

**CONSTITUTION OF THE INTERFRATERNITY COUNCIL AT  
SOUTHEASTERN LOUISIANA UNIVERSITY**



**SOUTHEASTERN LOUISIANA UNIVERSITY  
INTERFRATERNITY  
COUNCIL**

## Table of Content

Table of Contents	1-3
Preamble	4
Interfraternity Council Creed	4
Article I - Name	4
Article II - Purpose of IFC	4
Article III - Membership	
Section I	5
Section II	5
Section III	5
Section IV	6
Section V	6
Section VI	6
Article IV - IFC General Body	
Section I	8
Section II	8
Section III	8
Section IV	8
Section V	8
Section VI	8
Section VII	8
Section VIII	9
Article V - IFC Executive Board	
Section I	9
Section II	9
Section III	10
Section IV	10
Section V	10
Section VI	11
Section VII	11
Article VI - IFC Judicial Committee	
Section I	11
Section II	11
Section III	12
Section IV	12
Section V	12
Section VI	12
Section VII	12
Section VIII	13
Article VII - IFC Committees	
Section I	13
Section II	13
Article VIII - Constitutional Amendments	
Section I	13
Section II	13

## **Bylaws of IFC**

Article I - Role of IFC Representative	
Section I	14
Article II - Role of the IFC Executive Board Officers	
Section I	14
Section II	14
Section III	15
Section IV	15
Section V	16
Section VI	16
Article III - Role of the IFC Justice	
Section I	16
Article IV - Role of the IFC Advisor	
Section I	17
Article V - Financial Management Policy	
Section I	17
Section II	17
Section III	18
Section IV	18
Section V	18
Section VI	18
Section VII	18
Section VIII	18
Section IX	18
Article VI - Member Fraternity Financial Obligation	
Section I	18
Section II	19
Section III	19
Section IV	19
Article VII - IFC Code of Conduct	
Section I	19
Article VIII - IFC Judicial Policy	
Section I	20
Section II	20
Section III	20
Section IV	20
Section V	20
Section VI	21
Section VII	21
Section VIII	21
Section IX	21
Section X	22
Section XI	22
Section XII	22
Section XIII	23

Section XIV	23
Section XV	23
Section XVI	23
Section XVII	23
Section XVIII	24
Section XIX	24
Article IX - Expansion Policy	
Section I	24
Section II	25
Section III	25
Section IV	25
Section V	26
Section VI	26
Section VII	26
Article X - Recruitment Policy	
Section I	26
Section II	26
Section III	27
Section IV	27
Section V	27
Section VI	27
Section VII	28
Section VIII	28
Article XI - IFC Formal Recruitment	
Section I	28
Section II	29
Section III	30
Section IV	33
Article XII - IFC Spring Recruitment	
Section I	34
Article XIII - Publication and Distribution of Constitution and Bylaws	
Section I	34
Article XIV - Amendments	
Section I	34
Section II	34
Article XV - Policy on Alcohol and Drugs	
Section I	35
Article XVI - Good Samaritan Policy	
Section I	36
Section II	36

## **PREAMBLE**

We, the brothers of the fraternities at Southeastern Louisiana University, believing that cooperation among the member fraternities and with the University which allows us to operate, is a prime requisite to fraternity life; and believing that united effort is essential to the strength of the fraternity system; and further believing that our aims and ideals must be supported by a properly constituted Interfraternity organization which shall serve to promote the proper relationships among the fraternities and to attend to those matters which are in our common interest do hereby and ordain and establish this Constitution.

## **INTERFRATERNITY COUNCIL CREED**

We, the Interfraternity Council, exist to promote the shared interests and values of our member fraternities: leadership, service, brotherhood, and scholarship. We believe in Fraternity and that the shared values of Fraternity drive the IFC to create better communities, better chapters, and better men. We work to advance the academic mission of the host institution, to enable fraternal organizations to grow and thrive through collaboration and teamwork, to provide an outlet for self-governance and accountability, and to model and teach ethical leadership. In a spirit of mutual support and betterment, we, the men of the Interfraternity Council, pledge to elevate the Ritual and the values of the member organizations.

## **ARTICLE I – NAME**

This organization shall be known as the Southeastern Louisiana University Interfraternity Council (IFC).

## **ARTICLE II – PURPOSE OF THE IFC**

The purpose of the IFC shall be to:

- A. Provide a sovereign governance structure for its Member Fraternities;
- B. Promote the interests of its Member Fraternities;
- C. Promote the interests of men's fraternities in general;
- D. Discuss questions of mutual interest and present to its Member Fraternities such recommendations as the IFC deems appropriate;
- E. Promote the interests of Southeastern Louisiana University;
- F. Promote mutual cooperation between its Member Fraternities;
- G. Promote mutual cooperation between the IFC, fellow governing councils, and student organizations at Southeastern Louisiana University; and
- H. Promote mutual cooperation between the IFC and Southeastern Louisiana University, its students, faculty, staff, and local community.

## **ARTICLE III – IFC MEMBERSHIP**

### **Section I. Membership Eligibility**

Membership in the IFC is open to chapters and colonies of fraternities at Southeastern Louisiana University as follows:

- A. Any chapter or colony of a North-American Interfraternity Conference (NIC) member organization shall hold membership in the IFC provided they meet all organization requirements for recognition set by Southeastern Louisiana University.
- B. Any chapter or colony of an inter/national fraternity, which is not a member of the NIC, may hold membership in the IFC provided they meet all organization requirements for recognition set by Southeastern Louisiana University.
- C. Any chapter or colony of a local, state, or regional fraternity shall not be eligible for membership in the IFC unless actively working to affiliate with a national or international fraternity.
- D. Any chapter or colony must have a valid and in good standing charter with its inter / national fraternity.

### **Section II. Membership Classification for Member Fraternities**

The membership classification of Member Fraternities shall be as follows:

- A. Full Member: Any fraternity chapter which has obtained its charter from its inter/national organization and is a recognized organization by Southeastern Louisiana University and the Office for Student Engagement. Full Membership grants the Member Fraternity all rights, privileges and responsibilities under the IFC Constitution and Bylaws.
- B. Associate Member: Any fraternity colony of an inter/national organization that is recognized by Southeastern Louisiana University and the Office for Student Engagement. Associate Membership grants the Member Fraternity all rights, privileges, and responsibilities under the IFC Constitution and By-Laws, except that it cannot hold IFC Executive Board positions nor have an IFC Judicial Committee Justice.

For the purpose of this Constitution and the IFC Bylaws, both Full Members and Associate Members are referred to as Member Fraternities.

### **Section III. Member Fraternity Minimum Expectations**

Each Member Fraternity shall adhere to and abide by the following minimum expectations:

- A. Each Member Fraternity shall comply with all policies set forth by:
  - 1. The IFC Constitution, Bylaws, Code of Conduct, and other policies.
  - 2. The rules and regulations of Southeastern Louisiana University and the Office for Student Engagement.
  - 3. The general values-based conduct of fraternity men.
- B. Each Member Fraternity shall maintain a minimum grade point average standard as set by the Office for Student Engagement "Each member chapter shall maintain a minimum chapter annual cumulative GPA of 2.70 and a minimum new member class GPA of 2.70 or be at/or above the institution's all-men's grade point average if that grade point average is below a 2.70." IFC will establish policies and remediation plans for

non-alignment regarding chapter achievement of a minimum new member class GPA and chapter GPA.

- C. Each Member Fraternity shall be current on all IFC dues owed.
- D. Each Member Fraternity shall submit required membership rosters to the Office for Student Engagement, as follows:
  - 1. Active Member Roster: Active Member Rosters shall be submitted on the date set by Southeastern Louisiana University and the Office for Student Engagement each semester.
  - 2. New Member Roster: New Member Rosters shall be submitted within three days of pledging any New Member.
- E. Each Member Fraternity shall comply with the attendance policies for the IFC General Body and the IFC Judicial Committee, as outlined within this Constitution.

A Member Fraternity which has failed to meet any of the minimum expectations outlined in this Section shall be referred to the IFC Vice President of Judicial Affairs for potential judicial review.

#### **Section IV. Membership Status for Member Fraternities**

The membership status of Member Fraternities shall be as follows:

- A. Good Standing: A Member Fraternity shall be deemed to be in Good Standing if the Member Fraternity is not currently operating under Non-Status Sanctions or Status Sanctions, as defined within the IFC Bylaws, and is currently meeting the minimum expectations outlined in Section II of this Article.
- B. Good Standing on Probation: A Member Fraternity shall be deemed to be in Good Standing on Probation if the Member Fraternity is currently operating under Non-Status Sanctions and currently meets the minimum expectations outlined in Section II of this Article.
- C. Poor Standing: A Member Fraternity shall be deemed to be in Poor Standing if the Member Fraternity has been placed under Suspension by the IFC or has currently failed to meet the minimum expectations outlined in Section II of this Article.

#### **Section V. Individual Member Definitions**

For the purpose of this Constitution and the IFC Bylaws, and with an understanding that each Member Fraternity may have its own terminology for internal use, individuals will be defined as follows:

- A. Active Member: An Active Member shall be defined as any man who has been initiated into any fraternity at Southeastern Louisiana University.
- B. New Member: A New Member shall be defined as any man who has accepted a bid to join a fraternity at Southeastern Louisiana University, but has not been initiated into that fraternity.
- C. Potential New Member: A Potential New Member shall be defined as any man who has not accepted a bid from any fraternity at Southeastern Louisiana University.

