Southeastern Louisiana University Biannual Report on the Expenditure of Student Technology Fees

January 1, 2023-June 30, 2023

October 2, 2023

Prepared for: Southeastern President William Wainwright, SGA President Lacey Johnson and the University of Louisiana System Board of Supervisors

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Southeastern's Student Technology Fee Committee

Southeastern's Student Technology Fee Committee was established in early 1999. The committee is currently comprised of the Student Government Association President and four members of SGA appointed by the SGA President and the following University administration representatives: Chief Information Officer, Vice President for Student Affairs, Assistant Vice President for Academic Programs, and the Director for Client Services. Meetings are held three times during the Fall and Spring Semesters and one time during the summer. The mission statement of the Student Technology Fee Committee is as follows:

The mission of the Student Technology Fee Committee is to facilitate communication and provide for periodic input and analysis of utilization of technology fee proceeds detailed in the Technology Fee Use Agreement. The committee provides a mechanism for consistent dialogue between members of the university administration and the Student Government Association regarding the effectiveness of the fee, feedback from users, and discussions about possible revisions in the use of technology fee proceeds.

The web site for the Student Technology Fee Committee continues to provide information about the fee to Southeastern students and other interested individuals. The address is: http://www.selu.edu/admin/stf/index.html.

Dr. William Wainwright, Southeastern President, and Ms. Lacey Johnson, Southeastern SGA President signed the 2023-2025 Student Technology Fee Usage Agreement.

Progress made during January 1, 2023 to June 30, 2023

A balance of $3,201,655 was carried over from the 2021-2022 fiscal year.

Collections were as follows:

July 1, 2022 to December 31, 2022 -	$1,829,565
January 1, 2023 to June 30, 2023 -	$ 190,833
Total collected for FY22-23	$2,020,398

Expenditures were as follows:

July 1, 2022 to December 31, 2022 -	$1,272,555
January 1, 2023 to June 30, 2023 -	$ 870,793
Total spent for FY22-23	$2,080,348

The amount available for the 2022-2023 fiscal year was $5,222,053. A balance of $3,141,705 has been carried over to the second half of the 2023-2024 fiscal year.

The following is a summary of major projects and expenditures for this reporting period:

Student Technology Assistants (STA)/Graduate Technology Assistants (GTA), Student Technology Supervisor, Liaisons and Interns - $85,578

Computer Labs, Data Lines and Equipment (software and supplies included) - $351,224

Other Diversified Technology Projects - $456,569 for Large, Matching, and Small Project Proposals and Other approved projects and expenditures

Student Technology Center

The Student Productivity Services Supervisor, Ms. Clarissa Sampey, continued in the position. Her staff of Student Technology Assistants and Graduate Technology Assistants were utilized in a multitude of capacities through this past year, some of which included:

Staffed, scheduled and trained attendants in the open and restricted computer labs.

Advertised job openings online and managed applicants.

Completed hiring forms for STF student staff.

Managed the Student Technology Center.

Managed Student Help Desk.

Timekeeping responsibilities for Student Technology Assistants and Graduate Technology Assistants.

Maintained Student Technology Center web pages in OU Campus.

Updated LEONet “How do I?” web pages for Gmail, Moodle, and GoPrint.

Provided phone and email support to students with technology questions on Moodle, Leonet and Gmail systems.

Managed the use of various types of equipment for SPS Equipment Checkout Service (Mane Media).

Maintained training courses for students in Moodle, Gmail, and Leonet.

Monitored student labor spending and completed reports.

Assisted with scheduling events in restricted labs and technology classrooms.

Managed Chat support for the university.

Managed printer supply, orders, inventory and distribution.

Assisted with Property Control Inventory.

Reporting and record keeping.

COMPUTER LABS AND EQUIPMENT:

The following computer labs were upgraded or virtualized:

Sims Memorial Library	105 computers

Diversified Technology Projects:

The Committee approved funding for diversified technology projects including:

