

**COLLEGE OF EDUCATION  
CURRICULUM COMMITTEE  
TEC – Room 1020  
October 31, 2022  
12:45 p.m.**

**Present:**

Dr. Cherissa Vitter, Chair  
Dr. Paula Calderon  
Dr. Thomas DeVaney  
Dr. Melainie Lemoine  
Dr. Luke Stadrak  
Dr. Susan Zimlich  
Mrs. Jordan Ahrend  
Ms. Maddie Adadie

**Absent:**

Dr. Nan Adams  
Ms. Natalie Newberry

**AGENDA**

**1. Call to Order by Dr. Cherissa Vitter**

**2. Approval of Minutes**

Dr. DeVaney made a motion to approve the minutes from the February 7, 2022 meeting. The motion was seconded by Dr. Stedrak. A vote was called. The minutes were approved by all members present.

**3. Educational Leadership and Technology: Dr. DeVenay**

**Request for Change:**

1. Revise admission requirements for the Master of Education in Educational Leadership program; updated catalogue section. This request is being made to change admission policies and clean up the catalogue. The GRE is being removed and the formula for admissions is being addressed. A GPA of 3.0 will be required for admission, a GPA below a 3.0 will be considered on an individual basis. Language and terminology is also being updated. Dr. Zimlich made a motion to

discuss and Dr. DeVaney seconded the motion. These changes are only for the MED program. The faculty is working on making GRE and other changes to the Ed.D program. Faculty are working on a dismissal policy. Ms. Ahrend made a motion to approve and Dr. Zimlich seconded the motion. A vote was called and the motion was approved.

**Request to Delete a Course:**

1. Delete EDL 600. Course is no longer required in the degree program or offered by the department.  
A request is being
  2. Delete EDL 660. Course is no longer required in the degree program or offered by the department.
  3. Delete EDL 661. Course is no longer required in the degree program or offered by the department.
  4. Delete EDL 662. Course is no longer required in the degree program or offered by the department.
  5. Delete EDL 663. Course is no longer required in the degree program or offered by the department.
  6. Delete EDL 664. Course is no longer required in the degree program or offered by the department.
  7. Delete EDL 665. Course is no longer required in the degree program or offered by the department.
  8. Delete ETEC 616. Course is no longer required in the degree program or offered by the department.
  9. Delete ETEC 617. Course is no longer required in the degree program or offered by the department.
- This request is being made to delete the above nine courses that are no longer taught. The courses were based on a redesign for six, two, and one hour courses. Before COVID hit, we were retooling the program to go back to three credit hours courses, which was approved by the board. If we did reinstate the courses we would not be able to change the credit hours. Dr. Zimlich made a motion to discuss and Ms. Ahrend seconded the motion. Teaching and Learning does not use the ETEC courses that are being deleted. Dr. Zimlich made a motion to approve and Dr. Lemoine seconded the motion. A vote was called and the motion was approved.

Motion was made by Dr. Zimlich to move on the Teaching and Learning

requests.

#### **4. Teaching and Learning: Dr. Zimlich**

##### **Request to Change - In Catalogue Entry:**

1. Update MAT concentration program plans  
This is being made due to legislative changes requiring a three credit hour dyslexia course that has to be offered.  
Ms. Ahrend made a motion to discuss and Dr. Lemoine seconded the motion. This solution came from the graduate faculty. Ms. Ahrend made a motion to approve and Dr. Lemoine seconded the motion. A vote was called and approved.

##### **Request to Change - In Existing Course**

1. Updating the title and prerequisite for EDUC 324
2. Updating the title and prerequisite for EDUC 472 - note in the summary 324 needs to be corrected to 472.

These two requests are being made to update titles and change prerequisites. Ms Ahrend made a motion to discuss and Dr. Lemoine seconded the motion. This was the easiest fix for adding dyslexia courses for the students to take. Dr. Lemoine made a motion to approve and Ms. Ahrend seconded the motion. A vote was called and approved.

##### **Request to Delete a Course**

1. Delete courses that have not been taught since before 2005 and no longer appear in degree programs  
This request is being made to delete courses that are no longer being taught. Dr. Zimlich made a motion to discuss and Dr. DeVaney seconded the motion. There was a discussion if the courses would be needed in the future if they could be reinstated. The course numbers will no longer be available. Students see the course listed in the catalogue and want to take it even though it is not being offered. They are just looking for a course to take. In WORKDAY, we may need to go to four letters and four numbers. Students get MAT confused with Math courses. Department would like to change the

prefix. Right now Teaching and Learning has 8 prefixes. Mrs. Ahrend made a motion to approve the deletion of the 60 courses and Dr. Lemoine seconded the motion. A vote was called and approved.

### **Request for New Course**

1. Create a new diversity, equity and inclusion course that would be open to all majors and available for variable credit.

This request is being made due to new legislation requirements regarding diversity. Mrs. Ahrend made a motion to discuss and Dr. Zimlich seconded the motion. This course will be an open elective with 1 to 3 credit hours options. The course may move to dual enrollment for anyone to be able to take. It was asked how this would affect faculty workload. Ms. Ahrend wrote a grant to cover the first year. She hopes to make it three credits by the time it has piloted. It was discussed how the variable hours would be determined. It could be the department decides how many credits or the students may choose. Dr. DeVaney explained that our dissertation course has variable hours. When the student registers, there is a drop down box that show 3, 6, or 9 credits hours. The student makes the selection. Dual enrollment does not have to be three credit hours, but it is better to have it be three hours. The three credit hours help the students that need it to be a full time student. The course is 100% on-line. Dr. Calderon will check on the the ruling about "no other courses can be taken during residency". Is there a separate description of what will be expected in the course for each variable? Dr. Zimlich said one of the variables could be selected. Dr. Zimlich made a motion to approve and Dr. DeVaney seconded the motion. A vote was called and approved.

### **5. New Business**

Ms. Ahrend made a motion to move on to new business, Dr. Zimlich seconded the motion. There was no new business.

Meeting adjourned at 1:16 p.m.