#### **Section VI. IFC Affirmation and Adoption of NIC Standards**

The IFC affirms and adopts the NIC Standards, and each Member Fraternity shall be required to meet the following in order to maintain IFC membership:

- A. Each Member Fraternity shall communicate its values through its Ritual at least once annually;
- B. Each Member Fraternity shall communicate to its Active Members and New Members the importance and benefits derived from continuous membership education throughout the undergraduate experience and encourage or require its Active Members and New Members to participate in educational programming, whether conducted by the chapter, the Interfraternity Council, Southeastern Louisiana University, or independent organizations covering the following topics:
  - 1. Academic Achievement and Student Success
  - 2. Alcohol and Drug Use and Awareness
  - 3. Career Preparation
  - 4. Civic Engagement
  - 5. Hazing Awareness
  - 6. Leadership Development
  - 7. Sexual Assault/Abuse Awareness
  - 8. Values and Ethics
- C. Each Member Fraternity shall only offer bids to join the fraternity to Potential New Members who meet the requirements as set by the Office for Student Engagement.
- D. Each Member Fraternity shall maintain a minimum grade point average standard as set by the Office for Student Engagement and shall strive to be at/or above the institution's all-men's grade point average.
- E. Each Member Fraternity shall have New Member education programs lasting no longer than twelve weeks.
- F. Each Member Fraternity shall prohibit women's auxiliary groups, such as "little sisters."
- G. Each Member Fraternity shall have and follow risk management policies covering the following areas:
  - 1. Alcohol and Drugs
  - 2. Hazing
  - 3. Sexual Abuse and Harassment
  - 4. Fire, Health and Safety.
- H. Each Member Fraternity shall prohibit the use of alcohol and drugs by all Active Members, New Members and Potential New Members during all recruitment activities.
- I. Each Member Fraternity shall prohibit the use of alcohol and drugs by all Active Members and New Members during all New Member educational programming.
- J. Each Member Fraternity shall prohibit hazing, as defined by their inter/national organization and Southeastern Louisiana University, within all aspects of formal and informal chapter operations.
- K. The IFC will annually vote to set an appropriate standard that caps the number of events with alcohol, regardless of location of the event.
- L. IFC will work with the campus to provide health and safety education and training for chapters each term.

## **ARTICLE IV – IFC GENERAL BODY**

### **Section I. IFC General Body**

The powers of the IFC shall be vested in the IFC General Body. The IFC General Body shall be the governing legislative body responsible for the general policies of the IFC, for electing its Executive Board, and for instructing its Executive Board as to the activities and operations of the IFC. All such activities shall respect the individual sovereignty of each Member Fraternity and shall not relinquish any governance authority to any other governing body.

### **Section II. IFC General Body Composition**

The IFC General Body shall be composed of voting IFC Representatives from each Member Fraternity.

### **Section III. IFC Representatives**

Each Member Fraternity shall have one IFC Representative, who shall be the President of their respective Member Fraternity, to serve on the IFC General Body.

### **Section IV. IFC Alternate Representatives**

Each Member Fraternity may also choose an IFC Alternate Representative from their respective Executive body, who shall represent that Member Fraternity in the IFC General Body in the absence of its President.

### **Section V. IFC Representative and Alternate Representative Eligibility**

In order to serve as the IFC Representative or Alternate Representative for a Member Fraternity, individuals must meet the following requirements:

- A. Be an Active Member, serving as the President or on the Executive body, in good standing of a Member Fraternity.
- B. Maintain good academic standing with Southeastern Louisiana University.
- C. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the Mission and Purpose of the IFC, as defined within this Constitution.
- D. Have a working knowledge of IFC Constitution and Bylaws, Southeastern Louisiana University policies, NIC Standards, and FIPG risk management policies.
- E. Not be a current member of the IFC Executive Board or currently serve as his Member Fraternity's IFC Judicial Committee Justice.

### **Section VI. Term of Office of IFC Representatives**

The term of office for IFC Representatives shall be until their graduation, resignation, or replacement under the procedures determined by each Member Fraternity; or upon his election to serve on the IFC Executive Board or as his Member Fraternity's IFC Justice for the IFC Judicial Committee.

### **Section VII. IFC General Body Meeting Policies**

The IFC General Body shall conduct its meetings according to the following requirements:

- A. The most recent edition of Robert's Rules of Order shall be used to run all meetings.

- B. A majority of Member Fraternities present shall constitute a quorum in order to conduct IFC General Body business.
- C. The IFC General Body shall conduct regularly scheduled business meetings on a bi-weekly basis during the regular academic year.
- D. Special meetings may be called by the IFC President at any time or at the request of two Member Fraternities, with notice of the time, location, and purpose of the special meeting provided to all Member Fraternities at least 72 hours in advance.
- E. Each Member Fraternity's IFC Representative or Alternate Representative is required to attend all meetings of the IFC. More than two absences per semester will result in the requirement of the Member Fraternity to pay \$25 for each absence thereafter.
  - 1. More than five absences per fiscal year shall result in the Member Fraternity being referred to the IFC Vice President for Judicial Affairs for potential judicial review.
- F. The Order of Business for all IFC General Body meetings is as follows:
  - 1. Call to Order
  - 2. IFC Creed
  - 3. Roll Call
  - 4. Reading of Minutes
  - 5. Office Reports
  - 6. Unfinished Business
  - 7. New Business
  - 8. Announcements
  - 9. Adjournment

**Section VIII. IFC General Body Voting Policies**

The IFC General Body shall operate utilizing the following voting policies:

- A. Each Member Fraternity, in good standing, shall have one vote.
- B. Individuals holding IFC Executive Board positions are not entitled to a vote.
- C. In the event of a tie, the IFC President shall cast the deciding vote.
- D. With the exception of the election of IFC Executive Board positions, there shall be no secret ballot votes.

**ARTICLE V – IFC EXECUTIVE BOARD**

**Section I. IFC Executive Board**

The IFC Executive Board shall be responsible for carrying out the purpose and policies of the IFC and for its day-to-day operations and activities, as directed by the IFC General Body.

**Section II. IFC Executive Board Composition**

The IFC Executive Board shall be composed of the following positions with duties and responsibilities outlined within the IFC Bylaws:

- A. President
- B. Vice President of Judicial Affairs
- C. Vice President of Recruitment
- D. Vice President of Administration
- E. Vice President of Member Development

- F. Vice President of Community Relations

### **Section III. IFC Executive Board Eligibility**

In order to be elected and serve as a member of the IFC Executive Board, individuals must meet the following requirements:

- A. Be an Active Member or New Member, in good standing, of a Member Fraternity.
- B. Maintain good academic standing with the provided they meet all organization requirements for recognition set by Southeastern Louisiana University.
- C. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the Mission and Purpose of the IFC, as defined within this Constitution.
- D. Have a working knowledge of the IFC Constitution and Bylaws, Southeastern Louisiana University policies, NIC Standards, and FIPG risk management policies.
- E. Not currently serve as his Member Fraternity's IFC Representative, Alternate Representative, or IFC Judicial Committee Justice.
- F. Must have a semester and collegiate grade point average as set by the Office for Student Engagement.

### **Section IV. IFC Executive Board Meeting Policies**

The IFC Executive Board shall conduct its meetings according to the following requirements:

- A. The most recent edition of Robert's Rules of Order shall be used to run all meetings.
- B. A majority of IFC Executive Board members present shall constitute a quorum in order to conduct IFC Executive Board business.
- C. The IFC Executive Board shall conduct regularly scheduled meetings on a bi-weekly basis.
- D. Special meetings may be called by the IFC President with notice of the time, location, and purpose of the special meeting provided to each IFC Executive Board member at least 72 hours in advance.
  - 1. Each IFC Executive Board member is required to attend all meetings of the IFC Executive Board and all meetings of the IFC General Body.
  - 2. Two or more absences may result in removal from office.
- E. The Order of Business for all IFC Executive Board meetings is as follows:
  - 1. Call to Order
  - 2. IFC Creed
  - 3. Roll Call
  - 4. Reading of Minutes
  - 5. Office Reports
  - 6. Unfinished Business
  - 7. New Business
  - 8. Announcements
  - 9. Adjournment

### **Section V. IFC Executive Board Voting Policies**

The IFC Executive Board shall operate utilizing the following voting policies during IFC Executive Board meetings:

- A. Each IFC Executive Board member shall have one vote.

- B. The IFC President should refrain from casting his vote except in the event of a tie. In such instances, the IFC President shall cast the deciding vote.
- C. There shall be no secret ballot votes.

### **Section VI. IFC Executive Board Election Policies**

The following policies and procedures shall be utilized for the election and removal of IFC Executive Board officers:

- A. Nominations for IFC Executive Board positions shall open three meetings prior to the last business meeting of each fall semester.
- B. Elections and installations of IFC Executive Board officers shall take place during the last business meeting of each semester.
- C. Each IFC Executive Board officer shall be elected by a majority if the votes cast by the IFC General Body.
- D. No one Member Fraternity may have more than two members on the IFC Executive Board.
- E. Any individual serving in an IFC Executive Board position may be removed from his position by a 2/3 affirmative vote of the IFC General Body.
- F. In the event of a vacancy in any IFC Executive Board position, the IFC President shall appoint a successor to complete the term under the advice and consent of the remaining members of the IFC Executive Board.
- G. Should a vacancy occur in the office of the IFC President, a special election shall be held within two meetings after the vacancy was created.

