

# **How to Run an Impact Report**

An Impact Report is a tool used in Modern Campus Curriculum (Curriculog) to identify how proposed changes to a course (like revisions or inactivation) might affect other courses, programs, or departments within the curriculum. It essentially shows where a course is referenced as a prerequisite, corequisite, or within a program. This report helps ensure transparency and allows for informed decision-making by showing which areas of the curriculum need to be reviewed and potentially adjusted due to the proposed changes.

# How do I run an Impact Report?

An Impact Report is a required function within the Request for Course Revision and Request to Delete a Course approval processes. At the top of the proposal, you will see the "Run Impact Report" button.



Clicking on this button will open a pop-up window. You will ALWAYS choose the DRAFT catalog that is available in the list of "Maps". After selecting the draft catalog, click "Generate Report" at the bottom of the pop-up window.

### **Impact Report for SPAN 2010**

In order to run an impact report, you will first need to select one or more external systems to search. Please note that maps with a grey background are unavailable as sources for the report. When you have finished, click "Generate Report" to return to the Impact Report.

# Acalog \* INTEGRATION TEST COPY \* DO NOT USE \* DRAFT 2026-2027 Catalog 2024-2025 General Catalog DRAFT 2026-2027 Catalog DRAFT 2026-2027 Catalog 2026-2027 Request for Course Revision 1 2026-2027 Request for New Course 1 2026-2027 Request for New Program 1 2026-2027 Request for Progam Change 2026-2027 Request to Delete a Course

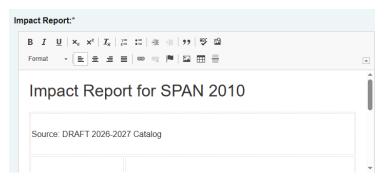
Once the program has been run, simply highlight the text in the report and paste it into the box in the Approval Process using Control + V. **DO NOT** right click and paste as the input box does not support that functionality.



# Impact Report\*



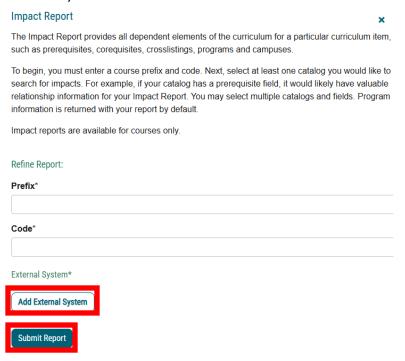
Your pasted data should look similar to the example below. You can now close the pop-up window.



Additionally, an Impact Report can be run separate from an Approval Process by clicking the "Reports" tab at the top of your Curriculum homepage.



After clicking on the Impact Report on the Reports page, you will enter a course Prefix, a Code (4-digit course number) and then you will click "Add External System".



Once again you will select the DRAFT catalog that is available and then click "Submit Report".

