



# Student Technology Fee Committee Meeting Minutes

Date: June 20, 2024

To: Student Technology Fee Committee

From: John Burris, CIO

Minutes from the June 20, 2024 Student Technology Fee Committee meeting are as follows:

**In Attendance:** Committee members – Kyle Hidalgo, Matt Matthews, Levi Spiers, Rosemary Matthews, Becki Starkey, and Eric Summers. Jeff Temple gave his proxy to Eric Summers. Shannon Sciortino was also in attendance. This meeting was conducted electronically via Google Meet.

The meeting began at 10:04 a.m.

- The **April 12, 2024** meeting minutes were reviewed. Becki Starkey made a motion to approve the minutes. Eric Summers seconded the motion. The vote was 6-0 in favor of approving this motion.
- **Reports on Action Items:**
  - **Schedule Budget Hearing:** Shannon Sciortino did request a budget hearing with the President and VP's for the 2024-2025 STF Budget. The budget hearing was held, and the 2024-2025 Budget was approved.
- **Introductions** – Each member of the committee introduced themselves.
- **Overview of the Student Technology Fee** – Shannon Sciortino provided a brief overview of the Student Technology Fee and reviewed the 2024-2025 STF Budget.
- **Appoint Members of Fund Balance Subcommittee** – Kyle Hidalgo appointed Matt Matthews to the Fund Balance Subcommittee. **Action Item: Shannon Sciortino will request access to the Fund Balance Proposal System for both Kyle and Matt.**
- **Surplus Computer Requests** – Becki Starkey reported we received two requests for surplus computers, both of which were from World Languages and Cultures and will be used to update labs. The first is for 32 thin clients for TEC 2015, and the second is for 18 thin clients for TEC 2013. Rosemary Matthews made a motion to approve both surplus computer requests. Matt Matthews seconded the motion. The vote was 6-0 in favor of approving this motion. **Action Item: Becki Starkey will see to it that the computers are installed.**
- **Surplus Equipment Inventory Items** – Becki Starkey presented a request to surplus old/obsolete equipment. Kyle Hidalgo made a motion to approve surplus the equipment. Levi Spiers seconded the motion. The vote was 6-0 in favor of approving this motion. **Action Item: Becki Starkey will see to it that the equipment is surplus.**
- **A motion to adjourn** was made by Matt Matthews. Levi Spiers seconded the motion. The vote was 6-0 in favor of this motion. The meeting was adjourned at 10:19 a.m.
- **Next Meeting** – The next meeting will be held during the fall semester, and will be coordinated by Shannon Sciortino.



## Student Technology Fee Committee Meeting Minutes

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Approved by SGA President, Kyle Hidalgo

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Approved by CIO, Dr. John Burris