### **Section VII. Report of IFC Officers**

A report of any newly elected or appointed IFC Executive Board officers shall be submitted to the NIC and the Office for Student Engagement within one week of the election or appointment.

## **ARTICLE VI – IFC JUDICIAL COMMITTEE**

### **Section I. IFC Judicial Committee Jurisdiction**

The IFC shall be a self-governing organization with an independent Judicial Committee which shall have jurisdiction over cases involving alleged Member Fraternity violations, including but not limited to:

- A. The IFC Constitution, Bylaws, Code of Conduct, and other policies.
- B. The rules and regulations of Southeastern Louisiana University.
- C. The general values-based conduct of fraternity men.

### **Section II. IFC Judicial Committee Composition**

The IFC Judicial Committee shall be composed of one IFC Justice from each Member Fraternity, chosen by that Member Fraternity, and shall be chaired by the IFC Vice President of Judicial Affairs.

### **Section III. IFC Justice Eligibility**

In order to serve as the IFC Justice for a Member Fraternity on the IFC Judicial Committee, an individual must meet the following requirements:

- A. Be an Active Member or New Member, in good standing, of an IFC Member Fraternity.
- B. Maintain good academic standing with the institution.
- C. Be devoted to the general and principles of fraternity life and conduct himself in a professional manner consistent with the Mission and Purpose of the IFC, as defined within the Constitution.
- D. Have a working knowledge of the IFC Constitution and Bylaws, Southeastern Louisiana University policies, NIC Standards, and FIPG risk management policies.
- E. Not be a current member of the IFC Executive Board or serve as his Member Fraternity's IFC Representative or Alternate Representative for the IFC General Body.
- F. Must complete formal judicial policies and procedures training prior to serving on an IFC Judicial Board hearing.

### **Section IV. Term of Office of IFC Justices**

The term of office for IFC Justices shall be until their graduation, resignation, or replacement under the procedures determined by each Member Fraternity; or upon his election to serve on the IFC Executive Board or as his Member Fraternity's IFC Representative or Alternate Representative for the IFC General Body.

### **Section V. IFC Judicial Policy**

The Judicial Committee shall perform all duties and be subject to all regulations contained within the IFC Judicial Policy in the Bylaws.

### **Section VI. IFC Judicial Board Hearing Justice Selection**

The IFC Vice President of Judicial Affairs will select three (3) Judicial Committee justices, as predetermined by an alphabetical rotation of the Member Fraternities, to hear a case. In the event the IFC Judicial Committee rotation for service on a Judicial Board hearing falls upon an IFC Justice whose Member Fraternity is involved in the alleged violation, the rotation will skip to the next Member Fraternity in the alphabetical rotation.

### **Section VII. IFC Judicial Board Hearing Attendance**

All IFC Judicial Board hearings shall be conducted in accordance with the following requirements:

- A. All IFC Justices assigned to an IFC Judicial Board hearing shall be present in order to conduct business on behalf of the IFC Judicial Committee.
- B. Each IFC Justice assigned to an IFC Judicial Board hearing is required to attend the hearing. Failure of an IFC Justice to attend an IFC Judicial Board hearing for which he was assigned shall result in his Member Fraternity being referred to the IFC Vice President of Judicial Affairs for potential judicial review.

### **Section VIII. IFC Judicial Board Hearing Voting Policies**

All IFC Judicial Board hearings shall operate utilizing the following voting policies:

- A. Each IFC Justice serving on an IFC Judicial Board hearing shall have one vote.
- B. A majority vote shall govern all actions of an IFC Judicial Board.

## **ARTICLE VII – IFC COMMITTEES**

### **Section I. Ad Hoc Committees**

The IFC Executive Board or the IFC President may form ad hoc committees as deemed necessary to perform the work of the IFC. The IFC President shall appoint the ad hoc committee chairman and committee members with the concurrence of the IFC Executive Board.

### **Section II. IFC Committee Meeting Policies**

All committees of the IFC shall conduct its meetings according to the following requirements:

- A. The most recent edition of Robert’s Rules of Order shall be used to run all meetings.
- B. A majority of committee members present shall constitute a quorum in order to conduct committee business.
- C. Each committee shall meet as called by its committee chair.
- D. The Order of Business for all IFC General Body meetings is as follows:
  - a. Call to Order
  - b. IFC Creed
  - c. Roll Call
  - d. Reading of Minutes
  - e. Office Reports
  - f. Unfinished Business
  - g. New Business
  - h. Announcements
  - i. Adjournment

## **ARTICLE VIII – CONSTITUTIONAL AMENDMENTS**

### **Section I. Constitutional Amendments**

This Constitution may be amended by a three-fourths (3/4) affirmative vote of the IFC General Body provided notice of the proposed amendment has been provided to Member Fraternities at the preceding regularly scheduled business meeting of the IFC General Body.

### **Section II. Adoption**

This Constitution shall become effective and shall supersede all previous Constitutions of the IFC when adopted by a three-fourths (3/4) affirmative vote of the IFC General Body.

Adopted January 28, 2015

Amended August 9, 2020

Amended June 21, 2023

**BYLAWS OF THE INTERFRATERNITY COUNCIL AT  
SOUTHEASTERN LOUISIANA UNIVERSITY**

**ARTICLE I – ROLE OF THE IFC REPRESENTATIVE**

**Section I. IFC Representative**

The duties and responsibilities of all IFC Representatives are as follows:

- A. Serve as a representative and voice for his Member Fraternity’s concerns regarding the fraternity community.
- B. Represent the larger fraternity community’s interests.
- C. Inform his Member Fraternity of the actions, discussions, and workings of the IFC General Body.
- D. Serve as a liaison between the IFC General Body and his respective Member Fraternity.
- E. Serve as an active member of IFC Standing Committees and Ad Hoc Committees, as necessary.
- F. Represent the highest ideals of fraternity life to the greater campus community.

**ARTICLE II – ROLE OF THE IFC EXECUTIVE BOARD OFFICERS**

**Section I. IFC President**

The duties and responsibilities of the IFC President are as follows:

- A. Provide guidance and focus to the efforts of the General Body and Executive Committee.
- B. Preside over all meetings of the General Body and Executive Committee.
- C. Cast the final vote in the event of a tie.
- D. Build rapport and establish positive working relationships between IFC and Member Fraternity leaders.
- E. Serve as the official spokesperson for the fraternity community.
- F. Establish positive working relationships with campus and local law enforcement agencies.
- G. Regularly interact with the leaders of other governing councils and campus organizations.
- H. Establish a working relationship with key college administrators.
- I. Serve as a signature on IFC financial accounts.
- J. Serve as a member of the Rho Gamma team.

**Section II. IFC Vice President of Judicial Affairs**

The duties and responsibilities of the IFC Vice President of Judicial Affairs are as follows:

- A. Serve as chair of the IFC Judicial Committee and serve as the non-voting Chief Justice of all IFC Judicial Board hearings.
- B. Investigate and refer to the IFC Judicial Board alleged violations of IFC policy,
- C. including but not limited to:
  - 1. The IFC Constitution, Bylaws, and policies;
  - 2. Federal, state, and local laws;
  - 3. The rules and regulations of Southeastern Louisiana University; and
  - 4. The general values-based conduct of fraternity men.

- 5. Ensure proper filing and preparation for all judicial actions.
- D. Ensure compliance with all IFC judicial action imposed upon a Member Fraternity.
- E. Educate Member Fraternities on the IFC Constitution and Bylaws judicial processes, and risk management policies.
- F. Conduct judicial policy and procedures training for new IFC Judicial Committee justices.
- G. Assist in conflict mediation between Members Fraternities.
- H. Review all IFC governance documents, at least annually.

### **Section III. IFC Vice President of Recruitment**

The duties and responsibilities of the IFC Vice President of Recruitment are as follows:

- A. Serve as chair of the IFC Recruitment Committee and Rho Gamma team.
- B. Utilize technology (social media, fraternityinfo.com, etc.) in recruitment and marketing efforts.
- C. Produce and distribute promotional materials to all incoming students and unaffiliated students.
- D. Develop recruitment workshops and programs for Member Fraternities.
- E. Uphold and update the IFC Recruitment Policy.
- F. Maintain an interest list of Potential New Members.
- G. Provide advice and support to Member Fraternity recruitment officers.
- H. Oversee the formal recruitment process, oversee the Rho Gamma team, and any additional IFC recruitment activities.
- I. Fulfill duties of IFC President in his absence.
- J. Serve as a member of the Rho Gamma team.

