

COVID: Faculty Response to Student Disclosures

What does the instructor do when a student tells them they have 1) tested positive for COVID-19, 2) been exposed or 3) exhibiting symptoms?

The instructor should:

1. Have the student read the [Student Protocol](#).
2. Have the student go to the [Lion Intervention Network site](#) and complete the [COVID-19 Disclosure Form](#) - (This form is written in blue at the top of the page. There are two steps to the process so remind students to complete both steps.)
3. Complete a [LINK Report](#) for this student. [Click "Other" under Reason for Referral.]

The completed form(s) will alert appropriate offices – e.g. University Health Center, Housing, etc.—and the student will be contacted regarding next steps. Faculty should tell students to follow guidance provided. Faculty should not tell students to be tested – leave medical guidance to the experts.

Does the instructor tell the class?

If the faculty member knows a student in the class has a confirmed positive case, they may notify the class but must not disclose any personal or identifying information of the student. Students should be reminded that the class can continue to meet as long as the safety measures were followed -- social distancing and masks. The class would not be considered "exposed" due to the safety protocol. As always, they should self-monitor.

The class should not be notified if a student indicates they have been exposed, or that they are exhibiting symptoms, only with a confirmed positive case.

Who is responsible for contact tracing?

Southeastern has created two Case Management Teams – one for students and one for employees – to coordinate and monitor the University's management of positive COVID-19 cases, including communicating with students/employees who test positive for COVID-19 or who are identified as "close contacts." Dr. Gabe Willis will lead the team for student cases and Ms. Tara Dupre will lead the team for employee cases. The University will collaborate with the Louisiana Department of Health on contact tracing.

*The information above is based on current guidance and may be subject to change.
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