



Anne Smith Soileau  
Director

**State of Louisiana**  
**DEPARTMENT OF STATE CIVIL SERVICE**  
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December 12, 2008

Jessie R. Roberts, HR Director  
Southeastern Louisiana University  
SLU 10799  
Hammond, LA 70402

Dear Ms. Roberts:

It is our pleasure to commend you and your staff on your excellent Performance Planning and Review (PPR) record for this past fiscal year. The 2007-2008 Annual PPR Report was presented to the Civil Service Commission at its November 2008 meeting, and it now appears on the Civil Service website at [www.civilservice.la.gov](http://www.civilservice.la.gov).

As indicated in that report, the statewide Un-Rated Rate was 4.44% this past year. Your agency's Un-Rated Rate was less than 1.00%. This outstanding rate is directly attributable to the commitment made by your agency, and others like yours, who have made performance management a priority. You recognize that a sound performance management system contributes to an agency's effectiveness and helps it successfully meet its operational goals and objectives.

We look forward to seeing your agency continue to maintain a low Un-Rated Rate, and the staff at the Department of Civil Service is available to assist you in any way we can.

Please accept our congratulations to you and your staff for a job well done. We encourage you to share this information with all your employees. As always, if we can be of assistance in any way, please feel free to contact us at 225.342.8272.

Sincerely,

James A. Smith, Chairman  
State Civil Service Commission

Anne S. Soileau, Director  
Department of State Civil Service

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cc: Dr. John Crain, Interim President