### **Section IV. IFC Vice President of Administration**

The duties and responsibilities of the IFC Vice President of Administration are as follows:

- A. Serve as chair of the IFC Finance Committee.
- B. Supervise the annual budget process which includes presenting and gaining approval from the IFC.
- C. Collect IFC Member Fraternity dues or other assessments as needed.
- D. Maintain accurate records throughout the year through invoicing and receipts.
- E. Review and approve all IFC Expenditure Request Forms and IFC Reimbursement Request Forms.
- F. Make all disbursements with a cosigner.
- G. Prepare financial statements monthly and at the end of each term for distribution to all Member Fraternities.
- H. Make bank deposits when necessary and in a timely manner.
- I. Provide advice and support to Member Fraternity financial officers.
- J. Serve as a member of the Rho Gamma team.
- K. Serve as secretary of the IFC General Body.
- L. Keep the media informed on upcoming events or potential news.
- M. Collect and disseminate all information on the fraternity community to all campus and community media sources.
- N. Include Diversity & Inclusion to all discussions in the IFC.
- O. Develop a strategic communication plan that addresses protocols for crisis response, social media, marketing and media engagement.

## **Section V. IFC Vice President of Member Development**

The duties and responsibilities of the IFC Vice President of Member Development are as follows:

- A. Develop best practices for new member and member education programs for Member Fraternities.
- B. Assist the Office for Student Engagement in new member education sessions.
- C. Develop opportunities for continuing member education by collaborating with alumni, Southeastern Louisiana University offices and departments, and student organizations to offer educational programming covering the following topics: academic achievement, alcohol consumption, career preparation, civic engagement, hazing, leadership development, sexual assault/abuse, and values and ethics.
- D. Provide advice and support to Member Fraternity member development officers.
- E. Serve as a member of the Rho Gamma team.
- F. Develop service projects and philanthropic events for Member Fraternities.
- G. Assist in the development of various IFC publications and outreach programs.

## **Section VI. IFC Vice President of Community Relations**

The duties of the Vice President of Community Relations shall be to:

- A. Responsible for the IFC Publications produced (recruitment, newsletters, online resources, websites, outreach programs, etc.)
- B. Serve as a liaison for keeping all SLU media informed of upcoming and potential events.
- C. Develop and execute a public relations and social media strategy for the IFC social media websites (including but not limited to Instagram, Twitter, Facebook, etc.)
- D. Compile annual report of accomplishments of the Interfraternity Council.
- E. Serve as a liaison between the Office of Recreational Sports and the Office of Greek Affairs.
- F. Perform such executive functions as may be delegated to him by the IFC President.
- G. Enforce all rules and regulations set forth in the IFC Constitution and Bylaws.
- H. Work with VP of Membership Development to provide the IFC with member fraternity community service/philanthropic efforts.

## **ARTICLE III – ROLE OF THE IFC JUSTICE**

### **Section I. IFC Justice**

The duties and responsibilities of an IFC Justice are as follows:

- A. Serve as an impartial justice, as called, on IFC Judicial Board hearings and provide annual training for members chapters on IFC Judicial Code.
- B. Uphold:
  - 1. the IFC Constitution, Bylaws, Code of Conduct, and policies;
  - 2. the rules and regulations of Southeastern Louisiana University; and
  - 3. the general values-based conduct of fraternity men.
- C. Maintain confidentiality in all judicial hearings, matters, and deliberations.

## **ARTICLE IV – ROLE OF THE IFC ADVISOR**

### **Section I. IFC Advisor**

In accordance with the Standards and Guidelines for Fraternity and Sorority Advising Programs of the Council for the Advancement of Standards in Higher Education (CAS), the duties and responsibilities of the IFC Advisor are as follows:

- A. Advise the IFC and its Member Fraternities.
- B. Advise financial processes
- C. Coordinate life safety, facility management, and risk management programs in conjunction with local agencies.
- D. Facilitate or provide resources, including potential presenters of campus or national renown to conduct workshops, programs, retreats, and seminars on relevant topics, including the following:
  1. Multicultural Competence.
  2. Leadership Development
  3. Recruitment and Intake
  4. Risk Management
- E. Monitor membership and academic retention by Member Fraternity and the entire community for purposes of improving academic support and recommending intervention strategies.
- F. Gather and disseminate information via meetings, websites, newsletters, social media venues, and/or information bulletins to the various entities in fraternity life.
- G. Provide assistance and advice in planning and assessing IFC and Member Fraternity programs.
- H. Organize and facilitate leadership programs, retreats, and workshops.
- I. Connect the Members and New Members of Member Fraternities to leadership opportunities across campus, in the local community, and within their inter/national organizations.
- J. Publish or share documents that focus on current events, leadership opportunities, trends, and other information regarding fraternity life.
- K. Provide for the recording and archiving of information about the fraternal community and encourage Member Fraternity leaders to do the same within their organizations.
- L. Work with IFC leaders to submit an End of Term (EOT) report each academic term on FS Central to report academic and membership data.

## **ARTICLE V – FINANCIAL MANAGEMENT POLICY**

### **Section I. Fiscal Year**

The IFC Fiscal Year shall be from January to December.

### **Section II. IFC Annual Budget**

The Vice President of Administration shall propose an annual budget for the following budget year to the IFC Executive Board by first meeting in March. Upon adoption by the IFC Executive Board, the budget shall be presented to the IFC General Body for ratification.

### **Section III. IFC Contingency Account**

The IFC Budget shall include a contingency account that equals 10% of the overall budget. The contingency account shall be utilized for cost overruns in budgeted areas and/or unanticipated, unbudgeted items, such as new IFC programs developed after the budget was finalized. Usage of the contingency account requires a majority vote of the IFC General Body.

### **Section IV. Appropriate Use of IFC Funds**

IFC funds are under the jurisdiction of the IFC Member Fraternities and shall only be used in a manner that benefits the fraternity community and that is congruent with the values of fraternity life. IFC funds shall not be used to purchase alcoholic beverages.

### **Section V. Expenditure Approval**

The IFC President and the IFC Vice President of Administration shall approve all budgetary expenditures. Requests for budgetary expenditures shall be made utilizing the IFC Expenditure Request Form. All expenditure requests shall be submitted at least two weeks prior to the date of the requested disbursement.

### **Section VI. Requests for Reimbursement**

Individuals or Member Fraternities conducting business on behalf of the IFC may request a reimbursement for their expenses utilizing the IFC Reimbursement Request Form. All reimbursement requests shall be submitted within two weeks of the purchase and are subject to the approval of the IFC President and IFC Vice President of Administration.

### **Section VII. Signature Requirements for Financial Accounts and Transactions**

The signature of both the IFC President and IFC Vice President of Administration shall be required on all IFC financial accounts and transactions. The IFC Advisor shall serve as a secondary signature if needed.

### **Section VIII. Financial Reporting**

The IFC Vice President of Administration shall provide a financial report to the IFC General Body on a monthly basis including all income and expenses during the given period of time and in relation to the overall budget for each line item.

### **Section IX. Financial Record Keeping**

The IFC Vice President of Administration shall maintain accurate and organized financial records consisting of all receipts and invoices, copies of all monetary disbursements and deposits, IFC financial forms and reports, actual dues levied, canceled checks, ledgers, and journals. This record must be kept in the Office for Student Engagement.

## **ARTICLE VI – MEMBER FRATERNITY FINANCIAL OBLIGATIONS**

### **Section I. IFC Active Member Fraternity Dues**

The semester dues for each Member Fraternity shall be fixed at \$8 per active and new member.

## **Section II. Establishment of IFC Member Fraternity Dues**

Any proposed amendment to the established per active member dues in Section I of this Article shall be initiated utilizing the following protocol:

- A. If the IFC Executive Board determines a need to amend the established per active member dues amount, it shall form an ad hoc committee with assessing the current dues amount and providing a recommendation for possible amendments.
- B. The IFC Executive Board shall consider any recommendations made by the committee and propose an amendment to the dues amount to the IFC General Body.
- C. A 2/3 vote of the IFC General Body is required to amend the IFC Member Fraternity dues amount.

## **Section III. IFC Member Fraternity Dues Assessment**

The aggregate total of dues assessed shall be based upon each Member Fraternity's semester Member Roster that is filed with the Office for Student Engagement. The IFC Vice President of Administration shall invoice each Member Fraternity within one week each semester after the official Membership Roster/Deletion deadline set by the Office for Student Engagement. Invoices shall be paid within thirty days of the issuance of an official invoice.

## **Section IV. Delinquent Payments**

Any amount unpaid by the due date shall result in a 10% compounding penalty per thirty days late and automatic loss of representation in the IFC General Body until payment has been made. Any amount unpaid within sixty days of the due date shall result in the Member Fraternity being referred to the IFC Vice President of Judicial Affairs for possible judicial action.

# **ARTICLE VII – IFC CODE OF CONDUCT**

## **Section I. IFC Code of Conduct**

As members of the IFC, we, the Member Fraternities, hereby agree to and adopt the following code of conduct:

- A. We will know and understand the ideals expressed in our fraternity Rituals and will strive to incorporate them in our daily lives.
- B. We will strive for academic achievement and practice academic integrity.
- C. We will respect the dignity of all persons; therefore, we will not physically, mentally, psychologically or sexually abuse or harm any human being.
- D. We will protect the health and safety of all human beings.
- E. We will respect our property and the property of others; therefore, we will neither abuse nor tolerate the abuse of property.
- F. We will meet our financial obligations in a timely manner.
- G. We will neither use nor support the use of illegal drugs; we will neither misuse nor support the misuse of alcohol.
- H. We acknowledge that a clean and attractive environment is essential to both physical and mental health; therefore, we will do all in our power to see that our properties are properly cleaned and maintained.
- I. We will challenge all fraternity members to abide by these fraternal expectations and will confront those who violate them.

