Southeastern Louisiana University Biannual Report on the Expenditure of Student Technology Fees

July 1, 2023-December 31, 2023

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Prepared for: Southeastern President William Wainwright, SGA President Lacey Johnson and the University of Louisiana System Board of Supervisors

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Southeastern's Student Technology Fee Committee

Southeastern's Student Technology Fee Committee was established in early 1999. The committee is currently comprised of the Student Government Association President and four members of SGA appointed by the SGA President and the following University administration representatives: Chief Information Officer, Vice President for Student Affairs, Assistant Vice President for Academic Programs, and the Director for Client Services. Meetings are held three times during the Fall and Spring Semesters and one time during the summer. The mission statement of the Student Technology Fee Committee is as follows:

The mission of the Student Technology Fee Committee is to facilitate communication and provide for periodic input and analysis of utilization of technology fee proceeds detailed in the Technology Fee Use Agreement. The committee provides a mechanism for consistent dialogue between members of the university administration and the Student Government Association regarding the effectiveness of the fee, feedback from users, and discussions about possible revisions in the use of technology fee proceeds.

The web site for the Student Technology Fee Committee continues to provide information about the fee to Southeastern students and other interested individuals. The address is: http://www.selu.edu/admin/stf/index.html.

Dr. William Wainwright, Southeastern President, and Ms. Lacey Johnson, Southeastern SGA President signed the 2023-2025 Student Technology Fee Usage Agreement.

Progress made during July 1, 2023 to December 31, 2023

A balance of $3,047,345 was carried over from the 2022-2023 fiscal year.

Collections for July 1, 2023 to December 31, 2023 were $942,929, and expenditures were $1,237,597.

The amount available for the 2023-2024 fiscal year was $3,990,274. A balance of $2,752,677 has been carried over to the second half of the 2023-2024 fiscal year.

The following is a summary of major projects and expenditures for this reporting period:

Student Technology Assistants (STA)/Graduate Technology Assistants (GTA), Student Technology Supervisor, Liaisons and Interns - $112,616

Computer Labs, Data Lines and Equipment (software and supplies included) - $474,900

Other Diversified Technology Projects - $762,697 for Large, Matching, and Small Project Proposals and Other approved projects and expenditures

Student Technology Center

The title for the Student Productivity Services Supervisor, Ms. Clarissa Sampey, was changed to Student Technology Center Supervisor to more closely reflect her role. She continued in the position. Her staff of Student Technology Assistants and Graduate Technology Assistants were utilized in a multitude of capacities through this past year, some of which included:

Staffed, scheduled and trained attendants in the open and restricted computer labs.

Advertised job openings online and managed applicants.

Completed hiring forms for STF student staff.

Managed the Student Technology Center.

Managed Student Help Desk.

Timekeeping responsibilities for Student Technology Assistants and Graduate Technology Assistants.

Maintained Student Technology Center web pages in Omni CMS.

Updated LEONet “How do I?” web pages for Gmail, Moodle, Canvas, and GoPrint.

Worked with a web developer to redesign and implement the new Mane Media Equipment Checkout System.

Provided phone, chat, and email support to students and alumni with technology questions on account information, Moodle, Canvas, Leonet and Gmail systems.

Helped with the transition from the BoldChat system to LiveChat.

Assisted with System Administrator responsibilities for LiveChat.

Managed the use of various types of equipment for SPS Equipment Checkout Service (Mane Media).

Provided training for students in Gmail, Moodle, Canvas, Leonet, and LEOnet.

Monitored student labor spending and completed reports.

Assisted with scheduling events in restricted labs and technology classrooms.

Managed printer supply storeroom, orders, inventory and distribution.

Assisted with Property Control Inventory.

Reporting and record keeping.

Diversified Technology Projects:

The Committee approved funding for diversified technology projects including:

Small Funds Proposals

Department or College	Description	Amount Funded
Sims Memorial Library	Proposal for the Expansion of Circulating Calculators for Students	$4,613.70
Industrial & Engineering Technology	An Enhancement to Support Purchase of Drinking Water Quality Testing Equipment to Support of Experiential Learning (EL) in Pollution Control Technology Laboratory and Field Activities	$4,983.00
Industrial & Engineering Technology	Ice Machine for projects requiring controlled freezing temperature simulations for civil, electrical, and OSHE	$4,981.00
Industrial & Engineering Technology	Surveying enhancement equipment	$4,860.00
Student Publications	Multimedia Content Creation Kit for Student Journalists	$4,482.91
Sims Memorial Library	Library Microfilm Scanner Proposal	$5,000.00
Industrial & Engineering Technology	Utilization of Weld Positioning Fixtures to Meet Civil Engineering Requirements Identified Within American Welding Society D1.5 - Bridge Welding Code	$5,000.00
Sims Memorial Library	Improving Adaptive Computer Technology in Sims Memorial Library	$2,221.58
Industrial and Engineering Technology	Upgrade the Mortar Mixer in Construction Lab	$3,441.00
Teaching & Learning	Expanding TECH in Teacher Prep! Expanding the use of mixed reality platforms to enhance teacher education.	$5,000.00
Sims Memorial Library	Proposal for the Expansion of Circulating Calculators for Students	$4,613.70

Industrial & Engineering Technology	An Enhancement to Support Purchase of Drinking Water Quality Testing Equipment to Support of Experiential Learning (EL) in Pollution Control Technology Laboratory and Field Activities	$4,983.00
Industrial & Engineering Technology	Ice Machine for projects requiring controlled freezing temperature simulations for civil, electrical, and OSHE	$4,981.00
	TOTAL	$44,583.19

Table 1: Small Project Awards

Large Funds Proposals

Department or College	Description	Amount Funded
Psychology	Computer Equipment Replacement: Department of Psychology Lab (WH 211)	$18,437.55
Library	Reference Area Lab Student Printer Update	$13,625.91
Chemistry & Physics	Second Floor SBA: The Final Frontier	$55,000.00
Student Publications	Digital Multimedia Journalism and Production Laboratory	$10,542.00
Innovation Hub (iHub)	Advancing Technology for all Students in the Innovation Hub	$16,237.00
Computer Science	Extension of eSports Capabilities at Southeastern	$6,142.88
	TOTAL	$119,985.34

Table 2: Large Project Awards

Matching Funds Proposals

Department or College	Description	Amount Funded
Nursing & Health Sciences	Using Innovative Technologies to Enhance Students' Therapeutic Communication Skills	$5,370.00
Industrial & Engineering Technology	Enhancing the Prototyping, Manufacturing, and Testing Infrastructure at Southeastern	$21,453.00
English	Laptops for Student Use in the Southeastern Writing Center	$31,301.00
Biological Sciences	Untitled Proposal to Increase Access to Student Technology in Biological Sciences	$20,000.00
World Languages & Cultures	Untitled Proposal to Purchase Promethean Boards, Tablets, and Software Subscriptions	$23,098.00
	TOTAL	$101,222.00

Table 3: Matching Project Awards

Other Projects:

Replace 105 computers in Sims Memorial Library.

Replace the ADA workstation in Fayard.

Supported technology classrooms through replacing/repairing aging equipment.

Supported energy production, conservation, and monitoring.

Provided resume preparation software for student use through Career Services.

Provided customer relationship management software to facilitate student contact through Enrollment Services.

Supported virtualization capability.

Supported campus-wide software systems.

Provided support for the network infrastructure.

Expand and support wireless on campus.

Supported the Learning Management System and Content Management System.

Provided funding for document imaging.

Supported the student check out equipment program.

Provided support to maintain blue phones.

Provided support for camera software.

Provided support for athletics software used for recruiting, compliance, and process automation.

Supported technology purchases related to emergent needs.

Support the colleges and departments with funding for technology through special projects submitted by the university president or vice-presidents.

Planned Projects for January 1, 2024 to June 30, 2024:

Projects planned for the Spring 2024 semester include:

Replace 105 computers as follows:

Math (Fayard 120)	29 units
English (TEC 2021)	28 units
Computer Science Literacy (Fayard 122)	48 units

Support the transition from our existing content management system to a new cloud-based content management system.

Continue to support technology classrooms through installing/upgrading/repairing audio/video equipment.

Continue to expand and support wireless on campus.

Continue to provide support for the emergency notification system.

Continue to support virtualization capability.

Continue to support campus-wide software systems.

Continue to support network infrastructure.

Continue to support the student check out equipment.

Continue to provide financial support for the maintenance of blue phones.

Continue to support technology purchases related to emergent needs.

Continue to support the colleges and departments with funding for technology through special projects submitted by the university president or vice-presidents.

Request and review project proposals for possible funding to further diversify the use of technology on our campus.

Conclusion

Southeastern's Student Technology Fee continues to be the leader in efforts to improve the technology available to students. We are proud to submit this bi-annual report which reflects a continuation of the progressive spirit and cooperative nature with which all aspects of the committee's charges have been handled.