



Student Technology Fee Committee Meeting Minutes

Date: February 15, 2023

To: Student Technology Fee Committee

From: John Burris, Interim CIO

Minutes from the February 15, 2023 Student Technology Fee Committee meeting are as follows:

In Attendance: Committee members – Baileigh Picou, Nataviya Johnson, Jeff Temple, Becki Starkey, Eric Summers, and John Burris were in attendance. Ke Ron Jackson and Joshua Freeman gave their proxies to Baileigh Picou. Sierra Lewis gave her proxy to Nataviya Johnson. Shannon Sciortino was also in attendance. This meeting was conducted electronically via Google Meet.

The meeting began at 4:00 p.m.

- The **November 22, 2022** meeting minutes were reviewed. Baileigh Picou made a motion to approve the minutes. Eric Summers seconded the motion. The vote was 9-0 in favor of approving this motion.
- **Reports on Action Items:**
 - **Surplus Equipment** – Becky Starkey did see to it that the old/obsolete equipment was surplus.
 - **Large Projects** – Shannon Sciortino did notify the grant recipients.
 - **Action Item carried over from 10-20-2022 meeting:** John Burris will continue discussions with Angie Estes and David Sesser and work on the details of making the library a STF lab. Dr. Burris reported that a one-time funding request has been submitted to replace the library computers, which may make the addition of the library to our Tech Fee labs unnecessary at this time.
- **Surplus Equipment** – Becki Starkey presented a request to surplus old/obsolete equipment. Baileigh Picou made a motion to approve the request to surplus the equipment. Jeff Temple seconded the motion. The vote was 9-0 in favor of approving this motion. **Action Item: Becki Starkey will see to it that the equipment is surplus.**
- **Small Projects** – John Burris reported that thirteen small project proposals were received requesting \$58,140.62. The subcommittee recommended funding twelve proposals in the amount of \$53,156.62. Baileigh Picou made a motion to accept the recommendation of the subcommittee and fund twelve proposals in the amount of \$53,156.62. Eric Summers seconded the motion. The vote was 9-0 in favor of approving this motion. **Action Item: Shannon Sciortino will notify the grant recipients. Action Item: John Burris will send an email to Ephraim Massawe recommending any future submissions regarding the detection of noise levels include a report on how the previous award has been used and provide justification for expanding or extending the proposal.**
- **EDURoam** – John Burris reported that we are moving forward with this project, and the implementation has already begun. We have not yet been billed for EDURoam.
- **Blackbaud Software** – John Burris reported that we have received a request for the Student Technology Fee to support the Blackbaud module that manages third-party scholarships. Currently, the process is done on paper and via email, and is a manual process. This module would be integrated with our ERP system during the Workday Student implementation, and would provide a better experience for staff and students alike. The funding would be included in the President and VP Spending portion of the planned Fund Balance Spending for 2023-2024. Baileigh Picou made a motion to include the Blackbaud third-party scholarship



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module as a part of the planned President and VP Spending for 2023-2024. Jeff Temple seconded the motion. The vote was 9-0 in favor of approving this motion.

- **2023-2024 Proposed Fund Balance Spending** – John Burris presented the proposed Fund Balance Spending plan for 2023-2024. The plan includes Blackbaud as approved in the previous agenda item. Baileigh Picou made a motion approve the proposed Fund Balance Spending plan for 2023-2024. Eric Summers seconded the motion. The vote was 9-0 in favor of approving this motion.

- **Gaming Lounge** – John Burris informed the committee of a new initiative to establish a gaming lounge in the Rec Center. E-sports is growing in popularity. Furniture will be provided by the Rec Center. Some of the technology will be provided by the Northshore Stem Initiative and the College of Science and Technology. The Student Technology Fee may receive a request to fund some of the technology.

- **A motion to adjourn** was made by Baileigh Picou. Eric Summers seconded the motion. The vote was 9-0 in favor of this motion. The meeting was adjourned at 4:34 p.m.

- **Next Meeting** – The next meeting will be held on March 20, and will be coordinated by Shannon Sciortino.

Approved by SGA President, Baileigh Picou

Approved by Interim CIO, Dr. John Burris