- J. The IFC will not issue blanket sanctions for chapters that have not been found responsible for policy violations.

## **ARTICLE VIII – IFC JUDICIAL POLICY**

### **Section I. IFC Judicial Powers and Responsibilities**

Per Article VI, Section I of the IFC Constitution, the IFC shall be a self-governing organization with an independent Judicial Committee who shall have jurisdiction over cases involving alleged member fraternity violations of IFC policy, including but not limited to:

- A. The IFC Constitution, Bylaws, Code of Conduct, and policies;
- B. the rules and regulations of Southeastern Louisiana University; and
- C. the general values-based conduct of fraternity men.

### **Section II. Due Process**

In appearing before the Judicial Board, each Member Fraternity shall be granted certain rights termed “due process.” Those rights are:

- A. Right to be notified, in writing, of all charges, as outlined in the Bylaws;
- B. Right to present a defense, including the calling of witnesses;
- C. Right to question witnesses;
- D. Right to be accompanied by an advisor for advisory purposes only, but not for representation;
- E. Right to be notified, in writing, of all findings and sanctions imposed, as outlined in the Bylaws;
- F. Right to appeal the decision, as outlined in the Bylaws.
- G. Right against double jeopardy.

### **Section III. Filing of Complaints**

Any individual or group may file a complaint against a Member Fraternity, specifying in writing the particular alleged acts of the accused. This must be done by submitting an IFC Judicial Complaint Form to the IFC Vice President of Judicial Affairs. The IFC Vice President of Judicial Affairs shall promptly review and investigate the allegation. Upon determination that an allegation has merit, the IFC Vice President of Judicial Affairs may charge a Member Fraternity with a violation.

### **Section IV. Notification of Charges**

Once the IFC Vice President of Judicial Affairs has determined the filed complaint has merit, the Member Fraternity is to be provided written notification of the charges at least one week in advance of the hearing. This written notification shall include the following:

- A. Date, time and location of their informal judicial hearing;
- B. Description of the alleged violation; and
- C. Due Process Rights.

### **Section V. Investigatory Evidence**

All evidence related to a complaint shall be compiled and presented to all parties prior to any Informal Judicial Hearing or Formal Judicial Board Hearing. All evidence shall be directly

related to the complaint(s) alleged against the Member Fraternity and shall be approved by the IFC Vice President of Judicial Affairs prior to circulation.

### **Section VI. Informal Judicial Hearing**

Upon a finding of the IFC Vice President of Judicial Affairs that a filed complaint has merit, he shall offer the charged Member Fraternity the opportunity to participate in an Informal Judicial Hearing. In cases in which the charged Member Fraternity accepts an Informal Judicial Hearing, the IFC Vice President of Judicial Affairs shall meet with a representative of the charged Member Fraternity to discuss the allegations of the complaint. Within three (3) business days of the Informal Judicial Hearing, the IFC Vice President of Judicial Affairs may dismiss the complaint with a finding of no violations or provide the charged Member Fraternity with his finding of violations and recommendation for a resolution through disciplinary sanctions. The charged Member Fraternity has three (3) business days to accept or reject the terms of resolution. If the charged Member Fraternity accepts the resolution, the charged Member Fraternity waives all rights of appeal and the outcome is final. If the charged Member Fraternity rejects the resolution, a Formal IFC Judicial Board Hearing will be convened to hear the case.

### **Section VII. Prohibited Sanctions for Informal Judicial Hearings**

The IFC Vice President of Judicial Affairs shall not recommend suspension or loss of IFC recognition through an Informal Judicial Hearing. Should the IFC Vice President of Judicial Affairs believe suspension or loss of IFC recognition is warranted, the case shall automatically be referred to a Formal IFC Judicial Board hearing.

### **Section VIII. Formal IFC Judicial Board Hearing**

If:

- A. The charged Member Fraternity rejects having an Informal Judicial Hearing;
- B. the charged Member Fraternity rejects the Informal Judicial Hearing recommendation for resolution; or
- C. the IFC Vice President of Judicial Affairs determines the allegation is egregious enough to warrant potential suspension or loss of IFC recognition;

In accordance with Article VI, Section VI, of the IFC Constitution, the IFC Vice President of Judicial Affairs will select three (3) Judicial Committee justices, as predetermined by an alphabetical rotation of the Member Fraternities, to hear the case. In the event the IFC Judicial Committee rotation for service on a Judicial Board hearing falls upon an IFC Justice whose Member Fraternity is involved in the alleged violation, the rotation will skip to the next Member Fraternity in the alphabetical rotation.

The IFC Vice President of Judicial Affairs shall serve as a non-voting Chief Justice and the procedural officer for all Judicial Board hearings.

### **Section IX. Formal IFC Judicial Board Hearing Proceedings**

For all IFC Judicial Board hearings, the following procedures shall be followed:

- A. Participants: Attendance at all IFC Judicial Board hearings shall be limited to the Member Fraternities involved, any witnesses, the IFC Justices assigned to serve on the Judicial Board for the hearing, and the IFC Vice President of Judicial Affairs.

Additionally, the charged Member Fraternity may be accompanied by its chapter advisor during any Judicial Board hearing. The chapter advisor must be registered as the official chapter advisor of the Member Fraternity.

- B. Confidentiality: All individuals involved in a hearing are required to agree to a statement of confidentiality. Individuals shall not disclose information regarding the following:
  - 1. Any individuals, Member Fraternities, or IFC Justices involved.
  - 2. Details of the proceedings.
  - 3. Witness testimony.
- C. Hearing Process:
  - 1. Initiation of the Hearing: The IFC Vice President of Judicial Affairs shall inform all individuals present that the hearing will be conducted in an orderly manner and any person causing disruption will be asked to leave. Additionally, he shall advise the charged Member Fraternity of the formality of the hearing and the necessity of all parties to be truthful.
  - 2. Overview of Judicial Hearing Process: The IFC Vice President of Judicial Affairs shall outline the process for the remainder of the hearing as follows:
    - a. Presentation of alleged charges, violations, and investigatory evidence against the charged Member Fraternity shall be presented by the IFC Vice President of Judicial Affairs:
      - i. Charged Member Fraternity may ask questions;
      - ii. IFC Justices may ask questions;
    - b. Presentation of charged Member Fraternity:
      - i. IFC Justices may ask questions;
    - c. Calling of Witnesses
      - i. Charged Member Fraternity may ask questions;
      - ii. IFC Justices may ask questions;
    - d. Charged Member Fraternity may give final statement;
    - e. IFC Justices deliberate in closed session to determine findings of responsibility and if necessary, appropriate sanction(s).

### **Section X. Conflicts of Interest**

In the event the IFC Vice President of Judicial Affairs' Member Fraternity is involved in the alleged violation, the highest ranking IFC Executive Board officer, starting with the IFC President, as listed in Article V, Section II of the IFC Constitution shall serve in his stead.

### **Section XI. Prohibition on Recruitment Restrictions as a Sanction**

The IFC Judicial Board may impose educational and punitive sanctions, as prescribed in the IFC Bylaws, but under no circumstances may it prohibit a Member Fraternity's ability to recruit.

### **Section XII. Non-Status Sanctions**

The following are sanctions that may be imposed by the IFC Judicial Board and/or IFC Vice President of Judicial Affairs (including, but not limited to):

- A. Letter of apology
- B. Fines
- C. Restitution
- D. Educational programming

- E. Public service to the campus or community
- F. Meetings with campus office/departments
- G. Loss of social event and/or campus event privileges
- H. Loss of eligibility for IFC Awards
- I. Censure

### **Section XIII. Status Sanctions**

In the event of an egregious violation, the following are sanctions that may be imposed by the IFC Judicial Board for a specified period of time:

- A. Suspension: Loss of IFC voting rights, removal from Good Standing status, and any additional sanctions listed in Non-Status Sanctions.
- B. Loss of IFC Recognition: Loss of IFC recognition and its rights and privileges.

### **Section XIV. Duration of Sanctions**

Judicial action shall specify the duration and deadlines of any sanctions imposed. After such specified time, if the Member Fraternity has fulfilled the requirements of the sanctions imposed, the Member Fraternity shall return to good standing. In the event the Member Fraternity does not fulfill all of the requirements of the sanctions imposed, the IFC Vice President of Judicial Affairs shall convene a Formal IFC Judicial Board Hearing to determine future course of action.

### **Section XV. Notification of Findings**

Within three (3) business days of any Informal or Formal Judicial Hearing, the IFC Vice President of Judicial Affairs shall communicate in writing to the charged Member Fraternity, its inter/national headquarters, and its chapter advisor, as well as any relevant Southeastern Louisiana University administrators, the alleged violation, the findings of the hearing, and any sanction(s) imposed. The IFC Vice President of Judicial Affairs shall notify the IFC General Body of any sanctions imposed upon a Member Fraternity through any Informal or Formal Judicial Hearing.

### **Section XVI. Appeals**

The IFC Judicial Board's decision is subject to appeal by a Member Fraternity within two weeks of receiving written notification of the decision. Appeals shall be made in writing to the IFC President and shall be made solely on the following grounds:

- A. Error in the charge and/or Judicial Board Hearing process that materially affected the outcome.
- B. The severity of the sanction did not match the severity of the violation.
- C. New information that could not have been discovered prior to the IFC Judicial Board Hearing through the exercise of reasonable diligence.

