

YOUR NAME

Fname.lname@selu.edu | 985-555-5555

SKILLS SUMMARY

- 3+ years experience with assisting elderly clients in extended care facilities
- Quickly develop a caring, supportive relationship with clients of varying ages and stages of life
- Exhibit excellent judgment regarding clients, issues, and referral of appropriate services
- Creative thinker and excellent teacher with experience training peers and community members

EDUCATION

Bachelor of Arts, Social Work, May 2024

Southeastern Louisiana University, Hammond, LA, GPA: 3.8

Related Coursework: Social Welfare Policy, Human Behavior in the Social Environment, Social Aspects of Aging, Crisis Intervention, Marriage and Family Life

RELATED EXPERIENCE

Volunteers of America, Hammond, LA, November 2021 – Present

Direct Support Professional

- Work in partnership with 15-person team of healthcare professionals and use a person-centered approach to maximize the independence, well-being and choice of special needs elderly clients
- Effectively ensure patient safety by closely following organizations' policies and procedures
- Coach clients to create and reach goals and improve quality of life
- Advocate for clients' needs and best interests with empathy and compassion
- Maintain confidentiality and prepare reports using effective written communication to ensure proper documentation

Southeastern Louisiana University Family Resource Project, Baton Rouge, LA, January 2020 – November 2020

Discovery Intern

- Successfully maintained client portfolio of approximately 10 families from the Office of Community Services (OCS) and Families in Need of Services (FINS) through establishment of rapport and trust
- Collaborated with supervisor to teach approximately 7 parenting classes ensuring distribution of information through effective communication
- Built knowledge base through continuous research of articles, videos, and books on diversity and various methods for developing relationships with individuals from various cultures and socioeconomic backgrounds

LEADERSHIP EXPERIENCE

Social Work Club, Hammond, LA, August 2021 – May 2022

President

- Professionally facilitated and attended 10 bi-weekly meetings
- Actively recruited club members and appointed all 5 officer positions
- Oversaw fundraising efforts, with a team of four raising \$300 in one semester
- Created and sent weekly emails to Correspondence Officer for distribution to club members

HONORS AND AWARDS

HOPE Scholarship Recipient, Presidential Scholar, Dean's List

CAMPUS AND COMMUNITY INVOLVEMENT

Social Work Club, Member, August 2022 – Present

Hammond Nursing Home, Volunteer, May 2022 – August 2022

Habitat for Humanity, Volunteer, July 2019 – August 2019