strips, nails, screws, sticky tack, and thumb tacks are not allowed. Please note that if walls are damaged you will be responsible for repair charges.

## MINIATURE REFRIGERATOR AND MICROWAVE

Ascension and Twelve Oaks Halls come equipped with a combination microwave and mini refrigerator. If residing in a double room, please do not bring either since already provided. Residents of private rooms are allowed to have a mini refrigerator in their private space not to exceed 1.6 cubic feet. All other halls can have a small refrigerator not to exceed 5.0 cubic feet and a microwave not to exceed 1000 watts.

## PERSONAL PCS, TABLETS, AND GAMING SYSTEMS



Bring all your electronics! The devices will connect with Southeastern's Wi-Fi that is accessible throughout all the residence halls. It is recommended that you use smart TVs or app based programs.

PLEASE DON'T  
BRING...

## CANDLES

This includes but is not limited to candles, candle warmers, wax warmers, oil warmer plug ins, incense, and Scentsys.



## EXTRA FURNITURE



You will be provided a bed, mattress, chair, desk, dresser, and armoire. We do not remove or store any furniture provided to you. Any furniture brought in, must comply with fire safety regulations and cannot impede egress.

## TWO PRONG AND INDUSTRIAL EXTENSION CORDS

Please do not bring two prong or industrial cords. These cords are fire hazards in our residence halls and are not allowed

## PETS

We know you love your pets (we love ours, too!) but they will need to stay home. All pets, including fish, are not allowed in the residence halls.



## PERSONAL WIRELESS ROUTERS

Each residence hall has access to wireless and wired Ethernet in each room. Because they impact the speed of our internal network, personal routers are not allowed. Use of a personal router could result in a fine.



## PRODUCTS THAT DAMAGE PAINT

Please refrain from using any products that will result in damage to the paint including packing tape, duct tape, 3M strips, sticky tack, cellophane tape, nails, screws, and anything else that is not Blue Painter's Tape. Paint and/or wall damage will result in the assessment of damage fees.

## OPEN HEATING ELEMENTS

This includes but is not limited to hotplates, toaster ovens, slow cookers, rice cookers, and deep fryers. George Foreman grills are allowed



## DRUGS, ALCOHOL, TOBACCO, AND FIREARMS



Drugs, alcohol, tobacco, and firearms are strictly prohibited in the Residence Halls. If found you will be subject to the conduct process which could result in suspension from University Housing.

# PLANNING YOUR ARRIVAL

## WHEN CAN I MOVE IN?

You will receive an email that gives you a specific time to check in. We ask that you adhere to this time in order to allow us the opportunity to offer a smooth and seamless move in process for all our our new residents.

## CAN I ARRIVE EARLY? WHAT IF I NEED TO CHECK IN AFTER 2:30?

Adhering to your check in time will assist in the heavy flow of traffic into campus. If you need to check in past 2:30 PM on Sunday, please email University Housing at [universityhousing@selu.edu](mailto:universityhousing@selu.edu).

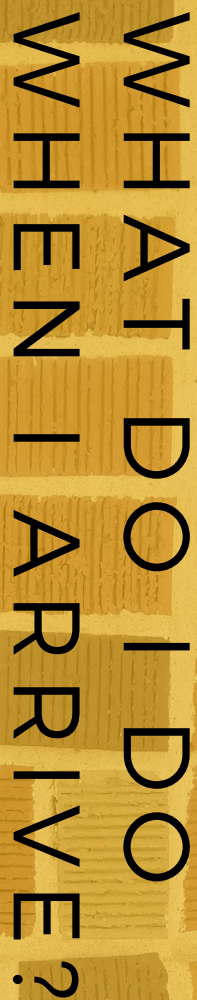
## WILL THERE BE SOMEONE TO HELP ME MOVE IN?

We will have a number of volunteers at your building to help move your belongings into your new home. Our volunteers will assist in unpacking your car and getting your belongings into your room.