Sanctions imposed through the Judicial Process shall stand until an appeal is heard.

### **Section XVII. Non-Status Sanctions Appeals**

The IFC Executive Board shall hear appeals for Non-Status Sanctions. The IFC Vice President of Judicial Affairs shall first present the IFC Judicial Board's decision and rationale for its actions. The appealing Member Fraternity shall then be afforded the opportunity to present its reasoning for seeking a reconsideration of the IFC Judicial Board's actions. Any individual from the

appealing Member Fraternity serving on the IFC Executive Board shall not participate in the appeal proceedings. The IFC Executive Board may either dismiss the charge(s) with no sanctions or to alter the sanctions imposed by a two-thirds (2/3) vote. The decision of the IFC Executive Board shall be final for Non-Status Sanctions.

### **Section XVIII. Status Sanctions Appeals**

The IFC General Body shall hear appeals for Status Sanctions. The IFC Vice President of Judicial Affairs shall first present the IFC Judicial Board's decision and rationale for its actions. The appealing Member Fraternity shall then be afforded the opportunity to present its reasoning for seeking a reconsideration of the decision. Upon completion of the Member Fraternity appeal presentation, all representatives of the Member Fraternity shall be dismissed from the meeting, including the Member Fraternity's IFC Representative and Alternate Representative.

The IFC General Body shall first vote on whether to uphold the status sanction, which shall require a two-thirds (2/3) vote. In the event the IFC General Body fails to uphold the decision, the IFC General Body shall determine by a two-thirds (2/3) vote to either dismiss the charge(s) with no sanctions or to alter the sanctions imposed. The decision of the IFC General Body shall be final with no further appeal rights.

### **Section XIX. University Judicial Process**

The judicial process as outlined in Article IX does not supersede or replace any judicial process conducted by Southeastern Louisiana University. Any sanction approved by the IFC Judicial Board is subject to approval, modification, or disapproval of Southeastern Louisiana University and the Office for Student Engagement.

## **ARTICLE IX – EXPANSION POLICY**

The Southeastern Louisiana University Interfraternity Council supports the NIC policy of open expansion; however, the Council and the Office for Student Engagement maintains the right to regulate expansion procedures on the campus of Southeastern Louisiana University to allow for measured and positive growth of the Greek community.

### **Section I. Formal Expansion**

- A. At the end of each fall semester or whenever deemed necessary by the President, the Interfraternity Council General Body will vote on entertaining the issue of expansion.
- B. With a majority vote of quorum, the IFC Executive Board and Office for Student Engagement will draft a letter of invitation to NIC organizations not represented at Southeastern Louisiana University.
- C. At that time, each interested organization will have the opportunity to make a presentation to the Interfraternity Council General Body.
- D. Upon completion of the presentations, each presenting organization that receives a majority vote will then be recognized for colonization by the national organization.
- E. Preference will be given to organizations previously on the campus of Southeastern Louisiana University or organizations that have shown prior interest in colonizing on campus.

- F. Once colonized the group will be required to follow all Southeastern Louisiana University, the Office for Student Engagement, and Interfraternity Council policies and procedures.

## **Section II. Interest Organization Expansion**

- A. Any organized group of 10 or more men recognized by the Office for Student Engagement may petition a NIC member fraternity to gain colony status.
- B. Any contact with potential national organizations must be approved and conducted through the Office for Student Engagement and Interfraternity Council Executive Board.
- C. Once approved to colonize by the respective member Fraternity the colony shall automatically be granted Associate Member status.
- D. Once colonized the group will be required to follow all Southeastern Louisiana University, the Office for Student Engagement, and Interfraternity Council policies and procedures.

## **Section III. Expansion Philosophy**

In accordance with the North-American Interfraternity Conference's Position on Open Expansion, the IFC at Southeastern Louisiana University believes the best interests of higher education and of the fraternity movement are served through the establishment of new chapters that provide a fraternal experience for an increasing number of college men. Expansion gives men more choices; it brings new influence and direction to a campus fraternal community; it provides new leadership and renewed motivation. To that end, the Member Fraternities of the IFC:

- A. Will not prohibit an inter/national organization from selecting undergraduates for the purpose of establishing a chapter on the campus; and
- B. Will not deter expansion by withholding membership in the IFC for any inter/national member organization.

## **Section IV. Expansion Processes**

There are several routes for an expansion to occur, including:

- A. Open Invitation to Colonize: In the event the IFC wishes to seek expansion opportunities, a formal invitation shall be sent to inter/national organizations requesting Letters of Intent. The IFC President shall contact the North-American Interfraternity Conference (NIC) for assistance with communicating with inter/national organizations. If multiple inter/national organizations submit Letters of Intent, the IFC President will coordinate with the inter/national organizations and the NIC to establish an agreeable timeline for expansion.
- B. Inter/national Fraternity Colonization: If an inter/national fraternity petitions to join the IFC, a Letter of Intent shall be sent to the IFC President.
- C. Student Interest Group Colonization: A group of enrolled students at Southeastern Louisiana University may choose to form a chapter that is affiliated with an inter/national organization and may seek membership in the IFC as a result of that affiliation. The group of interested students shall submit a Letter of Intent that includes a Letter of Endorsement from the inter/national organization.

## **Section V. Letter of Intent**

- A. A Letter of Intent shall consist of information pertinent to educating the fraternity community on the inter/national organization, including:
  - a. Overview of the Fraternity's History, Mission, and Values;
- B. Summary of the Colonization Plan, including: outline of the colonization timeline, inter/national and/or local support, and contact information; and
- C. Statement of agreement with the Minimum Expectations as stated in Article III, Section III and the NIC Standards as stated in Article III, Section VI of the IFC Constitution.

Upon receipt of the Letter of Intent, the IFC President shall notify the IFC General Body of the inter/national fraternity's intent and the process by which the inter/national organization intends to colonize. Following NIC Standards, the IFC General Body shall grant the organization Associate Membership.

## **Section VI. Granting of Associate Member Status**

Associate Membership grants the Member Fraternity all rights, privileges, and responsibilities under the IFC Constitution and By-Laws, except that it does not have voting privileges, cannot hold IFC Executive Board positions, nor have an IFC Judicial Committee Justice.

## **Section VII. Granting of Full Member Status**

Upon chartering with its inter/national organization, the Associate Member Fraternity shall become a full member of the IFC with all rights, privileges and responsibilities under the IFC Constitution and Bylaws.

# **ARTICLE X – RECRUITMENT POLICY**

## **Section I. Membership GPA/Credit Hour Requirements**

Any Potential New Member shall meet the requirements as set by the Office for Student Engagement in order to be accepted as a New Member by any Member Fraternity.

- A. Students interested in participating in recruitment must be enrolled full-time (as an undergraduate or graduate student) at Southeastern Louisiana University.
- B. Have a cumulative grade point average of at least 2.5
  1. Please note that each chapter may have higher GPA or collegiate hours earned requirements for membership and officers are required to maintain at least a 2.5 cumulative GPA to serve in their positions each semester.
- C. Appeals for GPA Cumulative under 2.5
  1. Appeals must be submitted by the appeals form to the Vice-President of Judicial Affairs, Vice-President of Recruitment, President, and Advisor.

## **Section II. IFC Sponsored Recruitment**

Under the guidance of the IFC Vice President of Recruitment, the IFC shall designate periods of time during each semester when the IFC will assist Member Fraternities by advertising their recruitment events, hosting campus-wide recruitment events, and educating Potential New Members on the fraternity community.

### **Section III. Year-Round Recruitment**

Member fraternities are encouraged to participate in year-round recruitment outside of formal recruitment periods and shall establish recruitment practices and timelines as determined to best serve that Member Fraternity.

### **Section IV. Member Fraternity Recruitment**

- A. Recruitment/ Recruitment Events/ IFC Member Fraternity
  - a. Any use of the chapter's name in publication of advertisements.
  - b. Any contribution of monetary funds
  - c. Participation at the event by 20% of chapter members or 15 members in attendance, whichever is lower.
  - d. Any event where recruiting activity for a fraternity takes place, as the IFC Judicial Board interprets.
- B. Each Member Fraternity shall develop recruitment events, materials, and activities that are:
  - a. Focused on Values-based recruitment in regards to the organization;
  - b. Alcohol-free and illegal substance-free;
  - c. Generally in good taste;
  - d. Not derogatory, degrading, or slanderous
  - e. In support of the National Panhellenic Conference's Unanimous Agreement X that supports each College Panhellenic denouncing the participation of undergraduate Panhellenic women in Interfraternity recruitment.
- C. At the discretion of the IFC Vice President of Recruitment and the Fraternity and Sorority Life Advisor, any recruitment attire, theme, schedules, or paraphernalia that is considered harmful to the reputation of the Fraternity community is strictly prohibited.
- D. The Vice President of Recruitment must receive any information regarding Formal Recruitment events one week prior to the beginning of the Formal Recruitment period.
  - a. Failure to provide recruitment plan and new member education material will result in a \$150 fine.
  - b. Events will need to be approved by both the Vice President of Recruitment and Fraternity and Sorority Life Advisor.
  - c. Changes made to plans are permitted, but the IFC Vice President of Recruitment and/or the Fraternity and Sorority Life Advisor must be notified no later than 24 hours before the event.

