



2025 – 2026 PARENT NON-TAX FILER

Student's Name: _____ W#: _____

Parent 1

- ☐ Parent 1 was not employed and had no income earned from work in 2023.
- ☐ Parent 1 was employed in 2023 but did not earn enough to be required to file a 2023 income tax return. Please complete the chart below and list every employer, even if the employer did not issue an IRS W-2. Attach copies of all **W-2s and/or 1099s**.

Name of Employer	2023 Amount Earned	W-2 and/or 1099 (Yes or No)
	\$	
	\$	
	\$	

Parent 2 (as applicable)

- ☐ Parent 2 was not employed and had no income earned from work in 2023.
- ☐ Parent 2 was employed in 2023 but did not earn enough to be required to file a 2023 income tax return. Please complete the chart below and list every employer, even if the employer did not issue an IRS W-2. Attach copies of all **W-2s and/or 1099s**.

Name of Employer	2023 Amount Earned	W-2 and/or 1099 (Yes or No)
	\$	
	\$	
	\$	

Verification of Non-Filing

Non-Tax Filers must also provide documentation which confirms a 2023 federal income tax return was not filed with the IRS or other relevant tax authority. This is confirmed by obtaining and submitting the “**Verification of Non-filing Letter**” provided by the Internal Revenue Service (IRS). If you attempted to obtain the required letter but are unable to secure it, you may instead submit a signed and dated statement certifying:

- 1) You made a good faith attempt to obtain confirmation of nonfiling from the IRS or other relevant tax authority but were unable to obtain the required documentation.
- 2) That you have not filed and are not required to file a federal income tax return for the 2023 tax year.

- ☐ Check here if the Verification of Non-filing Letter or a signed statement is attached to this form.
- ☐ Check here if the Verification of Non-filing Letter or a signed statement will be provided at a later date.

Certification and Signatures

I hereby certify that all of the information reported on this worksheet is complete and correct. **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Parent Signature

Date