Small Funds Proposals

Department or College	Description	Amount Funded
Teaching & Learning	Department of Teaching & Learning request for 4 Dell Optiplex 5000 Small Form Factor to replace outdated computers in TEC 2003, TEC 2005, TEC 2007, and TEC 2011	$4,233.76
Industrial & Engineering Technology	Estimating Noise Levels of Motorized Campus Lawn Mowing Equipment by the Pitch, Loudness and Frequencies	$2,282.40
Industrial & Engineering Technology	Metallurgical Equipment for the Industrial and Engineering Technology Department	$2,870.85
Industrial & Engineering Technology	Virtual Reality Simulations for Occupational Safety, Health and Environment Courses	$5,000.00
Music & Performing Arts	New Bluetooth Wireless Sound System and Theatrical Lighting Installation for Contemporary Dance Studio/Classroom Performance Lab Enhancement Proposal	$4,925.12
Chemistry & Physics	Upgrading Computational Chemistry Resources for the Enhancement of Chemistry Instruction and Undergraduate Research	$600.00
Student Publications	Student Publications SLR Digital Cameras and Lens	$4,766.00
Industrial and Engineering Technology	Surface Resistivity Testing for Concrete	$5,000.00
Industrial and Engineering Technology	Multi-functional Circuit printer for Engineering Technology Lab	$4,986.25
Industrial and Engineering Technology	Enhancing Measurement and Inspection Capabilities for ER and IT Programs	$5,000.00

Industrial and Engineering Technology	Utilization of Weld Positioning Fixtures to Meet Civil Engineering Requirements Identified Within American Welding Society D1.5 Bridge Welding Code	$5,000.00
Sociology & Criminal Justice	Toward Effective & Cost Responsible Anti-Speeding Initiatives on the University Campus	$3,299.80
Industrial and Engineering Technology	25 Ton Hydraulic Press for Manufacturing Laboratories	$5,000.00
Industrial and Engineering Technology	Robotic Additive Manufacturing System for ET and IT Programs	$4,875.91
Industrial and Engineering Technology	Enhancement of Manufacturing Coursework Utilizing a Power Hammer	$5,000.00
Industrial and Engineering Technology	Human Machine Interface to Upgrade the Programmable Logic Controllers Class	$4,571.09
Industrial and Engineering Technology	3 in 1 Desktop Multiple Tool for Automation and Design	$3,297.03
Industrial and Engineering Technology	Enhancement of Lab Computer	$3,351.24
Visual Art + Design	Integrating Emergent Media Tools in Graphic Design Curriculum	$4,281.94
Office of Technology	Updated Computing Resources for Workday Student Training	$4,881.60
Visual Art + Design	Specialized Project Darkroom + Studio	$4,598.01
Alumni Relations	Technology Needs for Alumni Welcome Center Banquet Hall	$5,000.00
Marketing & Supply Chain Management	Enhancing Business Students' Digital Skills and Competencies with Enterprise Systems to Increase Career Opportunities Across Disciplines	$5,000.00
	TOTAL	$97,871.00

Table 1: Small Project Awards

Other Projects:

Provided support for a generator to be installed in the campus recreation center which, upon the project's completion, will enable the center to be used as a short-term shelter for students in the event of a disaster.

Provided software to monitor the compliance of our website with ADA requirements.

Supported technology classrooms through replacing/repairing aging equipment.

Supported energy production, conservation, and monitoring.

Provided resume preparation software for student use through Career Services.

Provided customer relationship management software to facilitate student contact through Enrollment Services.

Supported virtualization capability.

Supported campus-wide software systems.

Provided support for the network infrastructure.

Supported the Learning Management System and Content Management System.

Provided funding for document imaging.

Supported the student check out equipment program.

Provided support to maintain blue phones.

Provided support for camera software for Campus Security.

Provided support software for academic student tracking and monitoring

Provided support for the emergency notification system.

Support the colleges and departments with funding for technology through special projects submitted by the university president or vice-presidents.

Planned Projects for July 1, 2023 to December 31, 2023:

Projects planned for the Fall 2023 semester include:

Support emergency operations with dedicated generators, including enabling the Pennington Recreation Center to serve as emergency student housing during severe weather events.

Support the replacement of access points and switches to improve the performance and security of the campus network.

Replace the ADA workstation in Fayard

Support energy production, conservation, and monitoring.

Continue to support technology classrooms through installing/upgrading/repairing audio/video equipment.

Continue to expand and support wireless on campus.

Continue to provide support for the emergency notification system.

Continue to support virtualization capability.

Continue to support campus-wide software systems.

Continue to support network infrastructure.

Continue to support the student check out equipment.

Continue to provide financial support for the maintenance of blue phones.

Continue to support technology purchases related to emergent needs.

Continue to support the colleges and departments with funding for technology through special projects submitted by the university president or vice-presidents.

Request and review small, large and matching project proposals for possible funding to further diversify the use of technology on our campus.

Conclusion

Southeastern's Student Technology Fee continues to be the leader in efforts to improve the technology available to students. We are proud to submit this bi-annual report which reflects a continuation of the progressive spirit and cooperative nature with which all aspects of the committee's charges have been handled.