### **Section V. Bidding**

Each Member Fraternity shall reserve the right to extend or retract a bid utilizing a process and timeline as determined by that Member Fraternity. Each Potential New Member shall reserve the right to accept or decline any bid at any time without any penalty or pressure placed upon the Potential New Member.

### **Section VI. Report of New Members**

Each Member Fraternity shall submit a New Member Roster to the Office for Student Engagement within two business days of pledging any New Member. Will be Friday, September 1, 2023 at 11:59pm.

There will be a late fee penalty of \$150 if not submitted on time.

### **Section VII. New Member Disassociation / De-pledging**

A New Member shall reserve the right to disassociate / de-pledge from the new member process of any Member Fraternity at any time and must wait until the following semester to accept a bid from another Member Fraternity following that disassociation / de-pledging. Each Member Fraternity shall submit an updated New Member Roster to the IFC Vice President of Recruitment within one week of any New Member disassociating / de-pledging.

There will be a late fee of \$150 if not submitted on time.

### **Section VIII. Tampering**

No Member Fraternity shall initiate communication with a New Member or Member of another Member Fraternity about disassociation / de-pledging in order to become a New Member or Member of their own Member Fraternity.

There will be a fine of \$200 for each instance of tampering.

## **ARTICLE XI – IFC FALL FORMAL RECRUITMENT**

### **Section I. Recruitment Regulations**

#### **A. Regulations**

- a. Formal Recruitment shall be defined as the structured process for joining a fraternity as sponsored by the IFC.
- b. To participate in formal recruitment individuals must meet the requirements in SECTION 1 of this article, register for Formal Recruitment with ICS, pay a registration fee, and complete all required educational training outlined by IFC and the Office of Fraternity and Sorority Life.
- c. The dates and rules of Fall Formal Recruitment shall be proposed by the IFC Vice President of Recruitment by the fourth IFC General Body Meeting during the spring semester. Ratification of the dates will require a simple majority vote of the IFC General Body.
- d. The IFC President must approve any additional events requested during the period designated as Formal Recruitment.
- e. The inclusion of alcohol in any recruitment activity is prohibited.
- f. In support of the National Panhellenic Conference's Unanimous Agreement X the participation of women in recruitment is prohibited.
  - i. This involvement will include, but is not limited to, planned events involving female students (members or non-members), women at recruitment events (inside or outside the meeting).
  - ii. This also includes the use of women in any advertisements and/or presentations, such as posters, t-shirts, videos, etc.

- iii. This also includes distribution of t-shirts for women to wear during the recruitment period.
- g. Members of IFC organizations shall not “promise” a Potential New Member that he will receive a bid to join their organization.
- h. Bids shall only be extended to Potential New Members on Bid Day or during the Open Bidding Period.
- i. IFC Organizations and their individual members shall not discriminate against a Potential New Member on the basis of race, ethnicity, sexual orientation, or other characteristics.
- j. Derogatory comments from a member of an IFC organization or Potential New Member shall not be tolerated. This applies to any conversations, skits, presentations, speeches, and/or videos during the recruitment process by any representative of the organization.
- k. Any Member Fraternity that wishes to present a video to potential new members should submit the video to IFC before Saturday, August 19, 2023 for approval from the IFC Board.
  - i. Presentation of a non-approved video will result in a penalty fee of \$100.

**B. Enforcement of the IFC Recruitment Policy Process:**

- a. To file a complaint against a chapter, recruitment violation form must be turned in to the IFC Vice-President of Judicial Affairs.
- b. Penalties: Each rule will have its own set of fines that will be imposed on any chapter found guilty of violation(s).
  - i. If a rule is broken twice in one semester, there will be additional sanctions placed on the responsible chapter..
  - ii. Violations of the following rules will result in the following fines:
    - 1. Alcohol: Violation of the no alcohol policy will result in an additional \$200 fine as well as a letter sent to their national headquarters.
  - iii. Bids: Violation of the requirements to extend a bid to a potential new member before Bid Day will result in a \$50 fine for the first violation and \$100 fine for each additional violation.
  - iv. Missed Deadlines: Any missed deadline will result in the appropriate fine. (This includes but is not limited to: Chapter Recruitment Plans, New Member Education Plans, Bid Lists)

\*\* If any one rule is broken more than twice in one semester, the IFC Judicial Board will have the power to impose further sanctions they deem necessary with a majority vote of all officers.\*\*

**Section II. Application Process**

- A. All Potential New Members interested in participating in Fall Formal Recruitment will be required to submit an application for approval to the Office for Student Engagement.
- B. The Council shall utilize an approved recruitment software for the application process.
- C. The application deadline for Fall Formal Recruitment shall be the last business day before the start of Fall Formal Recruitment.

### **Section III. Schedule of Events**

- A. General Information Session - IFC Convocation
  - a. The General Information Session shall be held on the first day of Fall Formal Recruitment.
  - b. Potential members will be split into groups equal to the current number of fraternities on campus and will rotate through all fraternity rooms.
    - i. Each rotation shall be limited to 8 minutes in the room and 2 minutes to rotate to the next room.
  - c. Each Member Fraternity will have a room assigned to them for presentation.
    - i. Each fraternity may have no more than 15 men in the room.
    - ii. Member Fraternity chapters are allowed to have alumni present but alumni must be knowledgeable of Southeastern Louisiana University Office for Student Engagement rules and Fraternity and Sorority Life rules.
    - iii. A \$100 fine will be applied if a Member Fraternity has more than the permitted number of men in the room.
    - iv. If there are more than 17 Member Fraternity men in the room, the chapter will be subject to a \$50 fine per member.
  - d. Chapters will be required to provide a presentation concerning the general information of their respective organization.
    - i. These presentations should adhere to the value-based form of recruitment (i.e. pillars, values, philanthropy, community service, events)
    - ii. If any Member Fraternity that wishes to present a video to Potential New Members should submit the video to IFC before Saturday, August 19, 2023 at 11:59pm for approval from the IFC Board.
      - 1. Failure to provide video before such date will result in a \$100 fine and not be able to present the video.
  - e. Following the conclusion of the General Information Session the IFC will host an informal session at a determined location. The Council will provide food and drinks for potential members.
  - f. Chapters are encouraged to set up areas and activities to engage Potential New Members. Bring awards, trophies, flags, composites, and banners to Chapter Information Sessions. Your national organization has numerous marketing pieces that you can also have at your table. Pictures may be displayed as long as they are in good taste and free of alcohol and women.
  - g. Fraternity chapter members should wear chapter polo and jeans/khakis.

- i. Shirt must be tucked in and with a belt.
- ii. Must wear closed toe shoes.

#### B. IFC BBQ

- a. IFC BBQ will take place on the second day of Fall Formal Recruitment.
- b. No alcoholic beverages or alcohol paraphernalia/branded beverages (zero percent Heineken, Budweiser, etc.)
- c. No drug use (dab pens, cake bars, etc.)
- d. No tobacco (vapes, zyns, dip, snuff, cigarettes, cigars, etc.)
- e. No women to be in attendance
- f. Food will be provided by individual chapters at the expense of the chapters.
- g. Chapters will be responsible for cleaning up their area, tearing down their equipment, and throwing out the trash.
- h. Chapters that do not clean up after themselves will be fined \$125 for a cleaning fee.
- i. Greek Commons will be used for bathrooms.
- j. Potential New Members cannot enter member houses
- k. Casual dress

#### C. Dinner Parties

- a. Dinner Parties will take place on the third and fourth day during Fall Formal Recruitment.
- b. Round 1
  - i. Will be held on the third day of Formal Recruitment on campus.
  - ii. Potential New Members will visit all six (6) Fraternities.
  - iii. Chapters with on-campus houses will host in their house, and chapters without on-campus houses will use on-campus venues.
  - iv. Registration of Activities (ROAs) MUST be submitted to the Dean of Students Office for all chapters, regardless of if you have an on-campus house.
  - v. Each session will last 30 minutes with 10 minutes to travel between sessions.
  - vi. Chapters will provide small dishes (i.e. snacks, finger foods, appetizers, etc.) and non-alcoholic beverages at the chapters expense.
  - vii. Rules A. - D. of the IFC BBQ apply.
    - 1. No alcoholic beverages or alcohol paraphernalia/branded beverages (zero percent Heinekin, Budweiser, etc.)
    - 2. No drug use (dab pens, cake bars, etc.)
    - 3. No tobacco (vapes, zyns, dips, snuff, cigarettes, cigars, etc.)
    - 4. No women to be in attendance
  - viii. Dress Code:

1. Fraternity chapter members should wear chapter polo shirts, jeans/khaki pants, with the shirt tucked in and with a belt.
  2. Potential New Members should wear polo shirts, jeans/khaki pants, with a shirt tucked in and with a belt.
  3. Closed toe shoes must be worn.
- ix. Chapters must submit a list of Dinner Party invitations for Round 2 to the Office for Student Engagement by 7am the day after. There is no limit to the number of potential members a chapter may invite.
    1. Failure to submit dinner invitations on time will result in a \$50 fine.
  - x. If a chapter decides to invite all Potential New Members then they must indicate this in writing to the Office for Student Engagement by 7am the day after Round 1.
- c. Round 2
- i. Will be held on the fourth day of Formal Recruitment on campus.
  - ii. Chapters with on-campus houses will host in their house, and chapters without on-campus houses will use on-campus venues.
  - iii. Registration of Activities (ROAs) MUST be submitted to the Dean of Students Office for all chapters, regardless of if you have an on-campus house.
  - iv. Potential New Members will visit the optimal top 4 pairings of fraternities.
  - v. Each session will last 50 minutes with 10 minutes to travel between sessions.
  - vi. Chapters will provide at least an entree for dinner at the expense of the chapters.
  - vii. Rules A. - D. of the IFC BBQ apply.
    1. No alcoholic beverages or alcohol paraphernalia/branded beverages (zero percent Heinekin, Budweiser, etc.)
    2. No drug use (dab pens, cake bars, etc.)
    3. No tobacco (vapes, zyns, dips, snuff, cigarettes, cigars, etc.)
    4. No women to be in attendance
  - viii. Dress Code:
    1. Fraternity chapter members should wear formal attire (suit and tie)
    2. Potential New Members should wear formal attire (suit and tie)
    3. Closed toe shoes must be worn.
  - ix. Chapters must submit a list of Bids to the Office for Student Engagement by 7am the day after Round 2.
  - x. If a chapter decides to extend a bid to 75% or more of Potential New Members then they must indicate this in writing to the Office for Student

Engagement by 7am the day after Round 2. This constitutes blanket bidding.

