

LOUIS Reciprocal Borrowing Card Application

Card issued by patron's home library – Southeastern Louisiana University

NAME: _____
(Please Print)

W#: _____

CLASSIFICATION: ___ Faculty/Staff
 ___ Postgrad Student
 ___ Undergraduate – Restricted
 ___ Undergraduate



DISTANCE EDUCATION: I am enrolled in a class (_____)
(Course Name)

at _____ as a **POSTGRAD / UNDERGRADUATE** student.
(Location) (Circle One)

Distance Education exception: Any student, regardless of classification, enrolled in a Distance Education class taught at another location/institution may be extended reciprocal privileges.

Address of Distance Education student (If you want the card mailed):

Explanation of reciprocity: The LOUIS Reciprocal Borrowing Card is based on the level the home library is willing to reciprocate with any other participating LOUIS library. Levels range from 1 – 4 with 1 (one) as the most restricted reciprocity. Each library selects a level at which they will reciprocate. The lowest common level of reciprocity between any two libraries is the level at which the libraries will reciprocate (example: Library A is Level 2 and Library B is Level 3, these two libraries would reciprocate at Level 2). Check with the home library for the reciprocity level of other libraries.

As a patron with an “acceptable circulation status,” I am applying for direct borrowing privileges at universities in the LOUIS Reciprocal Borrowing program. I will abide by the lending policies of those universities and will be responsible for materials I borrow.

Signature: _____ Date: _____

Please submit in person to the circulation desk or mail to:
SLU Sims Memorial Library
Attention: Circulation Department
SLU 10896
Hammond, LA 70402

OR fax to: 985-549-3995
OR email: libcirc@selu.edu

LIBRARY USE ONLY:

Expiration date: _____ Issue date: _____ Issued by: _____