Southeastern Louisiana University Biannual Report on the Expenditure of Student Technology Fees

January 1, 2022-June 30, 2022

October 11, 2022

Prepared for: *Southeastern President John Crain, SGA President Baileigh Picou and the University of Louisiana System Board of Supervisors*

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Southeastern's Student Technology Fee Committee

Southeastern's Student Technology Fee Committee was established in early 1999. The committee is currently comprised of the Student Government Association President and four members of SGA appointed by the SGA President and the following University administration representatives: Chief Information Officer, Vice President for Student Affairs, Assistant Vice President for Academic Programs, and the Director for Client Services. Meetings are held three times during the Fall and Spring Semesters and one time during the summer. The mission statement of the Student Technology Fee Committee is as follows:

The mission of the Student Technology Fee Committee is to facilitate communication and provide for periodic input and analysis of utilization of technology fee proceeds detailed in the Technology Fee Use Agreement. The committee provides a mechanism for consistent dialogue between members of the university administration and the Student Government Association regarding the effectiveness of the fee, feedback from users, and discussions about possible revisions in the use of technology fee proceeds.

The web site for the Student Technology Fee Committee continues to provide information about the fee to Southeastern students and other interested individuals. The address is: http://www.selu.edu/admin/stf/index.html.

Dr. John Crain, Southeastern President, and Ms. Baileigh Picou, Southeastern SGA President signed the 2021-2023 Student Technology Fee Usage Agreement.

Progress made during January 1, 2022 to June 30, 2022

A balance of $3,294,136 was carried over from the 2021-2022 fiscal year.

Collections were as follows:

July 1, 2021 to December 31, 2021 -	$1,463,449
January 1, 2022 to June 30, 2022 -	$ 117,104
Total collected for FY21-22	$1,580,554

Expenditures were as follows:

July 1, 2021 to December 31, 2021 -	$1,118,030
January 1, 2022 to June 30, 2022 -	$ 555,005
Total spent for FY21-22	$1,673,035

The amount available for the 2021-2022 fiscal year was $4,874,690. A balance of $3,201,655 was carried over to the 2022-2023 fiscal year.

The following is a summary of major projects and expenditures for this reporting period:

Student Technology Assistants (STA)/Graduate Technology Assistants (GTA), Student Technology Liaisons and Interns - $64,091

Computer Labs, Data Lines and Equipment (software and supplies included) - $151,780

Other Diversified Technology Projects - $403,225 for Large, Matching, and Small Project Proposals and Other approved projects and expenditures

The Student Productivity Services Supervisor, Ms. Clarissa Sampey, continued in the position. Her staff of Student Technology Assistants and Graduate Technology Assistants were utilized in a multitude of capacities through this past year, some of which included:

Staffed, scheduled and trained attendants in the open and restricted computer labs.

Advertised job openings online and managed applicants.

Completed hiring forms for STF student staff.

Managed the Student Technology Center.

Managed Student Help Desk.

Timekeeping responsibilities for Student Technology Assistants and Graduate Technology Assistants.

Maintained Student Technology Center web pages in OU Campus.

Updated LEONet "How do I?" web pages for Gmail, Moodle, and GoPrint.

Provided phone and email support to students with technology questions on Moodle, Leonet and Gmail systems.

Managed the use of various types of equipment for SPS Equipment Checkout Service (Mane Media).

Maintained training courses for students in Moodle, Gmail, and Leonet.

Monitored student labor spending and completed reports.

Assisted with scheduling events in restricted labs and technology classrooms.

Managed Chat support for the university.

Managed printer supply, orders, inventory and distribution.

Assisted with Property Control Inventory.

Reporting and record keeping.