## WHERE WILL I PARK?

Suggested parking to begin your check in process are the lots to the right of Union Ave. If using a GPS, use the address "1117 North General Pershing Street, Hammond, LA 70402." Check in parking also includes the McClimans, Fayard, Friendship Circle, and additional campus lots. Once you check in, you will be given one residence hall parking pass per resident. You will then drive to your new home and be given directions from University Police to your unloading zone. Check the included map to find the location of each lot.





# WHAT DO I DO WHEN I ARRIVE?

## STEP 1-ARRIVE TO CAMPUS

Check in will begin in the Student Union Ballroom located on the 3rd floor of the Student Union. You will not be able to access your hall or your hall parking lots until you have checked in. The address, 1117 North General Pershing Street, Hammond, LA 70402, will take you to one of the suggested parking lots for check in. Note: additional parking lots include McClimans, Friendship Circle, and Fayard Hall lots. Please refer to the included campus map to find the location of each lot.

## STEP 2- CHECK IN

When you enter the Student Union Ballroom you will be directed to the correct location. You will need your Southeastern ID to check in. When you check in, you will receive swipe access to your building and your Move in Mane-ia residence hall parking pass (one per resident), You will also have the opportunity to meet with a representative from Financial Aid if necessary.

## STEP 3- MOVE INTO YOUR ROOM

Once you are ready to move in, locate your hall and appropriate parking lot for the day on the back of your parking pass. Your parking pass will be the same color as your lot. Each resident will get one pass. This will insure that everyone will have equal access to the lots. You will not be able to enter a parking lot without a pass! University Police will be on site to direct traffic through our unloading zones. Volunteers will be on site to assist in unloading your vehicle.

## STEP 4- EXPLORE CAMPUS

Once you have settled into your new home, what do you do? You can explore campus, spend some time getting to know your roommate, grab a bite to eat, shop at the Bookstore, pickup rental books, get your parking hang tag, and attend the departmental browse on the 1st floor of the Student Union. Please refer to Page 7 for a list of open offices and hours of operation.

WHAT IS OPEN?

## UNIVERSITY PARKING OFFICE

The University Parking Office is located in Pride Hall and will be open from 10 AM- 3 PM.

## TEXTBOOK RENTAL

Textbook Rental is located on North Campus and will be open from 9 AM - 4:30 PM.

## DINING OPTIONS

Taco Bell: 10 AM- 4 PM (1st Floor Student Union)  
Mooyah: 10 AM- 4 PM (1st Floor Student Union)  
Union Market: 8 AM- 4 PM (1st Floor Student Union)  
Mane Dish: 4 PM- 6 PM (2nd Floor Student Union)

## CAMPUS CARD

If you have not yet picked up your Southeastern ID, please visit the Campus Card Operations table located in the Student Union Ballroom between 9 a.m. and 2:30 p.m.



## PENNINGTON REC CENTER

The Pennington Recreational Center will be open from 8 AM-5 PM.



# MOVE IN MANNE-IA MAP

## Map Key

-  = Water/Cool down tent
- P** = Parking
-  = Recycle Point
-  = UPD

North Campus Housing  
including Southeastern  
Oaks and the Village

**P** Additional Parking  
No Tag Needed

Gen. Pershing Street

University Avenue

Pennington  
Center  
Relax at the Rec  
8 AM - 5 PM

Washington  
Hall  
**P** Tag Only  
St. Rosemary  
Hall

**P** Additional Parking  
No Tag Needed

Roomie Drive

Livingston Hall  
**P** Tag Only  
Levellena Hall

SGA Drive

Taylor Hall  
Pride Hall  
**P** Pride Only  
Mans Street

**P** Tag Only  
Oaks Hall  
Assumption Hall  
**P** Tag Only  
Honnestel Hall  
Toussaint Hall

**P** Pride Only  
SGA Drive  
**P** Pride Only

**P** Optional  
Check In  
Parking

Check In  
Student Union

Union Ave

**P** Check In  
Parking

Additional Parking for  
Check-In:  
McClimans,  
Fayard, and Friendship  
Circle

Optional Check In Parking  
Address for GPS  
1117 North General Pershing Street,  
Hammond, LA 70402

Cardinal Newman Hall is located  
at 405 West Dakota St. Hammond, LA  
70402