#### D. Bid Day

- a. Bid day will take place on the fifth and final day of Fall Formal Recruitment in a place determined by the IFC.
- b. Chapters “blanket bidding” will be required to notify the Office for Student Engagement and all Potential New Members of their actions by 7am the day following Round 2 Dinners.
  - i. “Blanket Bidding” shall be defined as the extension of a bid to more than 75% of eligible Potential New Members.
- c. Potential New Members will sign bids in the Office for Student Engagement.
- d. Open recruitment will begin at the conclusion of the Bid Day Ceremony and must follow any applicable Office for Student Engagement rules.

#### E. Recruitment Regulations

- a. The use of alcohol and women for the purpose of recruitment is prohibited.
- b. Active members, alumni, and advisors are responsible for upholding all Interfraternity Council Recruitment rules and the policies and procedures of the Office for Student Engagement. Failure to do so will result in the chapter’s referral to the IFC Judicial Board and/or the Office for Student Conduct.
- c. Any event outside the regular recruitment schedule must first be approved by the Interfraternity Council.

### **Section IV. Rho Gammas**

Rho Gammas are defined as current members in good standing of a Member Fraternity who serve as a recruitment team and mentors for potential new members at Southeastern Louisiana University during Fall Formal Recruitment.

#### A. The requirements of a Rho Gamma member are:

- a. Attend all summer orientation sessions and Fall Formal Recruitment.
- b. Disaffiliate completely from respective chapter from the last day of the Spring semester until the completion of Fall Formal Recruitment.
  - i. This includes removing public access to social website, wearing of Member Fraternity paraphernalia, and public socialization.
- c. Interact with potential new members in a manner that positively promotes involvement in a Member Fraternity.
- d. Serve as a mentor and guide for all potential new members during Fall Formal Recruitment.
- e. Enforce all Fall Formal Recruitment rules and regulations.
- f. To assist the Vice President of Recruitment in all other designated duties and activities.

#### B. Each Member Fraternity shall provide two members during the spring semester to serve as Rho Gammas for the upcoming Fall Formal Recruitment at a date designated by the Vice President for Recruitment. All members must be current members in their respective

Fraternity and must be in good standing with their respective Fraternity and Southeastern Louisiana University.

- C. All Executive Board positions excluding the Vice President for Judicial Affairs will be required to fulfill the requirements of a Rho Gamma member as listed in Article XII, Section IV, Paragraph B.
- D. The Vice President for Judicial Affairs will disaffiliate from their respective Fraternity and will not be allowed to participate in Fall Formal Recruitment to ensure unbiased judicial procedures, if needed.
- E. The Vice President for Recruitment will complete a formal training session for all Rho Gammas before the completion of the spring semester.
- F. Failure of any member of the Rho Gamma team to fulfill the duties as listed in Article XII, Section IV, Paragraph B shall result in immediate suspension of participation in Fall Formal Recruitment and referral to the Vice President for Judicial Affairs.
- G. The use of Rho Gammas for Fall Recruitment is up to the discretion of the Vice President of Recruitment, IFC President, and Fraternity and Sorority Life Advisor.

## **ARTICLE XII – IFC SPRING RECRUITMENT**

### **Section I. Recruitment Regulations**

- A. IFC will sponsor a general information marketing campaign for all potential new members within two weeks of the start of the spring semester.
- B. The Council shall utilize the recruitment software for potential new members to sign up for spring recruitment. This will allow for member fraternities to have a clear list of potential new members.
- C. Each Member Fraternity is encouraged to submit a list of recruitment events to be included in a general flyer for potential new members.
- D. The inclusion of alcohol in any recruitment activity is prohibited.
- E. In support of the National Panhellenic Conference's Unanimous Agreement X the participation of women in recruitment is prohibited.

## **ARTICLE XIII – PUBLICATION AND DISTRIBUTION OF CONSTITUTION AND BYLAWS**

### **Section I. Publication and Distribution of Constitution and Bylaws**

The IFC's current Constitution and Bylaws shall be published on the IFC website. An updated copy of the IFC Constitution and Bylaws will be electronically distributed to each Member Fraternity and the NIC after any amendment is adopted.

## **ARTICLE XIV – AMENDMENTS**

### **Section I. Amendments**

These Bylaws may be amended by a two-thirds (2/3) affirmative vote of the IFC General Body provided notice of the proposed amendment has provided to Member Fraternities at the preceding regularly scheduled business meeting.

## **Section II. Adoption**

These Bylaws shall become effective and shall supersede all previous Bylaws of the IFC when adopted by a two-thirds (2/3) affirmative vote of the IFC General Body.

## **ARTICLE XV – POLICY ON ALCOHOL AND DRUGS**

### **Section I. Policy on Alcohol and Drugs**

In any activity or event sponsored or endorsed by the chapter/organization, including those that occur on or off organizational/chapter premises:

1. The chapter/organization, members and guests must comply with all federal, state, provincial and local laws. No person under the legal drinking age may possess, consume, provide or be provided alcoholic beverages.
2. The chapter/organization, members and guests must follow the federal law regarding illegal drugs and controlled substances. No person may possess, use, provide, distribute, sell, and/or manufacture illegal drugs or other controlled substances while on chapter/organizational premises or at any activity or event sponsored or endorsed by the chapter/organization.
3. Alcoholic beverages must either be:
  - a. Provided and sold on a per-drink basis by a licensed and insured third-party vendor (e.g., restaurant, bar, caterer, etc.); or
  - b. Brought by individual members and guests through a bring your own beverage (“BYOB”) system. The presence of alcohol products above 15% alcohol by volume (“ABV”) is prohibited on any chapter/organization premises or at any event, except when served by a licensed and insured third-party vendor.
4. Common sources of alcohol, including bulk quantities, which are not being served by a licensed and insured third party vendor, are prohibited (i.e., amounts of alcohol greater than what a reasonable person should consume over the duration of an event).
5. Alcoholic beverages must not be purchased with chapter/organizational funds or funds pooled by members or guests (e.g., admission fees, cover fees, collecting funds through digital apps, etc.).
6. A chapter/organization must not co-host or co-sponsor, or in any way participate in, an activity or event with another group or entity that purchases or provides alcohol.
7. A chapter/organization must not co-host or co-sponsor an event with a bar, event promoter, or alcohol distributor; however, a chapter/organization may rent a bar, restaurant, or other licensed and insured third-party vendor to host a chapter/organization event.
8. Attendance by non-members at any event where alcohol is present must be by invitation only, and the chapter/organization must utilize a guest list system. Attendance at events with alcohol is limited to a 3:1 maximum guest-to-member ratio and must not exceed local fire or building code capacity of the chapter/organizational premises or host venue.
9. Any event or activity related to the new member joining process (e.g., recruitment, intake, rush, etc.) must be substance free. No alcohol or drugs may be present if the event or activity is related to new member activities, meetings, or initiation into an organization, including but not limited to “bid night,” “big/little” events or activities, “family” events or activities, and any ritual or ceremony.

10. The chapter/organization, members or guests must not permit, encourage, coerce, glorify or participate in any activities involving the rapid consumption of alcohol, such as drinking games.

## **ARTICLE XVI – GOOD SAMARITAN POLICY**

### **Section I. Good Samaritan Policy for Individual**

If a member assists another person in obtaining immediate and appropriate medical care related to the use or consumption of alcohol, drugs, or to another medical emergency, then that member, as well as those who are assisted, will not be subject to individual disciplinary action with respect to the incident. This is the case even if the member who is assisting was a contributing factor to that emergency. An individual may benefit from this policy more than once, though repeated use of the policy may receive stricter scrutiny.

### **Section II. Good Samaritan Policy for Chapter**

A chapter that seeks immediate and appropriate medical assistance for a person in need related to the use or consumption of alcohol, drugs, or to another medical emergency, may be eligible for mitigation of charges related to violations of organizational policies. To be eligible for this potential mitigation, the chapter will be required to meet in person or by phone with a national staff member or an alumni volunteer designated by the fraternity. A chapter may benefit from this policy more than once, though repeated use of the policy may receive stricter scrutiny.