COMPUTER LABS AND EQUIPMENT:

The following are a list of computer labs upgraded or virtualized:

Hammond Nursing Lab	36 computers
Garrett 99	46 computers
Biology 210	24 computers
DVIC 141	25 computers

DIVERSIFIED TECHNOLOGY PROJECTS:

The Committee approved funding for diversified technology projects including:

SMALL FUNDS PROPOSALS

Department or College	Description	Amount Funded
Kinesiology & Health Studies	MSAT/Nursing Telehealth Simulation HUB	$5,000.00

Office of Technology	Update technology used in Client Services to assist students, faculty and staff with technology related issues	$4,000.00
Industrial & Engineering Technology	Upgrading Actuators used in the Automation, Machines and Control Classes	$2,687.00
CSIT	Surveying enhancement equipment for IT, ET, OSHE, and CTEC Programs	$4,689.00
Industrial and Engineering Technology	Enhancement of Manufacturing Coursework Utilizing an Advanced Process Welder	$5,000.00
Industrial and Engineering Technology	Glove Materials Integrity Testing Equipment for Steel Rolling Mill Applications	$5,000.00
Industrial and Engineering Technology	Product Design and Development through Multi-material Additive Manufacturing based Reverse Engineering	$4,960.67
Industrial and Engineering Technology	Improvements to Machining and Robotics lab	$3,031.14
Industrial and Engineering Technology	Enhancing Materials Science and Manufacturing Education	$5,000.00
Industrial and Engineering Technology	Advanced Manufacturing and Prototyping with a Metal 3D Printing System	$2,555.17
Industrial and Engineering Technology	Expanding the Material Testing Capabilities to Accommodate Testing of 3D Printed Materials	$4,999.74
Industrial and Engineering Technology	Enhancing Materials Lab Instrumentation	$4,885.00
Industrial and Engineering Technology	Portable Folding Tripod w/ Case and Bag for FARO ScanArm	$3,650.00

Table 1: Small Project Proposal Awards

TOTAL: $55,457.72

OTHER PROJECTS:

Provided software to monitor the compliance of our website with ADA requirements.

Supported technology classrooms through replacing/repairing aging equipment.

Supported energy production, conservation, and monitoring.

Provided resume preparation software for student use through Career Services.

Provided customer relationship management software to facilitate student contact through Enrollment Services.

Supported virtualization capability.

Provided software to monitor the compliance of our website with ADA requirements.

Supported campus-wide software systems.

Provided support for the network infrastructure.

Supported the Learning Management System and Content Management System.

Provided funding for document imaging.

Supported the student check out equipment program.

Provided support to maintain blue phones.

Provided support for camera software for Campus Security.

Provided support software for academic student tracking and monitoring

Provided support for the emergency notification system.

Supported technology purchases related to emergent needs.

Support the colleges and departments with funding for technology through special projects submitted by the university president or vice-presidents.

Planned Projects for July 1, 2022 to December 31, 2022:

Projects planned for the Fall 2022 semester include:

Replace computers in the following lab:

Math Lab (Fayard 120) -- 29 computers

Support emergency operations with dedicated generators, including enabling the Pennington Recreation Center to serve as emergency student housing during severe weather events.

Support university policy with upgrades to the emergency operations center.

Contribute funding towards emergency generators for McGehee and university police.

Support energy production, conservation, and monitoring.

Continue to support technology classrooms through installing/upgrading/repairing audio/video equipment.

Continue to expand and support wireless on campus.

Continue to support software for academic student tracking and monitoring.

Continue to provide support for the emergency notification system.

Continue to support virtualization capability.

Continue to support campus-wide software systems.

Continue to support network infrastructure.

Continue to support the student check out equipment.

Continue to provide financial support for the maintenance of blue phones.

Continue to support technology purchases related to emergent needs.

Continue to support the colleges and departments with funding for technology through special projects submitted by the university president or vice-presidents.

Request and review small, large and matching project proposals for possible funding to further diversify the use of technology on our campus.

Conclusion

Southeastern's Student Technology Fee continues to be the leader in efforts to improve the technology available to students. We are proud to submit this bi-annual report which reflects a continuation of the progressive spirit and cooperative nature with which all aspects of the committee's charges have been handled.